



**Austin Community Technology and Telecommunications Commission
Regular Meeting**

<http://www.austintexas.gov/cttc>

MINUTES

October 8, 2014

City Hall – Austin, Texas

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Current Commission Members:

Lemuel Williams, Jr., Chair	Elizabeth Quintanilla, Vice Chair
Wendell Ramsey	Melvin White
Chelsea McCullough	Tracy LaQuey Parker
Marcy Hoen	

The following items are posted for discussion and possible action.

1. Call to order – October 8, 2014 - 6:45 p.m.

Commission members in attendance:

Lemuel Williams, Jr.
Elizabeth Quintanilla
Wendell Ramsey
Melvin White
Chelsea McCullough
Tracy LaQuey Parker
Marcy Hoen

Staff in attendance:

Rondella Hawkins
Paul Lewis
John Speirs
Sharla Chamberlain
Jane Reina

2. Adoption of agenda.

The agenda was adopted by consent of the Commission.

3. Citizen Communications: General

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

No citizens signed up for general communications.

4. Approval of minutes – September 10, 2014 Commission Regular Meeting.

Minutes from the Commission regular meeting of September 10, 2014 were approved on Commissioner Parker's motion; Commissioner McCullough's second on a vote of 7-0.

5. **Election of Austin Community Technology and Telecommunications Commission Officers.** *Officers will serve from November 1, 2014 through June 30, 2015. If a current officer, who has served 3 consecutive years, seeks reappointment, a 2/3 vote of approval from current members is required.*

Motion to elect Commissioner Lemuel Williams Jr. as Chair of the Austin Community Technology and Telecommunications Commission for the term of November 1, 2014 through June 30, 2015 was approved on Commissioner McCullough's motion; Commissioner Hoen's second on a vote of 7-0.

Motion to elect Commissioner Chelsea McCullough as Vice Chair of the Austin Community Technology and Telecommunications Commission for the term of November 1, 2014 through June 30, 2015 was approved on Commissioner White's motion; Commissioner Parker's second on a vote of 7-0.

6. Presentation from the City's Chief Innovation Officer. (Kerry O'Connor) (wp3)

Kerry O'Connor, City's Chief Innovation Officer's presentation included innovation infrastructure; innovation methods timeline; and innovations framework. See PowerPoint presentation at: <http://www.ci.austin.tx.us/edims/document.cfm?id=219160>

7. Austin Energy update on 3-1-1. (wp3)

Bill Starks, Austin 3-1-1 Project Manager and Cindi Perez, Austin 3-1-1 Process Manager gave an overview for the City's new Austin 3-1-1 Smart Phone App and an Open 3-1-1 update. See PowerPoint presentation at: <http://www.ci.austin.tx.us/edims/document.cfm?id=219161>

8. Discuss process for Community Needs Assessment for Public Access Channels. (Paul Smolen) (wp2)

Paul Smolen with Fox, Smolen and Associates, Inc. gave a brief update on the Community Needs Assessment they are conducting for the City of Austin's Public Access Channels. They have conducted interviews, surveys and focus groups and hope to come back to this Commission in January 2015 with an update and possible action on the need assessment report.

9. Staff briefing on Legislative, Regulatory and Policy update. (Paul Lewis) (wp3)

Paul Lewis, Assistant Manager of the City of Austin Office of Telecommunications & Regulatory Affairs update included Cable/Video Issue; City Regulations and Federal Activity. View full report at: <http://www.ci.austin.tx.us/edims/document.cfm?id=218852>

10. Austin Digital Assessment and Digital Inclusion Strategic Plan Briefing and Possible Action. (John Speirs) (wp4)

John Speirs, Program Coordinator and Sharla Chamberlain, Digital Inclusion Associate with the City of Austin Office of Telecommunications & Regulatory Affairs report included research from the Digital Assessment survey and how it is introduced into the Digital Inclusion Strategic Plan. The Plan is still in draft. For more info visit the PowerPoint presentation at:

<http://www.austintexas.gov/edims/document.cfm?id=219556>

Motion to recommend the Austin Digital Inclusion Strategic Plan as presented, with updates to section 20 per Commissioner White, to the Austin City Council was approved on Commissioner Ramsey's motion; Commissioner White's second on a vote of 6-0. (Commissioner McCullough off the dais)

The draft Digital Inclusion Strategic Plan will go before the Council Committee on Emerging Technology and Telecommunications then onto the City Council on November 20, 0214.

11. Staff update on the Grant for Technology Opportunities Program (GTOPs). (John Speirs) (wp5)

John Speirs and Sharla Chamberlain reported the 2015 GTOPs applications are out and can be found at www.gtops.org. Applications are due to the City on December 9, 2014. The City has \$200,000 in funding for this year's awards.

12. Update reports on networking relationships with other boards/commissions and groups, citywide and Austin Community Technology and Telecommunications Commission (ACT&TC) information items.

Commissioner Parker stated that several Commissioners attended the Texas Tribune's panel on the Demographic Change in the Digital Divide held Sept 30th. It is available on their website.

Commissioner Quintanilla stated that Austin Start-Up week is going on now which includes tours of tech business.

Also InnoTech conference is coming Austin October 14th at the Austin Convention Center. For more info visit: <http://www.innotechconferences.com/austin/>

Rondella Hawkins, Officer of the City of Austin Office of Telecommunications & Regulatory Affairs reported that the Texas Association of Telecommunications Officers and Advisors (TATO) are holding their 19th Annual Conference in Austin, November 6-7, 2014. For more information and how to register for the conference visit www.tatoa.org

13. Discussion of agenda items for ACT&TC future meetings,

Proposed items for November 12, 2014 regular meeting.

- Adopt 2015 meeting schedule
- Presentation from past GTOPs awardee
- Update on 411
- Austin Free-net update

- Digital Assessment Working Group update
- ATXN update

Proposed items for December 10, 2014 regular meeting

- channelAustin update

14. Adjournment

The meeting adjourned at 9:07 pm