



**AUSTIN AIRPORT ADVISORY COMMISSION MEETING  
WEDNESDAY, NOVEMBER 12, 2014 AT 5:00 PM  
ROOM No. 160  
2716 SPIRIT OF TEXAS DRIVE  
AUSTIN, TEXAS**

**CURRENT BOARD MEMBERS:**

Dale Murphy, Chair  
George Farris  
Teddy McDaniel, III

Ernest Saulmon, Vice Chair  
James Kelsey

D'Ann Johnson, Secretary  
Steven Hart

**AGENDA**

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION: GENERAL**

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**2. APPROVAL OF MINUTES – October 14, 2014**

**3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS**

- a) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- b) Airport Tenant Updates.
- c) Finance & Operations Reports for Fiscal Year 2014 to date.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for October, 2014.
- e) Overview of Transportation Network Companies operations at the airport.
- f) Art in Public Places status report on the Airport's Terminal Expansion and Entrance projects.
- g) Delaware North Companies Travel Hospitality Services, Inc. and LS Travel Retail North America presentation on their proposal to continue operating retail, food and beverage concessions at the airport.

#### 4. ACTION ITEMS

- a) Authorize negotiation and execution of concession lease agreements with Delaware North Companies Travel Hospitality Services, Inc. and its joint ventures to operate retail and food and beverage concessions at Austin-Bergstrom International Airport for a term not to exceed ten years from date of beneficial occupancy.
- b) Authorize negotiation and execution of concession lease agreements with LS Travel Retail North America and its joint ventures to operate retail and food and beverage concessions at Austin-Bergstrom International Airport for a term not to exceed ten years from date of beneficial occupancy.
- c) Authorize award and execution of a contract through the Houston-Galveston Area Council Cooperative (HGAC) with NILFISK ADVANCE, INC., for a street sweeper in an amount not to exceed \$142,060.
- d) Authorize execution of a construction contract with SOUTHWEST CORPORATION for the FAA Ductbank relocation project re-bid in the amount of \$702,499.13 plus a \$70,249.91 contingency, for a total contract amount not to exceed \$772,749.04.
- e) Approval of schedule for 2015 Meetings for the Austin Airport Advisory Commission.

#### 5. NEW BUSINESS

None.

#### 6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.  
*(Please note the progress of the following items)*

Authorize negotiation and execution of an agreement with the Federal Aviation Administration for construction phase inspection services for the FAA Ductbank Relocation Project in the amount of \$144,223.14, plus a contingency of \$14,422.31 for a not-to-exceed amount of \$158,645.45. **[Item scheduled to go before the City Council on November 20, 2014.]**

Authorize award, negotiation, and execution of 36-month requirements service contracts with Vidtronix Ticket and Label, LLC. to provide shared use supplies and spare parts for Vidtronix printers in an amount not to exceed \$287,340, with three 12-month extension options in an amount not to exceed \$95,780 per extension option, for a total contract amount not to exceed \$574,680, Paper Systems Incorporated to provide shared use supplies and spare parts for IER printers in an amount not to exceed \$72,750, with three 12-month extension options in an amount not to exceed \$24,250 per extension option, for a total contract amount not to exceed \$145,500, and POS Supply Solutions, Inc. to provide thermal paper for Zebra TTP2030 in an amount not to exceed \$61,536, with three 12-month extension options in an amount not to exceed \$20,512 per extension option, for

a total contract amount not to exceed \$123,072. **[Item went before the City Council on October 16, 2014 and passed.]**

Authorize award and execution of a 10-month service agreement through the State of Texas Procurement and Support Services (TPASS) Cooperative Purchasing Program with LIBERTY TIRE RECYCLING, LLC, for removal and proper recycling of scrap tires in an amount not to exceed \$164,947, with two 12-month extension options in amounts not to exceed \$164,947 additional per extension option, for a revised total contract amount not to exceed \$494,841. **[Item scheduled to go before the City Council on November 6, 2014.]**

Authorize negotiation and execution of a Construction Manager-at-Risk contract with HENSEL PHELPS CONSTRUCTION COMPANY for the Austin-Bergstrom International Airport Terminal/Apron Expansion and Improvements project for preconstruction phase services for the amount of \$1,720,000 with \$86,000 contingency for a total authorized amount not to exceed \$1,806,000. **[Item went before the City Council on October 23, 2014 and passed.]**

Authorize award and execution of a 24-month requirements supply agreement with EQUIPMENT DEPOT, LTD., to provide parts and repair services for tractors in an amount not to exceed \$472,788, with four 12-month extension options in a total amount not to exceed \$236,394 per extension option, for a total contract amount not to exceed \$1,418,364. **[Item scheduled to go before the City Council on November 6, 2014.]**

Authorize award and execution of Amendment No. 5 to the contract through The Cooperative Purchasing Network (TCPN) with GRAINGER, INC., for industrial supplies and equipment for various City Departments, to increase the current contract amount in an amount not to exceed \$2,000,000, for a revised total contract amount not to exceed \$13,615,360. **[Item went before the City Council on October 23, 2014 and passed.]**

Authorize negotiation and execution of an amendment to a reimbursement agreement with Austin-Bergstrom Landhost Enterprises, Inc. for professional services related to the Austin-Bergstrom International Airport hotel in the amount of \$300,000 for a total contract amount not to exceed \$355,000. **[Item scheduled to go before the City Council on November 6, 2014.]**

Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2014-2015 in an amount not to exceed \$50,000,000. **[Item scheduled to go before the City Council on November 6, 2014.]**

## **7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING**

**Date of next meeting:** December 9, 2014

## **ADJOURNMENT**

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Becky Nagel, Aviation Department, at (512) 530-6614 for additional information; TTY users route through Relay Texas at 711.

For more information on the Austin Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.



## **Austin Airport Advisory Commission**

### **REGULAR MEETING MINUTES**

**October 14, 2014**

The Austin Airport Advisory Commission convened in a regular meeting on October 14, 2014 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

#### **Board Members in Attendance:**

Dale Murphy, Chair  
D'Ann Johnson, Secretary

Ernest Saulmon  
George Farris

James Kelsey

#### **Board Members Absent:**

Steven Hart

Teddy McDaniel, III

#### **Staff in Attendance:**

Susana Carbajal, Becky Nagel, Robert Hengst, Francisco Garza, Chris Carter, David Arthur, Janice White and Susan French

#### **Others Present:**

Edward Campos, City of Austin, Contract Management  
Chris Coons, KSA  
Josh Crawford, Garver  
Sean Brennan, Reynolds Smith & Hill  
Jeremy Wall, City of Austin, Contract Management

#### **Welcome & Call the Meeting to Order:**

Dale Murphy called the meeting to order at 5:02 p.m.

#### **1. CITIZENS COMMUNICATIONS:**

None.

#### **2. APPROVAL OF MINUTES FOR SEPTEMBER 9, 2014.**

Motion to approve the minutes. Motion made by Ernest Saulmon and seconded by James Kelsey. Motion passed 4-0-3 (Commission Members Steven Hart, George Farris and Teddy McDaniel, III were absent at this vote).

#### **3. STAFF BRIEFING, REPORTS AND PRESENTATIONS**

- a) Planning & Engineering Capital Improvement Project Status Report – Robert

Hengst gave updates on some major projects on the list.

George Farris arrived at 5:11 p.m.

It was offered to the Commission to take a tour of the East Infill Project on Friday, October 17, 2014 starting at 9 am. Everyone will meet at the lower level in front of the Customs area. More information will be emailed out.

- b) Airport Tenant Updates was presented by Francisco Garza, Aviation Department.
- c) Finance & Operations Reports was presented by David Arthur, Assistant Director and Chief Financial Officer, Aviation Department.
- d) GTSA Transactions Report for September, 2014 was presented by Susan French, Aviation Department.

#### **4. ABIA Action Items**

- a) Election of Officers.

Motion to elect Dale Murphy as Chair was made by James Kelsey and seconded by Ernest Saulmon. Motion passed 4-0-3 (Dale Murphy abstained from this vote. Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

Motion to elect Ernest Saulmon as Vice Chair was made by D'Ann Johnson and seconded by George Farris. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

Motion to elect D'Ann Johnson as Secretary was made by Ernest Saulmon and seconded by George Farris. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

- b) Authorize award and execution of a 10-month service agreement through the State of Texas Procurement and Support Services (TPASS) Cooperative Purchasing Program with LIBERTY TIRE RECYCLING, LLC, for removal and proper recycling of scrap tires in an amount not to exceed \$164,947, with two 12-month extension options in amounts not to exceed \$164,947 additional per extension option, for a revised total contract amount not to exceed \$494,841.

