



**MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES**

**REGULAR MEETING
Monday, October 13, 2014**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, October 13, 2014 at the Waller Creek Building located at 625 East 10th Street, Room 104, in Austin, Texas.

Chair Kovach called the Commission meeting to order at 9:03 a.m.

Commissioners in Attendance:

Kimberlee Kovach, Chair
Teresa Perez-Wiseley, Vice-Chair
Pamela Lancaster
Lynn Rubinett
Kevin Russell

Staff in Attendance:

Mark Washington, HR Director
Karen Sharp, HR Assistant Director
Rebecca Kennedy, Municipal Civil Service Administrator
Danny Villalpando, LAN Administrator
Sylba Everett, Municipal Civil Service Coordinator
Vera Labriola, Municipal Civil Service Coordinator
Lee Crawford, Attorney

1. CITIZENS COMMUNICATION: GENERAL

- a. NONE

2. APPROVAL OF MINUTES

- a. The minutes of the September 22, 2014 special called meeting were approved on Vice-Chair Perez-Wiseley's motion, Commissioner Lancaster's second on a 5-0 vote.

3. NEW BUSINESS

- a. Discussion and possible action regarding attorney representation for the Municipal Civil Service Commission.

Discussion was held on options for attorney representation of the Municipal Civil Service Commissioners.

The motion to continue until a new standard is approved by the commission with City legal representation whereas the law department is able to assign representation to the commission that have no current or past conflict of interest and have not previously advised the City as a labor attorney was approved on Commissioner Rubinett's motion, Vice-Chair Perez-Wiseley's second, on a 5-0 vote.

The motion to have the Human Resources and Law department explore options for independent counsel and provide recommendations prior to the next budget year to the commission was approved on Commissioner Rubinett's motion, Vice-Chair Perez-Wiseley's second, on a 5-0 vote. The motion was approved with the following friendly amendment on motion by Chair Kovach, seconded by Vice-Chair Perez-Wiseley on a 5-0 vote. The friendly amendment from Chair Kovach requested to set a timeline for the recommendations and asked that it be presented by November 10, 2014. This was accepted by the maker of the motion and Vice-Chair Perez-Wiseley, who seconded the motion.

4. STAFF BRIEFING

- a. Staff briefing regarding hearing proceedings and process.

Presentation was made by:

Rebecca Kennedy, Municipal Civil Service Administrator, Human Resources Department

5. OLD BUSINESS

- a. Commission discussion on hearing proceedings and process.

Discussion was held on hearing proceedings and process.

- b. Discuss the status of the request for Council to approve a recommendation regarding compensation for the Municipal Civil Service Commissioners.

Discussion was held on the request for Council to approve a recommendation regarding compensation for the Municipal Civil Service Commissioners.

- c. Discussion and possible action on future meeting dates.

Discussion was held on future meeting dates.

The motion to cancel the October 20, 2014 Special Called Meeting of the Municipal Civil Service Commission was approved on Commissioner Russell's motion, Commissioner Lancaster's second, on a 5-0 vote.

5. FUTURE AGENDA ITEMS

- a. Continue to include on future agendas an item to debrief the hearing proceedings and process.

**MUNICIPAL CIVIL SERVICE COMMISSION
MEETING MINUTES**

Monday, October 13, 2014

- b. Continue to include on future agendas an item to discuss an update on the request for Council to approve a recommendation regarding compensation for the Municipal Civil Service Commissioners.**

6. ADJOURNMENT

Chair Kovach adjourned the meeting at 11:12 a.m. on Vice-Chair Perez-Wiseley's motion, Commissioner Lancaster's second, on a 5-0 vote.