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**MEMORANDUM**

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**TO:** Betty Baker, Chairperson  
Zoning and Platting Commission Members

**FROM:** Sherri Sirwaitis  
Planning and Development Review Department

**DATE:** December 10, 2014

**RE:** C14-2014-0037 (The Sealy) Postponement Request

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The staff would like to request an indefinite postponement of the above mentioned case. The staff is asking for this postponement because the Transportation Impact Analysis (TIA) review for case is incomplete as some of the Transportation staff's comments are still outstanding and have yet to be addressed by the applicant's traffic consultant.

The postponement request was made in a timely manner and meets the Zoning and Platting Commission's policy.