Motion to approve action item made by Ernie Saulmon and seconded by James Kelsey. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

- c) Authorize negotiation and execution of a Construction Manager-at-Risk contract with HENSEL PHELPS CONSTRUCTION COMPANY for the Austin-



Bergstrom International Airport Terminal/Apron Expansion and Improvements project for preconstruction phase services for the amount of \$1,720,000 with \$86,000 contingency for a total authorized amount not to exceed \$1,806,000.

Motion to approve action item made by James Kelsey and seconded by George Farris. Motion passed 4-0-3 (Dale Murphy abstained from this vote. Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

- d) Authorize award and execution of a 24-month requirements supply agreement with EQUIPMENT DEPOT, LTD., to provide parts and repair services for tractors in an amount not to exceed \$472,788, with four 12-month extension options in a total amount not to exceed \$236,394 per extension option, for a total contract amount not to exceed \$1,418,364.

Motion to approve action item made by D'Ann Johnson and seconded by James Kelsey. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

- e) Authorize award and execution of Amendment No. 5 to the contract through The Cooperative Purchasing Network (TCPN) with GRAINGER, INC., for industrial supplies and equipment for various City Departments, to increase the current contract amount in an amount not to exceed \$2,000,000, for a revised total contact amount not to exceed \$13,615,360.

Motion to approve action item made by D'Ann Johnson and seconded by Ernie Saulmon. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

- f) Authorize negotiation and execution of an amendment to a reimbursement agreement with Austin-Bergstrom Landhost Enterprises, Inc. for professional services related to the Austin-Bergstrom International Airport hotel in the amount of \$300,000 for a total contract amount not to exceed \$355,000.

Motion to approve action item made by James Kelsey and seconded by Ernie Saulmon. Motion passed 4-0-3 (D'Ann Johnson abstained from this vote. Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

- g) Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2014-2015 in an amount not to exceed \$50,000,000.

Motion to approve action item made by James Kelsey and seconded by George Farris. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

## **5. NEW BUSINESS**

None.

## **6. OLD BUSINESS**

- a) Status of action items upon which the Commission has made a recommendation to Council.

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## **7. FUTURE AGENDA ITEMS**

Chair Murphy and Secretary Johnson requested a staff update on the City ordinance pertaining to Transportation Network Companies.

**ADJOURNMENT.** Motion to adjourn was made by Ernie Saulmon and seconded by George Farris. Motion passed 5-0-2 (Commission Members Steven Hart and Teddy McDaniel, III were absent at this vote).

Meeting was adjourned at 6:15 p.m.

**Date of next meeting:** November 12, 2014



# Monthly Report for the Austin Airport Advisory Commission

Project	Subproject	Subproject Manager	Current Subproject Status Info	FDU
5415	ABIA Terminal Improvements - Phase 4	Avila, Ben	Expect to forward formal notice of project accounting Close-Out in SEP-2014	4910 8107 3101
	ABIA Terminal Expansion Joint Improvements	Russell, Craig	Post warranty work has been completed.	4910 8107 3167
	ABIA Terminal Electrical Improvements	Stalder, Ricky	Comments from QMD received, addressed, and returned to QMD. Waiting for Job Order Contractor assignment.	4911 8107 A167
	ABIA Terminal Area Spalling Improvements	Pirtle, Robert	Contractor is approximately 80% complete with contract work and is expected to be finished by mid November, 2014.	4910 8107 3168
	ABIA Terminal Fire Protection Improvements-Phase 2	Pirtle, Robert	Contractor is approximately 81% complete and is expected to be finished with contract work by mid-January, 2015	4910 8107 3172
	Terminal East Infill Project	Jones, Burton	Construction activities currently taking place: steel framing is complete, curtainwall construction is 90%, roof deck framing is nearing completion, terrazzo flooring in Customs is 60% complete, major mechanical units have been installed, rough-in for MEP is complete, interior partitions (CMU and gypsum) are nearing completion, escalator is in place, baggage handling equipment is being installed. Contractor is working quickly for a Nov. 1 opening for the Customs/Border Patrol. Contract is being amended to add the additional new EDS equipment.	4910 8107 3176
			The second phase of the process started January 22. OpenText (OT) will be reviewing/classifying the various drawing sets by project. The reviewed Projects will be held in queue for DoA final review before moving the drawings to the scan process. The review and scan processes will take approximately 11 months.	4910 8107 6055
			316 projects have been reviewed by OT and remain on the Plan Room Inventory (only 1 project pending review by OT)	4911 8107 A176
	Records Management Implementation	Medici, Joseph	10 projects pending DoA review The scan process has resumed. OpenText moved the large format scanning process off-site on October 6, 2014. Drawings for T1000/T1100/T1400 (Asbuilt and Conformed sets) were scanned prior to OpenText moving offsite. OpenText has estimated a five-week completion timeline for all drawings (shop and project). October 24 is the delivery date of the first batch scanned off-site. A scan schedule has not been provided. A successful test import was conducted by the EDIMS Group on October 23. Status - EDIMS software has not been installed.	4910 8107 3215
	Terminal Improvements 2013-Phase 8	Camp, Robin	Project Management is in process of permitting the project. There seem to be delays in permitting, due to heavy submittals. QMD expected to return 95% around second week of November.	4910 8107 3244
	Matrix Electrical Room HVAC Improvements	Stalder, Ricky	QMD comments were addressed and responses returned. Will request Job Order Contractor from QMD.	4911 8107 A244
	Potable Water System - Study	Chaney, Richard	Delivery of the recommended repairs will be discussed with Management to determine whether or not they can be completed by maintenance staff, or through the JOC process. Will close existing consultant contract and seek design services through rotation list as needed.	4910 8107 3253
	Food Court Improvements	Hengst, Robert	Delivery and installation of tables complete except order mistakes made by the vendor. Mistakes have been addressed and multiple deliveries of replacement pieces are tentatively scheduled. New trash containers are on order.	4910 8107 3264
	Wet Pipe Fire Protection System	Hengst, Robert	Work ongoing.	4910 8107 3265
	Restrooms Completion	Kumarage, Rohini	Cost proposal negotiation is complete. The JOC contract process has begun. Scheduled to begin construction in January 2015	4910 8107 3266
	Shared Use Passenger Processing System	Folsom-Heath, Diana	EASE integration with RMS completed 9/23. Additional configuration, issues resolution to follow. Remaining items include resolution of missing scope items, endurance testing, final acceptance. Invoices attached for work on CUSS (100%), AODB (configuration and implementation 70% due to missing scope items) EASE installation (100%)	4910 8107 3283
	Terminal Boiler Replacement	Vonstein, Alison	100% set submitted to QMD 10/15/14. No date has been given by QMD for when they will submit their comments back. IFB is scheduled to advertise 11/10/14.	4910 8107 3286

