



## Austin Airport Advisory Commission

### REGULAR MEETING MINUTES

October 14, 2014

The Austin Airport Advisory Commission convened in a regular meeting on October 14, 2014 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

#### **Board Members in Attendance:**

Dale Murphy, Chair  
D'Ann Johnson, Secretary

Ernest Saulmon  
George Farris

James Kelsey

#### **Board Members Absent:**

Steven Hart

Teddy McDaniel, III

#### **Staff in Attendance:**

Susana Carbajal, Becky Nagel, Robert Hengst, Francisco Garza, Chris Carter, David Arthur, Janice White and Susan French

#### **Others Present:**

Edward Campos, City of Austin, Contract Management  
Chris Coons, KSA  
Josh Crawford, Garver  
Sean Brennan, Reynolds Smith & Hill  
Jeremy Wall, City of Austin, Contract Management

#### **Welcome & Call the Meeting to Order:**

Dale Murphy called the meeting to order at 5:02 p.m.

#### **1. CITIZENS COMMUNICATIONS:**

None.

#### **2. APPROVAL OF MINUTES FOR SEPTEMBER 9, 2014.**

Motion to approve the minutes. Motion made by Ernest Saulmon and seconded by James Kelsey. Motion passed 4-0-3 (Commission Members Steven Hart, George Farris and Teddy McDaniel, III were absent at this vote).

#### **3. STAFF BRIEFING, REPORTS AND PRESENTATIONS**

- a) Planning & Engineering Capital Improvement Project Status Report – Robert

Hengst gave updates on some major projects on the list.

George Farris arrived at 5:11 p.m.

It was offered to the Commission to take a tour of the East Infill Project on Friday, October 17, 2014 starting at 9 am. Everyone will meet at the lower level in front of the Customs area. More information will be emailed out.

- b) Airport Tenant Updates was presented by Francisco Garza, Aviation Department.
- c) Finance & Operations Reports was presented by David Arthur, Assistant Director and Chief Financial Officer, Aviation Department.
- d) GTSA Transactions Report for September, 2014 was presented by Susan French, Aviation Department.

#### **4. ABIA Action Items**

- a) Election of Officers.

Motion to elect Dale Murphy as Chair was made by James Kelsey and seconded by Ernest Saulmon. Motion passed 4-0-3 (Dale Murphy abstained from this vote. Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

Motion to elect Ernest Saulmon as Vice Chair was made by D'Ann Johnson and seconded by George Farris. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

Motion to elect D'Ann Johnson as Secretary was made by Ernest Saulmon and seconded by George Farris. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

- b) Authorize award and execution of a 10-month service agreement through the State of Texas Procurement and Support Services (TPASS) Cooperative Purchasing Program with LIBERTY TIRE RECYCLING, LLC, for removal and proper recycling of scrap tires in an amount not to exceed \$164,947, with two 12-month extension options in amounts not to exceed \$164,947 additional per extension option, for a revised total contract amount not to exceed \$494,841.

Motion to approve action item made by Ernie Saulmon and seconded by James Kelsey. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

- c) Authorize negotiation and execution of a Construction Manager-at-Risk contract with HENSEL PHELPS CONSTRUCTION COMPANY for the Austin-

Bergstrom International Airport Terminal/Apron Expansion and Improvements project for preconstruction phase services for the amount of \$1,720,000 with \$86,000 contingency for a total authorized amount not to exceed \$1,806,000.

Motion to approve action item made by James Kelsey and seconded by George Farris. Motion passed 4-0-3 (Dale Murphy abstained from this vote. Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

- d) Authorize award and execution of a 24-month requirements supply agreement with EQUIPMENT DEPOT, LTD., to provide parts and repair services for tractors in an amount not to exceed \$472,788, with four 12-month extension options in a total amount not to exceed \$236,394 per extension option, for a total contract amount not to exceed \$1,418,364.

Motion to approve action item made by D'Ann Johnson and seconded by James Kelsey. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

- e) Authorize award and execution of Amendment No. 5 to the contract through The Cooperative Purchasing Network (TCPN) with GRAINGER, INC., for industrial supplies and equipment for various City Departments, to increase the current contract amount in an amount not to exceed \$2,000,000, for a revised total contact amount not to exceed \$13,615,360.

Motion to approve action item made by D'Ann Johnson and seconded by Ernie Saulmon. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

- f) Authorize negotiation and execution of an amendment to a reimbursement agreement with Austin-Bergstrom Landhost Enterprises, Inc. for professional services related to the Austin-Bergstrom International Airport hotel in the amount of \$300,000 for a total contract amount not to exceed \$355,000.

Motion to approve action item made by James Kelsey and seconded by Ernie Saulmon. Motion passed 4-0-3 (D'Ann Johnson abstained from this vote. Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

- g) Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2014-2015 in an amount not to exceed \$50,000,000.

Motion to approve action item made by James Kelsey and seconded by George Farris. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

## 5. NEW BUSINESS

None.

## 6. OLD BUSINESS

a) Status of action items upon which the Commission has made a recommendation to Council.

Authorize negotiation and execution of an agreement with the Federal Aviation Administration for construction phase inspection services for the FAA Ductbank Relocation Project in the amount of \$144,223.14, plus a contingency of \$14,422.31 for a not-to-exceed amount of \$158,645.45. **[Item scheduled to go before the City Council on November 20, 2014.]**

Authorize award, negotiation, and execution of 36-month requirements service contracts with Vidtronix Ticket and Label, LLC. to provide shared use supplies and spare parts for Vidtronix printers in an amount not to exceed \$287,340, with three 12-month extension options in an amount not to exceed \$95,780 per extension option, for a total contract amount not to exceed \$574,680, Paper Systems Incorporated to provide shared use supplies and spare parts for IER printers in an amount not to exceed \$72,750, with three 12-month extension options in an amount not to exceed \$24,250 per extension option, for a total contract amount not to exceed \$145,500, and POS Supply Solutions, Inc. to provide thermal paper for Zebra TTP2030 in an amount not to exceed \$61,536, with three 12-month extension options in an amount not to exceed \$20,512 per extension option, for a total contract amount not to exceed \$123,072. **[Item went before the City Council on October 16, 2014 and passed.]**

## 7. FUTURE AGENDA ITEMS

Chair Murphy and Secretary Johnson requested a staff update on the City ordinance pertaining to Transportation Network Companies.

**ADJOURNMENT.** Motion to adjourn was made by Ernie Saulmon and seconded by George Farris. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

Meeting was adjourned at 6:15 p.m.

**Date of next meeting:** November 12, 2014