

**AGENDA**



**Recommendation for Council Action (Purchasing)**

<b>Austin City Council</b>	<b>Item ID:</b>	36932	<b>Agenda Number</b>	37.
<b>Meeting Date:</b>	October 23, 2014			
<b>Department:</b>	Purchasing			
<b>Subject</b>				
<p>Authorize award and execution of a 24-month requirements supply agreement with EQUIPMENT DEPOT, LTD. to provide parts and repair services for tractors in an amount not to exceed \$472,788, with four 12-month extension options in a total amount not to exceed \$236,394 per extension option, for a total contract amount not to exceed \$1,418,364.</p>				
<b>Amount and Source of Funding</b>				
<p>Funding in the amount of \$165,476 is available in the Fiscal Year 2014-2015 Operating Budget of the Fleet Services Department. Funding in the amount of \$70,918 is available in the Fiscal Year 2014-2015 Operating Budget of the Aviation Department. Funding for the remaining 24-months of the original contract period and extension options is contingent upon available funding in future budgets.</p>				
<b>Fiscal Note</b>				
<p>There is no unanticipated fiscal impact. A fiscal note is not required.</p>				
<b>Purchasing Language:</b>	Sole bid received.			
<b>Prior Council Action:</b>				
<b>For More Information:</b>	Jonathan Dalchau, Senior Buyer, 512-974-2938			
<b>Boards and Commission Action:</b>	October 14, 2014 - Recommended by the Austin Airport Advisory Commission on a 5-0 vote.			
<b>Related Items:</b>				
<b>MBE / WBE:</b>	This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.			
<b>Additional Backup Information</b>				

This contract will provide original equipment manufacturing (OEM) and approved aftermarket parts and repair services for 56 City-owned tractors on an as-needed basis. It is intended to supplement the tractor repairs performed by the City's technicians in the Aviation and Fleet Service Centers and is necessary to support the service centers with a reliable and continuous repair source for parts and service.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

**BID TABULATION:**

**IFB JRD0019**

**OEM Parts and Repair Services for Massey Ferguson, New Holland/Ford, and John Deere AG Tractors  
(23 line items)**

<b><u>Vendor</u></b>	<b><u>Total Price for List of Sample Parts</u></b>
<b>Equipment Depot Pflugerville, TX</b>	<b>\$140,254</b>

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FSD Purchasing Office website.

**PRICE ANALYSIS**

- a. Adequate competition.
- b. 110 notices were sent, including no MBE and no WBEs. One Bid was received with no MBEs/WBEs responding.
- c. The pricing offered reflects a 30% increase in the labor rate to the last contract award in September 2009. Factors that affect the price increase are a 16% increase in the producer price index for commercial machinery repair and maintenance, a 9% increase in the consumer price index for motor vehicle maintenance and repair, and a 6% increase in the national employment, hours, and earnings. The hourly labor rate is in line with other equipment and machinery repair labor rates in the area.

**APPROVAL JUSTIFICATION**

- a. Sole bid received.
- b. The Purchasing Office concurs with the Fleet Department recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.