# Monthly Report for the Austin Airport Advisory Commission

Project	Subproject	Subproject Manager	Current Subproject Status Info		FDU
5415	Terminal Beam Rehabilitation	Chaney, Richard	5415.101	Have requested a additional services proposal from the consultant to assist with continued efforts in determining the source of the water infiltration.	4910 8107 3287
	Terminal - Apron Expansion and Improvements Project	Camp, Robin	5415.102	City Council approved the Construction Manager At Risk as recommended by the selection panel. Kick off meeting with Contractor is scheduled for Nov 6. Negotiations with the Architect/Engineering firm is nearing completion. The fee proposal has been submitted, and project managers are reviewing. An increased level of insurance coverage is being reviewed by Risk Management for some sub consultants as part of the fee proposal.	4910 8107 3288
				Art in Public Places has made first round selections and will be conducting interviews next week with finalists.	4911 8107 A288
5696	Noise Mitigation Program Implementation	Ruby, Melinda	5696.001	SINGLE-FAMILY DWELLING ON SHAPARD LANE The Airport plans to dispose of this tract by Land Exchange. We are waiting on approval by the FAA for the exchange.	4910 8107 3132
				MOBILE HOME PARK The Airport plans to dispose of this tract by Land Exchange. We are waiting on approval by the FAA for the exchange.	
5702	Stormwater Drainage Improvements	Vonstein, Alison	5702.011	PROGRAM CLOSEOUT File closeouts are completed. Boxes have been picked up by Iron Mountain for storage. We are also in the process of completing the final Noise Land Reuse Plan and Inventory, pending approval by the FAA of the Land Exchange.	4910 8107 3248
				Consultant submitted fee proposal for design, bid and construction phase services on 10/23/14. On 10/24/14, the Dept. of Aviation informed PW project manager of intention to add \$1M scope of work from new project 4912-8107-C502, Water Quality and Detention Pond Infrastructure Improvements to this project.	
				This contract will remain open to support the upcoming de-icing season that will start in November 2014. The services will support decision making on aerator/treatment of airline de-icing chemical run-off.	4911 8107 A248
6000	Terminal Pond Aerators	Carpenter, Kane	5702.012		4910 8107 3289
	ARFF Building Re-roofing and Building Envelope Weatherproofing	Vonstein, Alison	6000.060	Four bids received 10/9/14; however three were deemed nonresponsive because MWBE compliance plan requirements were not met. Texas Roofing's compliance plan was approved by SMBR 10/29/14. Council approval scheduled for 12/11/14.	4910 8107 3211
	De-icing Storage Facility	Vonstein, Alison	6000.063	ESD will address comments from the project team and then the set will be submitted to QMD by 11/7/14. The project qualifies for a site plan exemption. The consultant will find out if a building permit is required.	4910 8107 3230
	FAA Ductbank Relocation	Vonstein, Alison	6000.064	Bids were opened 9/9/14. Four responsive bids received. Southwest Corporation submitted a low bid of \$702,499. RCA is scheduled for 11/20/14, to award a construction contract to Southwest Corporation. NTP is anticipated to be issued with a January start date.	4910 8107 3231
	Electronic Airport Layout Plan And Utility Mapping	Kumarage, Rohini	6000.103	Survey Quality Control plan is complete.	4910 8107 3242
	Taxiway Alpha Completion Construction	Vonstein, Alison	6000.112	NTP date is 7/7/14. Substantial completion is scheduled for 3/14/15. Construction is proceeding. Contractors 4th pay application is being processed. No change orders thus far.	4911 8107 A241
6001	Terminal Apron Aircraft Movement Study	Thompson, Dale	6000.114	Draft study received 10/29. Review comments returned to consultant on 10/31. Anticipate submitting draft study to Marcelino on 11/3/14.	4910 8107 3309
	ABIA CONRAC	Pirtle, Robert	6001.066	The building concrete framing is nearing completion, and interior work is ongoing in the Quick Turnaround (car cleaning) area of the facility and interior finishout of the customer service building will begin soon. The Expert Advisory Consultant continues to provide support to the Owner on the project - attending weekly construction meetings and making site visits and reports.	4910 8107 3162
	Information Systems Bldg 7355 Emergency Power Improvements	Vonstein, Alison	6001.067	NTP issued 9/17/14. Coordination with Austin Energy is requiring changes in pade layout. Michael Embest will be consulted regarding a tree that may be negatively affected.	4910 8107 3228
	Parking Operation Improvements	Pirtle, Robert	6001.070	The E/A for the project has completed the 90% construction documents and are preparing the 100% documents for review.	4910 8107 3163
					4911 8107 A163

# Monthly Report for the Austin Airport Advisory Commission

Project	Subproject	Subproject Manager	Current Subproject Status Info		FDU
6001 ABIA Landside Facility Improvements	Information Technology Master Plan	Mercado, Robert	6001.072	Final verification of Phase One & Two SUPPs installation underway as part of the ITMP scope of work.	4910 8107 3188
	ABIA New Employee Parking Lot	Wepnyk, John	6001.074	The project is in the post construction phase and warranty period. Irrigation system warranty items in Lot J are being addressed.	4910 8107 3195 4911 8107 A195
	ABIA Bldg 6005 Improvements-Phase II (P&E)	Pirtle, Robert	6001.084	The Contractor has completed the raised floor at the new meeting rooms and is beginning drywall framing for Work Sequence Area #1, and is starting to refurbish offices. The new meeting rooms will not be complete before the Contractor starts work in the Work Sequence 2 area.	4910 8107 3217 4911 8107 A217
	Landside Roadway Improvements	Vonstein, Alison	6001.092	Additional authorization for consultant issued 9/29/14 to combine this project with Sidewalk Master Plan. Another firm will be requested the latter part of October to design the rest of the Connectivity Segment 1 project and Segment 2, as well as bid phase and construction phase services for these scopes.	4910 8107 3249 4911 8107 A249
	Elevator Refurbishment	Kumarage, Rohini	6001.093	A/E submitted Engineer's Report (60%) to DOA for review Received comments from QMD for the initial Assessment	4911 8107 A245
	Upper Level Embankment Inspections and Repairs	Taylor, David	6001.095	Field investigations are mostly complete except for southeast corings which required additional services recently approved. Consultant presented initial findings to team and is proceeding with alternative analysis. Delivery of PER is still expected this fall.	4910 8107 3247 4911 8107 A247
	Maintenance Complex Renovations - Bldg. 8220	Jones, Burton	6001.097	Consultant is working on 30% submittal, and will provide it next week. We have already had a work session with consultant and users that will inform the 30% submittal. Design is scheduled to be complete in May of 2015.	4910 8107 3263 4911 8107 A263
	Connectivity Pedestrian Path - Segment 1	Vonstein, Alison	6001.099	NTP issued to consultant 9/29/14 for master plan.	4911 8107 A401
	Demolish Buildings and Fence	Watson, Jerry	6001.100	Jerry Watson assigned as project manager.	4911 8107 A403
	Parking Operations Building Mechanical Systems Improvements	Vonstein, Alison	6001.102	Consultant is preparing life cost analysis, to address one of QMD's comments.	4911 8107 A407
	Demolish Buildings FY2015	Watson, Jerry	6001.106	Jerry Watson assigned as project manager.	4911 8107 A502
	Water Quality and Detention Pond Infrastructure Improvements	Vonstein, Alison	6001.111	This work will be combined with 4910-8107-3248 (A248).	4912 8107 C502
	Parking Garage - West Lot A - Design	Mercado, Robert	6001.114	Robert Mercado assigned as project manager.	4912 8107 C507
10531 Aviation Aipp	SP (Spirit of Austin Lane) AIPP	Hengst, Robert	10531.002	Fabrication ongoing. Construction/Installation will be scheduled for early 2015.	4910 8107 6052

PROPERTIES UPDATE

11/4/2014

PROJECT	STATUS
ABIA Retail	In design
Auntie Anne's - renovations	Pre construction meeting scheduled 11.4.14
DNC - Annie's sidewalk café	On hold pending further design review on fence enclosure to contain seating in leasehold
DNC - Austin MacWorks	On hold by tenant - funding issue
DNC - Briggos	On hold - Continuing with learning lessons from other installation. Issue with volume of cups that can be produced.
DNC - Tyler's kiosk	Cancelled
Fara Café - renovations	Schedule reviewed and approved for January 2015.
Scott parking	In design
Smarte carte rack additions and relocations	CPIS approved. Scheduled for move on November 8
Sprint - relocation of Computer equipment from inside IT building to outside	CPIS submitted. Review underway by airport.
Texas Dept of Transportation	CPIS pending on signage addition at exit
Travelex -safe installation	CPIS approved to add safe at current location. Pending follow up with Travelex on installation details.
TSA - East Mezzanine Administrative office renovations	CPIS approved for painting, carpet replacement and addition of security system at doorway. Pending insurance information completion.
UA Antenna System Install	CPIS approved. United Station Manager has this project on hold
UHCU Move-out	Assisting with coordination with Fara
Wok & Roll - refurbishments & kiosk	Partial renovations completed. Signage to be put in place on November 6. Yogurt machine in place

**CITY OF AUSTIN**  
**AUSTIN-BERGSTROM INTERNATIONAL AIRPORT**  
**Airport Operating Fund 5070**  
**Income Statement - For Internal Use Only**  
**Fiscal Year to Date for 12 Month(s) ended September 30, 2014 - Adjusted Close II**

