



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, MARCH 11, 2014**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, March 11, 2014 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair, Dale Murphy called the meeting to order at 5:05 p.m.

Commission Members in Attendance:

Dale Murphy, Chair
D'Ann Johnson, Secretary
Steven Hart
James Kelsey
Teddy McDaniel, III

Commission Members Absent:

Ernest Saulmon, Vice Chair
George Farris

Staff in Attendance:

Susana Carbajal
Donnell January
Jennifer Williams
Delma Alvarez
Joe Medici
Francisco Garza
Stephanie Tucker
Kellye Mireles
Brian Levy
Perla Compton
Joan Ewell
Michelle Moheet

City of Austin Staff in Attendance:

Rohini Kumarage – Public Works, COA
Edward Campos - Contract & Land Management, COA
Cyrenthia Ellis - Contract & Land Management, COA

Others Present:

Jay Malo, Atkins
Donna Adams, Atkins
Paul Bielamowica, Page
Edward Copeland, AECOM
Josh Crawford, Garver
Chris Coons, KSA

1. CITIZENS COMMUNICATIONS: GENERAL

None.

2. APPROVAL OF MINUTES

The minutes from the meeting of February 11, 2014 were approved on Commission Member Steven Hart's motion, Commission Member Teddy McDaniel's second on a 5-0 vote. Commission Member George Farris and Vice-Chair Ernest Saulmon were absent.

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Monthly Status Report was presented by Jennifer Williams, Department of Aviation.
- b) Airport Tenant Updates was presented by Stephanie Tucker, Department of Aviation.
- c) Finance & Operations Report for Fiscal Year 2014 to date was presented by Brian Levy, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for February 2014 was presented by Perla Compton, Department of Aviation. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	FEBRUARY 2014	FEBRUARY 2013	% Increase/(decrease)
TAXICAB	26,333	24,980	5.4%
LIMOUSINE	3,010	2,798	7.6%
HOTEL SHUTTLE	3,015	3,181	(5.2)%
OTHER SHUTTLE	854	392	117.9%
CHARTER BUS	102	60	70.0%
OVERALL TOTAL	33,314	31,411	6.1%

4. ACTION ITEMS

a) Vote on recommendation to City Council regarding the following:

- i. Approve Capital Improvement Program 2015.

The motion authorizing action item 4ai was approved on Commission Member Steven Hart's motion, Commission Member James Kelsey's second on a 4-0-1 vote. Commission Member George Farris and Vice-Chair Ernest Saulmon were absent. Chair, Dale Murphy recused himself from this item due to a conflict of interest.

- ii. Authorize award and execution of a 36-month requirements service contract with **SCHINDLER ELEVATOR CORP.**, or one of the other qualified offerors to RFP No. PAX0107 for elevator and escalator preventive maintenance, repair, and modernization services for various City Departments in an amount not to exceed \$10,323,048, with three 12-month extension options in an amount not to exceed \$1,366,416 per option for a total contract amount not to exceed \$14,422,296 (31309).

The motion authorizing action item 4aii was approved on Commission Member James Kelsey's motion, Commission Member Steven Hart's second on a 5-0 vote. Commission Member George Farris and Vice-Chair Ernest Saulmon were absent.

- iii. Authorize execution of a construction contract with **ALPHA BUILDING CORPORATION**, for the ABIA Building 6005 Improvements - Phase II in the amount of \$1,999,804 plus a \$200,000 contingency, for a total contract amount not to exceed \$2,199,804 (31189).

The motion authorizing action item 4aiii was approved on Secretary D'Ann Johnson's motion, Commission Member Steven Hart's second on a 5-0 vote. Commission Member George Farris and Vice-Chair Ernest Saulmon were absent.

- iv. Authorize negotiation and execution of an amendment to the professional services agreement with **AECOM TECHNICAL SERVICES, INC.**, for ABIA electronic Airport Layout Plan (eALP) and Utility Mapping Project in the amount of \$144,263 for a total contact amount not to exceed \$594,263 (31169).

The motion authorizing action item 4aiv was approved on Commission Member James Kelsey's motion, Commission Member Teddy McDaniel, III's second on a 4-0-1 vote. Commission Member George Farris and Vice-Chair Ernest Saulmon were absent. Chair, Dale Murphy recused himself from this item due to a conflict of interest.

- v. Authorize execution of a construction contract with **PRISM DEVELOPMENT INC.**(MBE/MH- 58.91%), for construction improvements of IS Bldg. 7355 Emergency Power Improvements at the Austin-Bergstrom International Airport (ABIA) in an amount not to exceed \$1,034,460.90 plus \$103,446.00 owner's contingency for a total not to exceed amount of \$1,137,906.90 (31058).

The motion authorizing action item 4av was approved on Secretary D'Ann Johnson's motion, Commission Member Steven Hart's second on a 4-0-1 vote. Commission Member George Farris and Vice-Chair Ernest Saulmon were absent. Chair Dale Murphy abstained from the vote.

- vi. Authorize award and execution of a contract through the Houston-Galveston Area Council Cooperative (HGAC) with **RUSH TRUCK CENTERS OF TEXAS, LP** for the purchase of a heavy-duty truck chassis for the Aviation Department in an amount not to exceed \$72,705 (31399).

The motion authorizing action item 4avi was approved on Commission Member Steven Hart's motion, Secretary D'Ann Johnson's second on a 5-0 vote. Commission Member George Farris and Vice-Chair Ernest Saulmon were absent.

- vii. Authorize award and execution of a contract through the Houston-Galveston Area Council Cooperative (HGAC) with **VOGEL TRAFFIC SERVICES DBA EZ-LINER INDUSTRIES** for the purchase of one paint striping body in an amount not to exceed \$191,053 (31280).

The motion authorizing action item 4avii was approved on Secretary D'Ann Johnson's motion, Commission Member Teddy McDaniel's second on a 5-0 vote. Commission Member George Farris and Vice-Chair Ernest Saulmon were absent.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize execution of a construction contract with CHASCO CONSTRUCTORS, LTD. LLP, for the Extend Taxiway A North & South Ends project in the amount of \$6,974,681.40 plus a \$697,468.60 contingency, for a total contract amount not to exceed \$7,672,150. (30832) *[Item went before City Council on March 6, 2014 and passed.]*

Authorize award, negotiation, and execution of five contracts with Carat, BBH GLOBAL, OgilvyOne, M&M Global Public Relations, and Porter Novelli for advertising, marketing, and promotion of the British Airways nonstop passenger air service between Austin and London in separate amounts for a total expenditure amount not to exceed \$450,000. (30251) *[Item went before City Council on February 13, 2014 and passed.]*

Authorize award and execution of a 36-month requirements service contract with TRAVIS COX PLUMBING COMPANY, LLC. to provide plumbing maintenance and repair services for various City Departments in an amount not to exceed \$2,364,375, with three 12-month extension options in an amount not to exceed \$868,219 for the first extension option, \$911,630 for the second extension option, and \$957,211 for the third extension option, for a total estimated contract amount not to exceed \$5,101,435. (29807) *[Item went before City Council on February 27, 2014 and passed.]*

Authorize the negotiation and execution of an agreement with Lynxs Austin Cargoport, LLC for the lease and operation for cargo facilities at Austin-Bergstrom International Airport. (30877) *[Item will go before City Council on March 20, 2014.]*

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: April 8, 2014

ADJOURNMENT

Motion to adjourn the meeting was made by Commission Member Steven Hart, Commission Member James Kelsey's second on a 5-0 vote. Commission Member George Farris and Vice-Chair Ernest Saulmon were absent.

Meeting was adjourned at 6:17 p.m.