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**MEMORANDUM**

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TO: Ms. Betty Baker, Chair  
 Zoning and Platting Commission Members

FROM: Heather Chaffin, Case Manager  
 Planning and Development Review Department

DATE: December 2, 2014

RE: **Wildhorse Commercial Tract 1- (125.570 acres)**  
 C14-2014-0096  
 Postponement Request by Staff

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Staff requests a postponement of the above-referenced zoning case from December 2, 2014, to December 16, 2014. Staff and the Applicant are working to address transportation comments prior to the public hearing.