	Amended Budget	Year to Date w/ Encumb	Y-T-D Variance Fav (Unfav)	Y-T-D % Variance Fav (Unfav)
<b>REVENUE</b>				
<b>AIRLINE REVENUE</b>				
Landing Fees	22,220,001	20,846,483	(1,373,518)	(6.2%)
Terminal Rental & Other Fees	23,258,999	23,631,569	372,570	1.6%
<b>TOTAL AIRLINE REVENUE</b>	<b>45,479,000</b>	<b>44,478,052</b>	<b>(1,000,948)</b>	<b>(2.2%)</b>
<b>NON-AIRLINE REVENUE</b>				
Parking	30,411,560	33,722,673	3,311,113	10.9%
Other Concessions	20,260,864	22,082,831	1,821,967	9.0%
Other Rentals and Fees	6,978,657	8,940,341	1,961,684	28.1%
<b>TOTAL NON-AIRLINE REVENUE</b>	<b>57,651,081</b>	<b>64,745,845</b>	<b>7,094,764</b>	<b>12.3%</b>
Interest Income	117,000	116,172	(828)	(0.7%)
<b>TOTAL REVENUE</b>	<b>103,247,081</b>	<b>109,340,069</b>	<b>6,092,988</b>	<b>5.9%</b>
<b>OPERATING REQUIREMENTS</b>				
Fac Mgmt, Ops and Airport Security	41,425,580	39,763,529	1,662,051	4.0%
Airport Planning and Development	2,202,934	2,085,168	117,766	5.3%
Support Services	12,316,552	11,322,698	993,854	8.1%
Business Services	10,521,605	10,213,640	307,965	2.9%
<b>TOTAL OPERATING EXPENSES</b>	<b>66,466,671</b>	<b>63,385,035</b>	<b>3,081,636</b>	<b>4.6%</b>
<b>Debt Service</b>				
GO Debt Service Fund	27,089	26,277	812	3.0%
2013A Revenue Refunding Bonds	2,133,225	1,365,781	767,444	36.0%
2005 Variable rate Notes (Swap)	25,839,076	24,674,391	1,164,685	4.5%
2005 Variable rate Notes Fees	3,137,800	2,830,814	306,986	9.8%
PFC Debt Service Funding	(13,338,140)	(12,386,719)	(951,421)	(7.1%)
<b>TOTAL Net Debt Service*</b>	<b>17,799,050</b>	<b>16,510,544</b>	<b>1,288,506</b>	<b>7.2%</b>
<b>OTHER REQUIREMENTS</b>				
Workers' Compensation	462,940	462,940	0	0.0%
Citywide Administrative Support	2,625,317	2,625,317	0	0.0%
Communications & Technology Mgmt	1,464,944	1,464,944	0	0.0%
Accrued Payroll	127,548	62,285	65,263	51.2%
Compensation Adjustment	22,425	21,320	1,105	4.9%
Liability Reserve	20,000	20,000	0	0.0%
Operating Reserve	783,581	493,408	290,173	37.0%
CTECC	125,316	125,316	0	0.0%
Trunked Radio Allocation	108,315	108,315	0	0.0%
<b>TOTAL OTHER REQUIREMENTS</b>	<b>5,740,386</b>	<b>5,383,845</b>	<b>356,541</b>	<b>6.2%</b>
<b>TOTAL REQUIREMENTS</b>	<b>90,006,107</b>	<b>85,279,424</b>	<b>4,726,683</b>	<b>5.3%</b>
<b>EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS</b>	<b>13,240,974</b>	<b>24,060,645</b>	<b>10,819,671</b>	<b>81.7%</b>
<b>ENPLANEMENTS</b>	<b>Passengers</b>	<b>% Inc/(Dec)</b>		
September (Month over Month)	428,345	9.71%		
Year-to-Date	5,275,464	7.03%		

\*2014 Debt Service = Removal of the 2013A Revenue Refunding Bonds and the 2013 Prosperity Bank Loan in the amount of \$3.7 million; funded with 2013 operating funds.

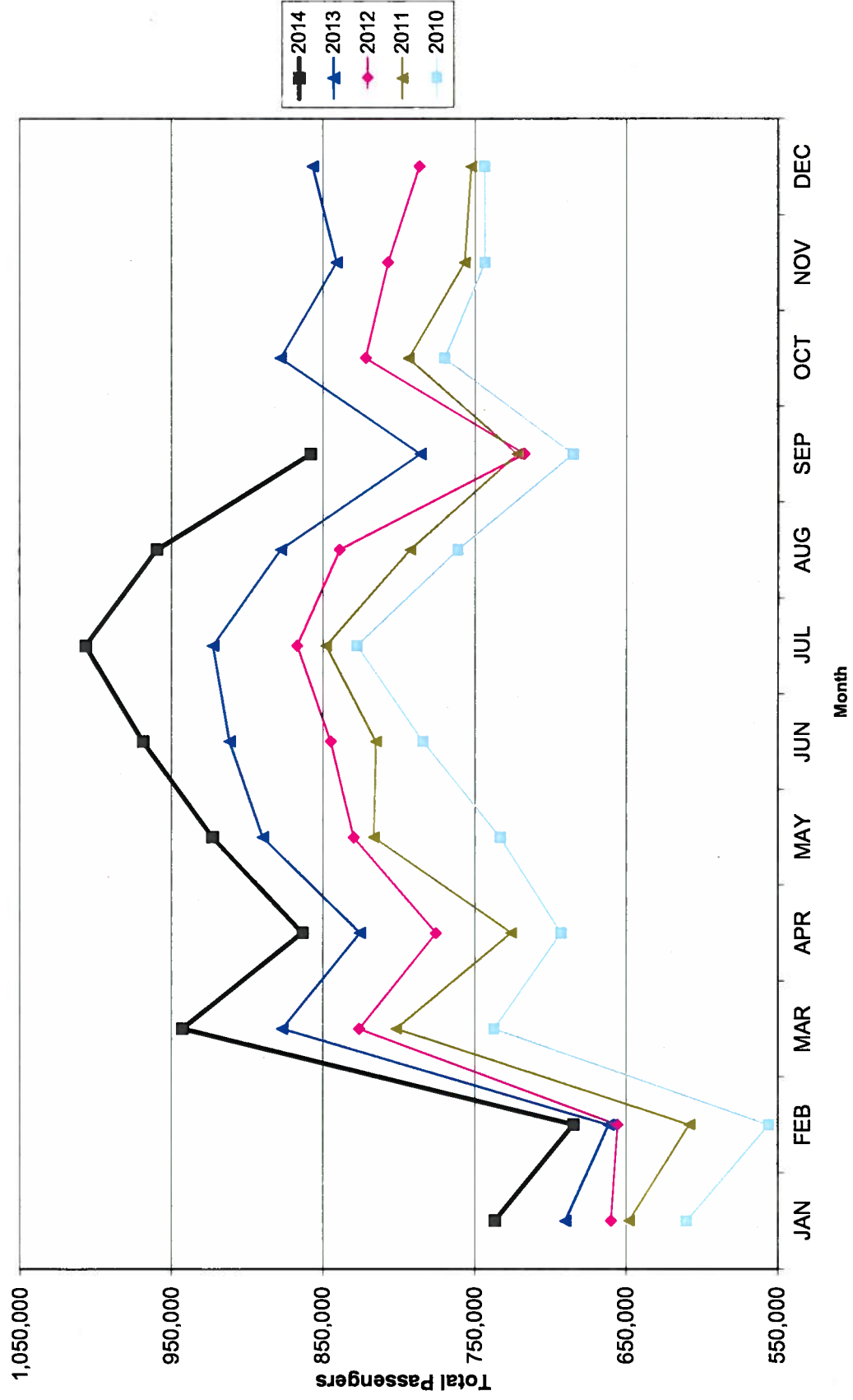
**CITY OF AUSTIN**  
**AUSTIN-BERGSTROM INTERNATIONAL AIRPORT**  
**INCOME STATEMENT COMPARISON THIS YEAR VS. LAST YEAR**  
**As of September 30, 2014 - Adjusted Close II**

