



MEMORANDUM

TO: Mayor and City Council

FROM: Greg Guernsey, Director
Planning and Development Review Department

DATE: November 17, 2014

SUBJECT: C14-2014-0041 (New Tenant Project) Postponement Request

The Planning and Development Review Department would like to request a postponement of the above mentioned case to January 29, 2014. The staff is requesting a postponement because this case was postponed to the December 16, 2014 Zoning and Platting Commission meeting as a Neighborhood Traffic Analysis (NTA) is required and the applicant needs additional time to compile traffic counts for Millwright Parkway so that the Transportation division can review this information and complete the NTA for this case.

The postponement request was made in a timely manner and meets the City Council's policy. If you need additional information, please contact Sherri Sirwaitis at 974-3057.

Wendy W. Phoads for

Greg Guernsey, Director
Planning and Development Review Department

xc: Marc Ott, City Manager
Sue Edwards Assistant City Manager