	This month - This Year vs. Last Year				Fiscal YTD - This Year vs. Last Year			
	FY14 (Sep 14) vs FY13 (Sep 13)				FY14 (Oct 13 - Sep 14) vs FY13 (Oct 12 - Sep 13)			
	FY14 Sep-14	FY13 Sep-13	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance	FY14 YTD Sep-14	FY13 YTD Sep-13	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance
<b><u>Airline Revenue</u></b>								
Landing Fees	313,504	1,651,012	(1,337,508)	(81.0%)	20,846,483	21,431,595	(585,112)	(2.7%)
Terminal Rental & Other Fees	1,473,343	1,773,422	(300,079)	(16.9%)	23,631,569	23,153,792	477,777	2.1%
Total Airline Revenue	1,786,847	3,424,434	(1,637,587)	(47.8%)	44,478,052	44,585,387	(107,335)	(0.2%)
<b><u>Non-Airline Revenue</u></b>								
Parking	2,938,236	2,821,673	116,563	4.1%	33,722,673	32,155,216	1,567,457	4.9%
Food/Beverage & Retail	668,221	562,211	106,010	18.9%	7,959,636	6,876,019	1,083,617	15.8%
Rental Car	903,378	922,004	(18,626)	(2.0%)	12,146,982	11,313,391	833,591	7.4%
Advertising	146,511	65,467	81,044	123.8%	1,140,468	866,509	273,959	31.6%
Ads Barter Revenue	97,528	0	97,528	N/A	97,528	8,667	88,861	1025.3%
Other Concessions	102,153	(15,087)	117,240	777.1%	738,217	737,957	260	0.0%
Other Rentals and Fees	1,562,976	677,235	885,741	130.8%	8,940,341	7,120,848	1,819,493	25.6%
Total Non-Airline Revenue	6,419,003	5,033,503	1,385,500	27.5%	64,745,845	59,078,607	5,667,238	9.6%
Interest Income	11,392	7,675	3,717	48.4%	116,172	111,124	5,048	4.5%
<b>Total Operating Revenue</b>	<b>8,217,242</b>	<b>8,465,612</b>	<b>(248,370)</b>	<b>(2.9%)</b>	<b>109,340,069</b>	<b>103,775,118</b>	<b>5,564,951</b>	<b>5.4%</b>
<b><u>Operating Requirements</u></b>								
Fac Mgmt, Ops and Airport Security	3,192,238	2,582,288	(609,950)	(23.6%)	39,763,529	38,785,767	(977,762)	(2.5%)
Airport Planning and Development	185,914	(27,161)	(213,075)	(784.5%)	2,085,168	2,045,517	(39,651)	(1.9%)
Support Services	1,406,616	535,726	(870,890)	(162.6%)	11,322,698	10,260,570	(1,062,128)	(10.4%)
Business Services	837,006	946,328	109,322	11.6%	10,213,640	9,667,558	(546,082)	(5.6%)
Total Operating Expense	5,621,774	4,037,161	(1,584,593)	(39.2%)	63,385,035	60,759,412	(2,625,623)	(4.3%)
<b><u>Debt Service</u></b>								
GO Debt Service Fund	1,445	2,190	745	34.0%	26,277	26,272	(5)	(0.0%)
2013A Revenue Refunding Bonds	113,815	290,000	176,185	60.8%	1,365,781	3,746,000	2,380,219	63.5%
2005 Variable rate Notes (Swap)	2,034,471	2,431,808	397,337	16.3%	24,674,391	23,555,241	(1,119,150)	(4.8%)
2005 Variable rate Notes Fees	208,105	407,287	199,182	48.9%	2,830,814	3,252,577	421,763	13.0%
PFC Debt Service Funding	(1,045,028)	(1,266,709)	(221,681)	(17.5%)	(12,386,719)	(12,396,265)	(9,546)	(0.1%)
Total Debt Service*	1,312,808	1,864,576	551,768	29.6%	16,510,544	18,183,825	1,673,281	9.2%
<b><u>Other Requirements</u></b>								
Workers' Compensation	38,578	32,321	(6,257)	(19.4%)	462,940	387,874	(75,066)	(19.4%)
Citywide Administrative Support	218,776	183,588	(35,188)	(19.2%)	2,625,317	2,203,706	(421,611)	(19.1%)
Communications & Technology Mgmt	122,079	108,430	(13,649)	(12.6%)	1,464,944	1,301,149	(163,795)	(12.6%)
Accrued Payroll	(54,634)	(17,566)	37,068	211.0%	62,285	73,402	11,117	15.1%
Compensation Adjustment	1,409	2,918	1,509	51.7%	21,320	22,008	688	3.1%
Operating Reserve	(224,875)	(277,955)	(53,080)	(19.1%)	493,408	605,758	112,350	18.5%
CTECC	10,443	10,570	127	1.2%	125,316	126,796	1,480	1.2%
Trunked Radio Allocation	9,026	10,019	993	9.9%	108,315	120,225	11,910	9.9%
Liability Reserve	1,667	1,663	(4)	(0.2%)	20,000	20,000	0	0.0%
Total Other Requirements	122,469	53,988	(68,481)	(126.8%)	5,383,845	4,860,918	(522,927)	(10.8%)
<b>Total Requirements</b>	<b>7,057,051</b>	<b>5,955,745</b>	<b>(1,101,306)</b>	<b>(18.5%)</b>	<b>85,279,424</b>	<b>83,804,155</b>	<b>(1,475,269)</b>	<b>(1.8%)</b>
<b>SURPLUS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS</b>	<b>1,160,191</b>	<b>2,509,867</b>	<b>(1,349,676)</b>	<b>(53.8%)</b>	<b>24,060,645</b>	<b>19,970,963</b>	<b>4,089,682</b>	<b>20.5%</b>

\*2014 Debt Service = Removal of the 2013A Revenue Refunding Bonds and the 2013 Prosperity Bank Loan in the amount of \$3.7 million; funded with 2013 operating funds.



# AUSTIN PASSENGER TRAFFIC 5 Year Trend



# Austin-Bergstrom International Airport

## Aviation Activity Report

### Calendar Year 2014 vs 2013

	09/2014	09/2013	Percent Change	01/2014 - 09/2014	01/2013 - 09/2013	Percent Change
<b><u>Passenger Activity</u></b>						
Domestic Enplaned Revenue	413,381	380,599	8.61	3,826,637	3,602,480	6.22
Domestic Deplaned Revenue	416,059	386,029	7.78	3,815,731	3,621,651	5.36
International Enplaned Revenue	5,288	1,127	369.21	57,181	18,896	202.61
International Deplaned Revenue	5,354	1,616	231.31	57,880	21,614	167.79
Domestic Enplaned Non-Revenue	9,608	8,722	10.16	96,089	94,372	1.82
Domestic Deplaned Non-Revenue	8,421	7,866	7.06	88,945	82,534	7.77
International Enplaned Non-Revenue	68	0	0.00	732	92	695.65
International Deplaned Non-Revenue	79	24	229.17	680	161	322.36
Passenger Totals	858,258	785,983	9.20	7,943,875	7,441,800	6.75

**CURRENT PASSENGER RECORD = 1,006,417    RECORD SET = JULY 2014**

#### **Aircraft Operations**

Air Carrier	8,641	8,167	5.80	77,976	76,167	2.38
Commuter & Air Taxi	1,274	1,405	-9.32	12,498	12,552	-0.43
Military	599	478	25.31	5,704	4,779	19.36
General Aviation						
Itinerant	4,374	4,163	5.07	36,981	36,862	0.32
Local	368	206	78.64	1,734	1,956	-11.35
Total G.A.	4,742	4,369	8.54	38,715	38,818	-0.27
Total Operations	15,256	14,419	5.80	134,893	132,316	1.95

# Austin-Bergstrom International Airport

## Aviation Activity Report

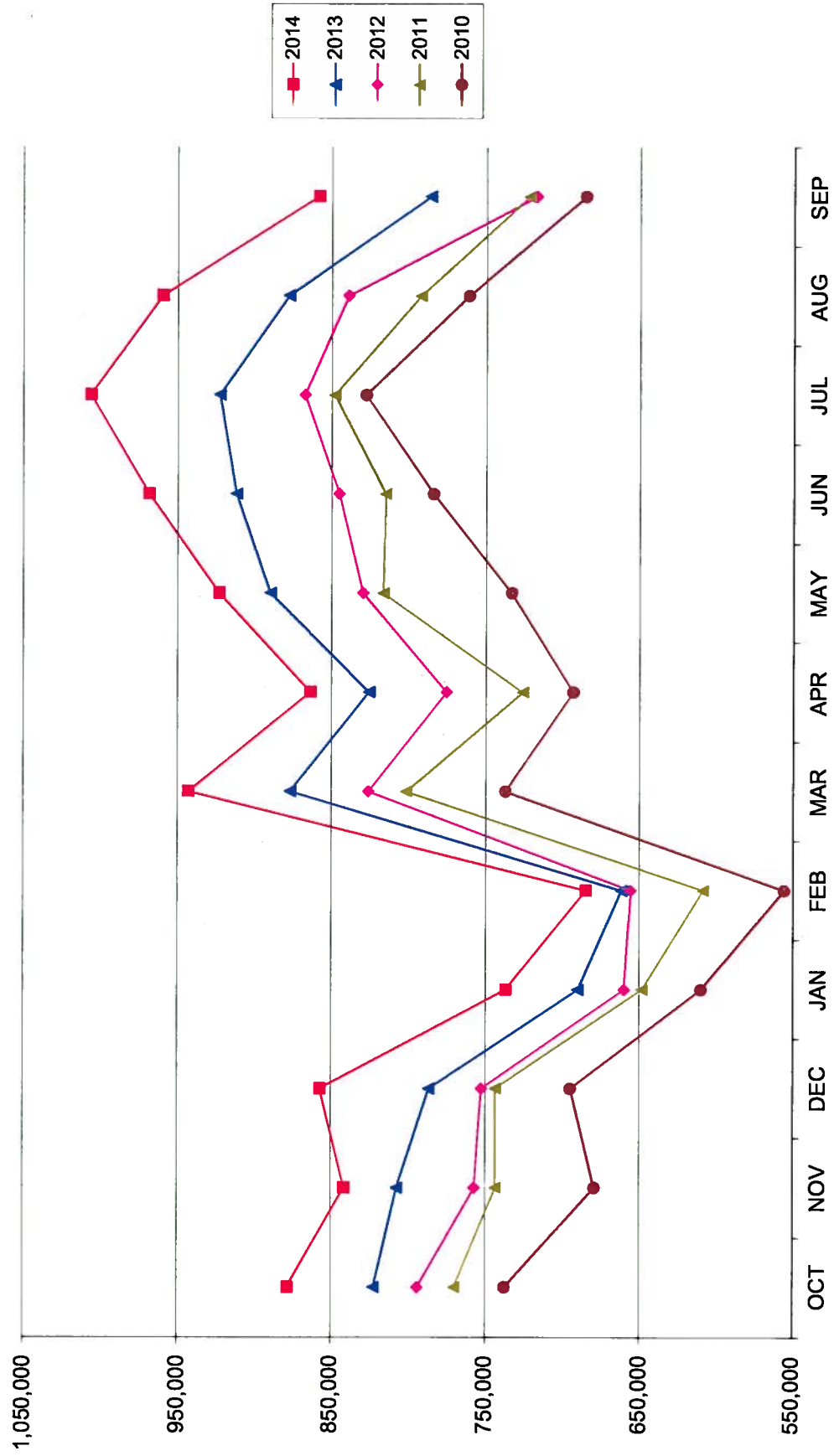
### Calendar Year 2014 vs 2013

	09/2014	09/2013	Percent Change	01/2014 - 09/2014	01/2013 - 09/2013	Percent Change
<b><u>Cargo Activity</u></b>						
Mail						
Domestic Enplaned Mail	138,803	99,998	38.81	1,177,670	972,232	21.13
Domestic Deplaned Mail	152,746	156,831	-2.60	1,460,118	1,448,701	0.79
International Enplaned Mail	0	0	0.00	0	0	0.00
International Deplaned Mail	0	0	0.00	0	2,404	-100.00
Mail Totals	291,549	256,829	13.52	2,637,788	2,423,337	8.85
Cargo						
Domestic Enplaned Cargo	5,566,676	4,471,065	24.50	43,589,199	45,981,712	-5.20
Domestic Deplaned Cargo	4,932,708	5,579,463	-11.59	47,825,948	52,715,293	-9.28
International Enplaned Cargo	410,937	413,089	-0.52	4,139,508	4,191,451	-1.24
International Deplaned Cargo	170,312	1,162,741	-85.35	2,216,290	4,080,940	-45.69
Cargo Totals	11,080,633	11,626,358	-4.69	97,770,945	106,969,396	-8.60
Belly Freight						
Domestic Enplaned Belly Freight	222,903	230,385	-3.25	2,000,835	2,603,590	-23.15
Domestic Deplaned Belly Freight	386,349	407,252	-5.13	3,681,797	3,817,088	-3.54
International Enplaned Belly Freight	329,421	0	0.00	3,597,711	0	0.00
International Deplaned Belly Freight	538,256	0	0.00	3,837,406	0	0.00
Belly Freight Totals	1,476,929	637,637	131.63	13,117,749	6,420,678	104.30
Cargo Totals (Mail, Cargo, Belly Freight)	12,849,111	12,520,824	2.62	113,526,482	115,813,411	-1.97

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

AUSTIN PASSENGER TRAFFIC  
5 Year Trend



# Austin-Bergstrom International Airport

## Aviation Activity Report

### Fiscal Year 2014 vs 2013

	09/2014	09/2013	Percent Change	10/2013 - 09/2014	10/2012 - 09/2013	Percent Change
<b><u>Passenger Activity</u></b>						
Domestic Enplaned Revenue	413,381	380,599	8.61	5,085,978	4,781,758	6.36
Domestic Deplaned Revenue	416,059	386,029	7.78	5,064,234	4,792,806	5.66
International Enplaned Revenue	5,288	1,127	369.21	64,484	24,220	166.24
International Deplaned Revenue	5,354	1,616	231.31	64,926	26,549	144.55
Domestic Enplaned Non-Revenue	9,608	8,722	10.16	124,191	122,906	1.05
Domestic Deplaned Non-Revenue	8,421	7,866	7.06	114,646	108,747	5.42
International Enplaned Non-Revenue	68	0	0.00	811	95	753.68
International Deplaned Non-Revenue	79	24	229.17	763	177	331.07
South Terminal-Intl Enplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Non-Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Non-Revenue	0	0	0.00	0	0	0.00
Passenger Totals	858,258	785,983	9.20	10,520,033	9,857,258	6.72

**CURRENT PASSENGER RECORD = 1,006,417      RECORD SET = JULY 2014**

<b><u>Aircraft Operations</u></b>						
Air Carrier	8,641	8,167	5.80	103,710	101,006	2.68
Commuter & Air Taxi	1,274	1,405	-9.32	17,289	16,979	1.83
Military	599	478	25.31	6,994	6,698	4.42
General Aviation						
Itinerant	4,374	4,163	5.07	49,081	50,188	-2.21
Local	368	206	78.64	2,150	2,394	-10.19
Total G.A.	4,742	4,369	8.54	51,231	52,582	-2.57
Total Operations	15,256	14,419	5.80	179,224	177,265	1.11

# Austin-Bergstrom International Airport

## Aviation Activity Report

### Fiscal Year 2014 vs 2013

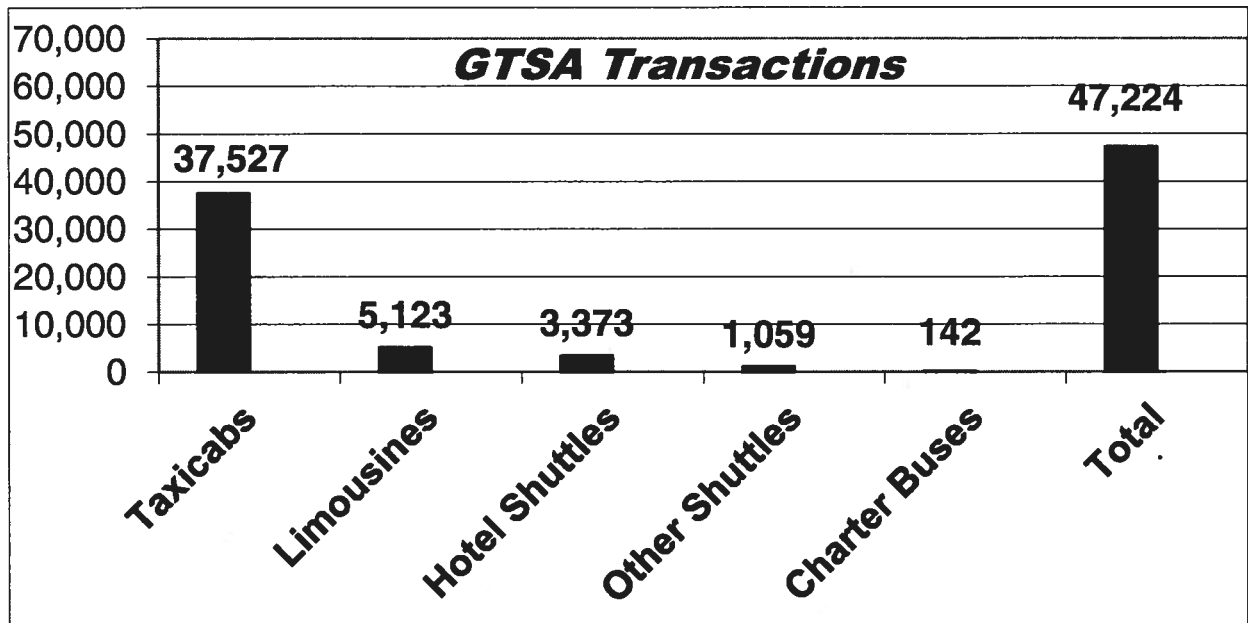
	09/2014	09/2013	Percent Change	10/2013 - 09/2014	10/2012 - 09/2013	Percent Change
<b><u>Cargo Activity</u></b>						
Mail						
Domestic Enplaned Mail	138,803	99,998	38.81	1,646,225	1,258,731	30.78
Domestic Deplaned Mail	152,746	156,831	-2.60	2,058,377	2,075,576	-0.83
International Enplaned Mail	0	0	0.00	0	0	0.00
International Deplaned Mail	0	0	0.00	0	2,404	-100.00
South Terminal-Intl Enplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Mail	0	0	0.00	0	0	0.00
Mail Totals	291,549	256,829	13.52	3,704,602	3,336,711	11.03
Cargo						
Domestic Enplaned Cargo	5,566,676	4,471,065	24.50	59,429,288	62,404,956	-4.77
Domestic Deplaned Cargo	4,932,708	5,579,463	-11.59	67,129,586	70,481,228	-4.76
International Enplaned Cargo	410,937	413,089	-0.52	6,476,684	5,426,821	19.35
International Deplaned Cargo	170,312	1,162,741	-85.35	4,352,603	6,383,525	-31.82
South Terminal-Intl Enplaned Cargo	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Cargo	0	0	0.00	0	0	0.00
Cargo Totals	11,080,633	11,626,358	-4.69	137,388,161	144,696,530	-5.05
Belly Freight						
Domestic Enplaned Belly Freight	222,903	230,385	-3.25	2,735,316	3,621,727	-24.47
Domestic Deplaned Belly Freight	386,349	407,252	-5.13	5,003,077	4,955,343	0.96
International Enplaned Belly Freight	329,421	0	0.00	3,597,711	0	0.00
International Deplaned Belly Freight	538,256	0	0.00	3,837,406	0	0.00
South Terminal-Intl Enplaned Belly Frt	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Belly Frt	0	0	0.00	0	0	0.00
Belly Freight Totals	1,476,929	637,637	131.63	15,173,510	8,577,070	76.91
Cargo Totals (Mail, Cargo, Belly Freight)	12,849,111	12,520,824	2.62	156,266,273	156,610,311	-0.22

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001



GROUND TRANSPORTATION TRANSACTIONS  
OCTOBER 2014



YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	OCTOBER 2014	OCTOBER 2013	% Increase/(decrease)
TAXICAB	37,527	36,009	4.2%
LIMOUSINE	5,123	3,904	31.2%
HOTEL SHUTTLE	3,373	3,419	(1.3%)
OTHER SHUTTLE	1,059	880	20.3%
CHARTER BUS	142	50	184.0%
OVERALL TOTAL	47,224	44,262	6.7%

# AGENDA



## Recommendation for Council Action

Austin City Council	Item ID	37660	Agenda Number	<ITEM_OUTLINE>
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Meeting Date:	11/20/2014	Department:	Aviation
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### Subject

Authorize negotiation and execution of concession lease agreements with Delaware North Companies Travel Hospitality Services, Inc. and its joint ventures to operate retail and food and beverage concessions at Austin-Bergstrom International Airport for a term not to exceed ten years from date of beneficial occupancy.

### Amount and Source of Funding

This is a revenue generating lease.

### Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	
Prior Council Action:	
For More Information:	Stephanie Tucker, Airport Properties Manager, 512-530-7507.
Boards and Commission Action:	To be presented to the Austin Airport Advisory Commission on November 12, 2014.
MBE / WBE:	
Related Items:	

### Additional Backup Information

Delaware North Companies Travel Hospitality Services, Inc. (DNC) currently operates several retail and food and beverage concessions in the Barbara Jordan Terminal at the Austin-Bergstrom International Airport (Airport), including but not limited to, Book People, Longhorn Store, Amy's Ice Cream, The Salt Lick, Austin Java, Saxon Pub, Schlotsky's, and Mangia Pizza. At least one of DNC's concession agreements expires this year while the others will be expiring in the next coming years starting in 2016. These agreements are revenue generating agreements. In order to provide continuity and stability of retail and food and beverage services to the public while the Airport undergoes construction projects, including expansion of the Airport's terminal's east concourse, the Airport seeks authority to negotiate with DNC in order for DNC to make necessary renovations and improvements to some of its retail shops and restaurants while providing the opportunity for DNC to offer alternative dining options and retail for the public. The Airport will also be seeking higher financial and performance measures from DNC under the concession agreements.

In anticipation of the Airport's East Infill and Terminal expansion projects, the Airport will be soliciting for additional retail and food and beverage concessions from other companies to provide additional goods and services in new locations inside the Airport terminal.

Airport concessions are subject to the Federal Airport Concession Disadvantaged Business Enterprise (ACDBE) regulations (49 CFR Part 23), and the federally approved City of Austin ACDBE plan. DNC is in compliance with the Airport Concession DBE plan and meets the goals under that plan for retail and food and beverage concessions.

# AGENDA



## Recommendation for Council Action

Austin City Council	Item ID	37666	Agenda Number	<ITEM_OUTLINE>
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Meeting Date:	11/20/2014	Department:	Aviation
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### Subject

Authorize negotiation and execution of concession lease agreements with LS Travel Retail North America and its joint ventures to operate retail and food and beverage concessions at Austin-Bergstrom International Airport for a term not to exceed ten years from date of beneficial occupancy.

### Amount and Source of Funding

This is a revenue generating lease.

### Fiscal Note

There is no unanticipated fiscal note. A fiscal note is not required.

Purchasing Language:	
Prior Council Action:	
For More Information:	Stephanie Tucker, Airport Properties Manager, 512-530-7507.
Boards and Commission Action:	To be presented to the Austin Airport Advisory Commission on November 12, 2014.
MBE / WBE:	
Related Items:	

### Additional Backup Information

LS Travel Retail North America (LS Travel) and its joint ventures currently operate retail and food and beverage concessions in the Barbara Jordan Terminal at the Austin-Bergstrom International Airport (Airport) including Ruta Maya, Thundercloud Subs, and Austin Article. LS Travel's concession agreements will be expiring in the next coming years starting in 2015. These agreements are revenue generating. In order to provide stability and continuity of retail and food and beverage services to the public while the Airport undergoes construction projects including expansion of the Airport terminal's east concourse, the Airport seeks authority to negotiate with LS Travel in order for LS Travel to make necessary renovations and improvements to some of its retail shops and restaurants while providing the opportunity for LS Travel to offer alternative dining options and retail for the public. The Airport will also be seeking higher financial and performance measures from LS Travel under the concession agreements.

In anticipation of the Airport's East Infill and Terminal expansion projects, the Airport will be soliciting for additional retail and food and beverage concessions from other companies to provide additional goods and services in new locations inside the Airport terminal.

Airport concessions are subject to the Federal Airport Concession Disadvantaged Business Enterprise (ACDBE) regulations (49 CFR Part 23), and the federally approved City of Austin ACDBE plan. LS Travel is in compliance with the Airport Concession DBE plan and meets the goals under that plan for retail and food and beverage concessions.

# AGENDA



## Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

37686

Agenda Number

<ITEM\_OUTLINE>

Meeting Date:

November 20, 2014

Department:

Purchasing

### Subject

Authorize award and execution of a contract through the Houston-Galveston Area Council Cooperative with NILFISK ADVANCE, INC., for a street sweeper in an amount not to exceed \$142,060.

### Amount and Source of Funding

Funding is available in the Fiscal Year 2014-2015 Capital Budget of the Aviation Department.

### Fiscal Note

A fiscal note is attached.

Purchasing Language:

Cooperative Purchase.

Prior Council Action:

For More Information:

Sandy Wirtanen, Buyer II, 512-974-7711

Boards and Commission Action:

November 12, 2014 – To be reviewed by the Austin Airport Advisory Commission.

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.

Related Items:

### Additional Backup Information

The Aviation Department will use this sweeper to clean airline gate areas, rejuvenate paint markings on the tarmac and runways, and scrub the tarmac and runways of airplane hydraulic fluid per Federal Aviation Administration requirements.

Fleet Services and the Office of Sustainability have worked together to develop an equipment purchasing process to progress towards our citywide objective of obtaining carbon neutrality by 2020. The purchasing standard incorporates the following criteria: pollutant and greenhouse gas emissions impact, available technologies on the market, physical demands on the equipment, service application, and life-cycle cost. These criteria are applied to all equipment purchase requests submitted to Fleet.



This piece of equipment is powered with an engine capable of operating on B20 biodiesel (20% biodiesel blended with 80% petro-diesel). The B20 biodiesel that the City currently purchases is TXLED compliant, ultra-low sulfur diesel, with the TCEQ approved KERN additive. Equipment operating on B20 produces at least 10% less particulate matter, at least 10% less carbon monoxide, and at least 10% less unburned hydrocarbons from running on petro-diesel, while also reducing life cycle greenhouse gas emission by at least 15%.

The piece of equipment in this RCA has been recommended for purchase utilizing a process that involves the Fleet Officer, affected Department Directors, and Assistant City Managers (ACMs). ACM approval is required for all new additions to the City's fleet prior to any requests being made to the Purchasing Office.

# AGENDA



## Recommendation for Council Action (CMD)

Austin City Council	Item ID:	37699	Agenda Number	<ITEM_OUTLINE>
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Meeting Date:	November 20, 2014
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Department:	Contract Management
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### Subject

Authorize execution of a construction contract with SOUTHWEST CORPORATION for the FAA Ductbank Relocation project re-bid in the amount of \$702,499.13 plus a \$70,249.91 contingency, for a total contract amount not to exceed \$772,749.04.

### Amount and Source of Funding

Funding is available in the Fiscal Year 2014-2015 Capital Budget of the Department of Aviation.

### Fiscal Note

A fiscal note is attached.

Purchasing Language:	Lowest bid of four responsive bids received.
Prior Council Action:	
For More Information:	Alison von Stein, 512-974-7217; Dale Thompson, 512-530-5544; Lucy Bonee, 512-974-7967; Elizabeth Godfrey, 512-974-7141
Boards and Commission Action:	To be reviewed by the Austin Airport Advisory Commission on November 12, 2014.
MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) through achievements of Good Faith Efforts with 5.08% MBE and 66.72% WBE subcontractor participation.
Related Items:	

### Additional Backup Information

In 2008, a cable ductbank was discovered traversing leased premises in the General Aviation area of the Austin-Bergstrom International Airport (ABIA), containing Federal Aviation Administration (FAA) radar, communication, and navigational signal cables critical to the safe and efficient operation of ABIA. In accordance with the ABIA FAA Ductbank Relocation Feasibility Study, prepared October 9, 2012 and amended on October 24, 2012, the Department of Aviation determined that it is feasible to relocate the FAA signal cable from the leased premises to other land at ABIA not part of the tenant's leasehold.

Solicitation for bids was issued June 9, 2014; because only one bid was received, the project was reissued for bid advertisement August 11, 2014. The bid documents included a \$20,000 allowance for the relocation of an existing gas line adjacent to the ductbank.

Due to unknown features and/or conflicts when working with existing conditions and the need to avoid delay in working at the Airport, a 10% contingency in funding has been included to allow for expeditious processing of any change orders.

The contract allows 112 calendar days for completion of this project. This project is located within zip code 78719 and is managed by the Public Works Department.

Southwest Corporation is located in Austin, Texas.

## M/WBE Summary

Bid documents were distributed to five general contractors. Bids were opened on September 9, 2014. Southwest Corporation submitted the lowest of four bids received:

Southwest Corporation, Austin, Texas	\$702,499.13
Facilities Rehabilitation, Inc., Taylor, Texas	\$709,039.00
Prism Development, Inc., Austin, Texas	\$755,761.65
Sayers Construction, LLC, Austin, Texas	\$1,305,175.70

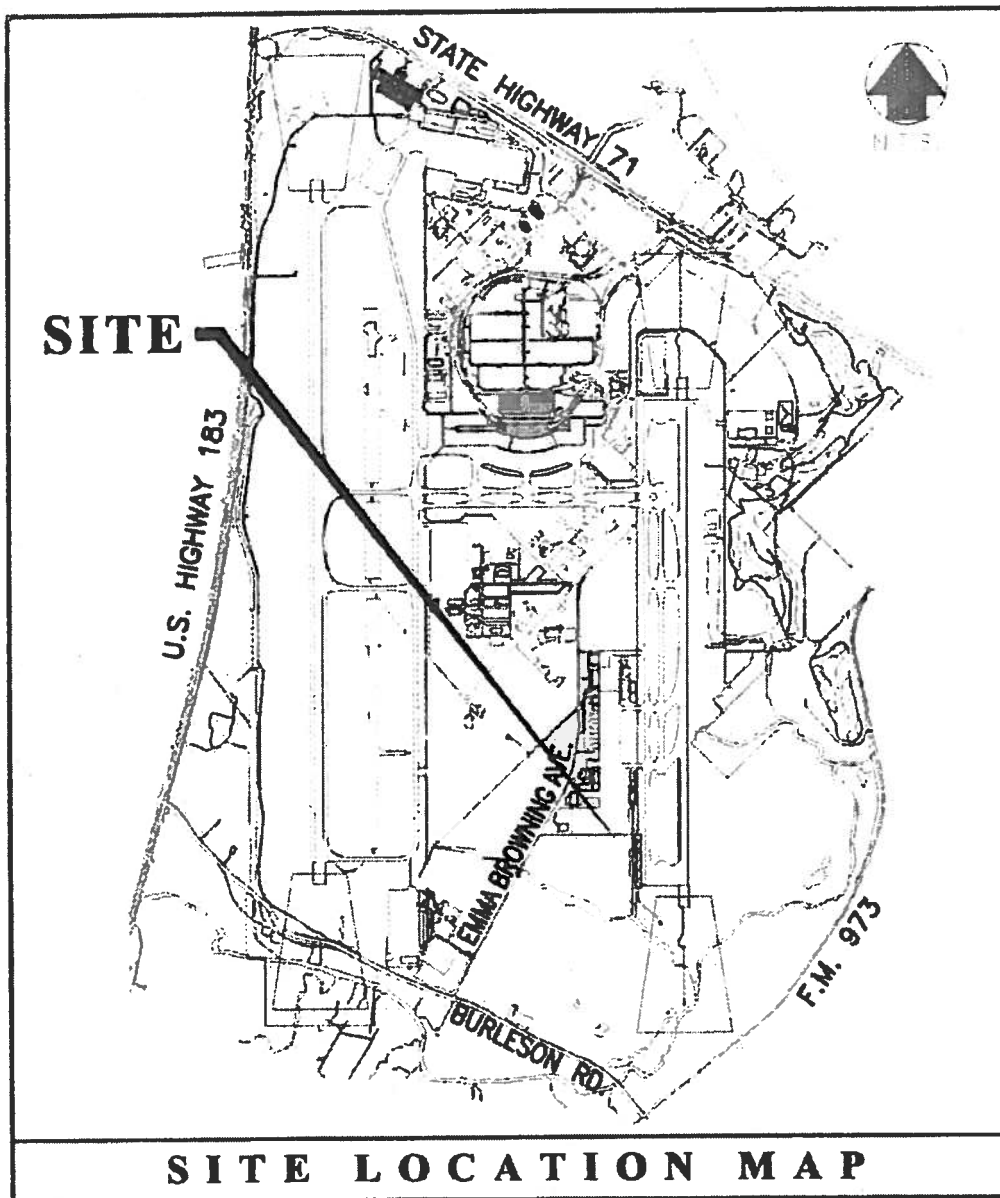
The contractor's choice of work methodology provides for four areas of subcontracting opportunities which are listed below. Project specific subgoals stated in the solicitation were **1.42%** African American; **4.29%** Hispanic; **0.67%** Native/Asian, **1.19%** WBE. Total participation estimated on base bid amount of \$702,499.13:

<u>NON M/WBE TOTAL – PRIME</u>	<u>\$198,124.98</u>	<u>28.20%</u>
Southwest Corporation, Austin, TX	\$198,124.98	28.20%
 <u>MBE TOTAL – SUBCONTRACTORS</u>	 <u>\$35,669.15</u>	 <u>5.08%</u>
<u>African American Subtotal</u>	<u>\$34,274.15</u>	<u>4.88%</u>
(MB) Austex Tree Service, Inc., Round Rock, TX (erosion controls)	\$34,274.15	4.88%
<u>Hispanic Subtotal</u>	<u>\$1,395.00</u>	<u>0.20%</u>
(FH) White Photographic Services, Dripping Springs, TX (construction photography)	\$1,395.00	0.20%
 <u>WBE TOTAL – SUBCONTRACTORS</u>	 <u>\$468,705.00</u>	 <u>66.72%</u>
(FW) Liquid Waste Solutions, L.L.C., Austin, TX (portable toilets)	\$540.00	0.08%
(FW) JPC Construction, Inc. dba JC Communications, Cedar Park, TX (cabling)	\$468,165.00	66.64%

The Contractor submitted a MBE/WBE Compliance Plan that demonstrated a Good Faith Effort and was approved by the Department of Small & Minority Business Resources. Second and third low bidder information is provided.

SECOND BIDDER – Facilities Rehabilitation, Inc., Taylor, TX \$709,039.00  
93.86% MBE prime participation; 1.41% African American; 0.00% Hispanic; 0.71% Native/Asian; 1.20% WBE; 2.82% Non M/WBE subcontractor participation.

THIRD BIDDER – Prism Development, Inc., Austin, TX \$755,761.65  
24.61% MBE prime participation; 2.95% African American; 0.00% Hispanic; 0.00% Native/Asian; 0.00% WBE; 72.44% Non M/WBE subcontractor participation.





**AUSTIN AIRPORT ADVISORY COMMISSION MEETING**

**5:00 PM  
2716 SPIRIT OF TEXAS DRIVE  
ROOM No. 160  
AUSTIN, TEXAS**

**2015 MEETING DATES**

January 13, 2015

February 10, 2015

March 10, 2015

April 14, 2015

May 12, 2015

June 9, 2015

July 14, 2015

August 11, 2015

September 8, 2015

October 13, 2015

November 10, 2015

December 8, 2015