



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, JUNE 10, 2014**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, June 10, 2014 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair, Dale Murphy called the meeting to order at 5:01 p.m.

Commission Members in Attendance:

Dale Murphy, Chair
Ernest Saulmon, Vice Chair
Steven Hart
Teddy McDaniel, III

Commission Members Absent:

D'Ann Johnson, Secretary
James Kelsey
George Farris

Staff in Attendance:

Dave Arthur
Kellye Mireles
Perla Compton
Stephanie Tucker
Robert Hengst
Jennifer Williams
Brian Levy
Matt Coldwell
Joe Medici
Ruben Reyes

Others Present:

Anna Bradley, COA, AIPP
Chris Coons, KSA
Fred Loeffler, CHA Consulting
Tom Rogers, ALPA Air Safety
Sean Brennan, RS&H
Josh Crawford, Garver

1. CITIZENS COMMUNICATIONS: GENERAL

None.

2. APPROVAL OF MINUTES

The minutes from the meeting of May 13, 2014 were approved on Vice Chair Ernest Saulmon's motion, Commission Member Teddy McDaniel, III's second on a 4-0 vote. Commission Member George Farris, Commission Member James Kelsey and Secretary D'Ann Johnson were absent.

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Monthly Status Report was presented by Robert Hengst, Department of Aviation.
- b) Airport Tenant Updates was presented by Stephanie Tucker, Department of Aviation.
- c) Finance & Operations Report for Fiscal Year 2014 to date was presented by Dave Arthur, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for May 2014 was presented by Perla Compton, Department of Aviation. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	MAY 2014	MAY 2013	% Increase/(decrease)
TAXICAB	29,622	29,767	(0.5%)
LIMOUSINE	3,847	3,404	13.0%
HOTEL SHUTTLE	3,498	3,532	(1.0%)
OTHER SHUTTLE	908	492	84.6%
CHARTER BUS	85	117	(27.4%)
OVERALL TOTAL	37,960	37,312	1.7%

- e) Artist Eric Eley's final design presentation for the Spirit of Austin Lane Cell Phone Waiting Area project was presented by Anna Bradley, City of Austin, Art In Public Places (AIPP).

4. ACTION ITEMS

a) Vote on recommendation to City Council regarding the following:

i. Fiscal Year 2014-2015 Operating Budget for Aviation Department.

The motion authorizing action item 4ai was approved on Vice Chair Ernest Saulmon's motion, Commission Member Steven Hart's second on a 4-0 vote. Commission Member George Farris, Commission Member James Kelsey and Secretary D'Ann Johnson were absent.

ii. Authorize execution of a construction contract with **Prism Development Inc.**, Austin, Texas, for construction improvements of IS Bldg. 7355 Emergency Power Improvements at the Austin-Bergstrom International Airport (ABIA) in an amount not to exceed \$1,065,254.00 plus \$72,652.90 owner's contingency for a total not to exceed amount of \$1,137,906.90.

The motion authorizing action item 4aii was approved on Commission Member Teddy McDaniel, III's motion, Commission Member Steven Hart's second on a 3-0-1 vote. Commission Member George Farris, Commission Member James Kelsey and Secretary D'Ann Johnson were absent. Chair, Dale Murphy recused himself from this item due to a conflict of interest.

iii. Authorize negotiation and execution of an interlocal agreement between the City and the **Texas Department of Transportation (TXDOT)** for the design and construction of a shared use path from Spirit of Texas Drive to East of Terry Lane on Austin-Bergstrom International Airport.

The motion authorizing action item 4aiii was approved on Vice Chair Ernest Saulmon's motion, Commission Member Steven Hart's second on a 4-0 vote. Commission Member George Farris, Commission Member James Kelsey and Secretary D'Ann Johnson were absent.

iv. Authorize award, negotiation and execution of a 12-month requirements service contract with **BRYCOMM, LLC** for on-call service and warranty support of the structured cabling system which serves the Austin Bergstrom International Airport an estimated amount not to exceed \$75,000, with four 12-month extension options in an amount not to exceed \$75,000 per extension option, for a total contract amount not to exceed \$375,000.

The motion authorizing action item 4aiv was approved on Commission Member Steven Hart's motion, Vice Chair Ernest Saulmon's second on a 4-0 vote. Commission Member George Farris, Commission Member James Kelsey and Secretary D'Ann Johnson were absent.

- v. Authorize award and execution of a 36 month requirements service contract with **DUNBAR ARMORED, INC.**, or one of the other qualified bidders for IFB-BV No. GLB0100 REBID, to provide Armored Car Services in an amount not to exceed \$301,975 with three 12 month extension options in an amount not to exceed \$121,428 for first extension, \$133,571 for second extension, and \$146,928 for third extension option, for a total contract amount not to exceed \$703,902.

The motion authorizing action item 4av was approved on Commission Member Teddy McDaniel, III's motion, Vice Chair Ernest Saulmon's second on a 4-0 vote. Commission Member George Farris, Commission Member James Kelsey and Secretary D'Ann Johnson were absent.

- vi. Authorize award, negotiation, and execution of 36-month requirements service contracts with **LeighFisher, Inc.** to provide airport financial rates and financial planning services, **Unison Consulting, Inc.** to provide airport financial and strategic planning for capital improvement programs, and **Ricondo and Associates, Inc.** to provide an airport consolidated rental car facility and customer facility charges in an amount not to exceed \$600,000 each and combined, with three 12-month extension options in an amount not to exceed \$200,000 per extension option each and combined, for a total contract amount not to exceed \$1,200,000 each and combined.

The motion authorizing action item 4avi was approved on Commission Member Steven Hart's motion, Commission Member Teddy McDaniel, III's second on a 4-0 vote. Commission Member George Farris, Commission Member James Kelsey and Secretary D'Ann Johnson were absent.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council. *(Please note the progress of the following items)*

Authorize negotiation and execution of an amendment to the concession lease agreement with Carter Transportation Services, Inc. d/b/a SuperShuttle of Austin to add two 1 year extension options (32698). *[Item is scheduled to go before City Council on June 26, 2014.]*

Authorize award and execution of a contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with CALDWELL COUNTRY CHEVROLET DBA BABY JACK II AUTOMOTIVE, LTD for the purchase of 27 light-duty vehicles in an amount not to exceed \$1,017,441; GRAPEVINE DODGE CHRYSLER JEEP, LLC DBA GRAPEVINE DCJ, LLC for the purchase of 14 light-duty vehicles in an amount not to exceed \$581,015; SILSBEE FORD, INC. for the purchase of 49 light-duty vehicles in an amount not to exceed \$1,219,628; and SILSBEE TOYOTA, INC. for the purchase of one Prius in an amount not to exceed \$23,307 (32970). *[Item went before City Council on May 22, 2014 and passed.]*

Authorize award and execution of two 36-month requirements supply contracts with HESSELBEIN TIRE SOUTHWEST, INC. AND YOUNGBLOOD AUTOMOTIVE & TIRE, LLC to provide tires and tubes in a total amount not to exceed \$4,833,807 each and combined, with three 12-month extension options in a total amount not to exceed \$1,611,269 per extension option each and combined, for a total contract amount not to exceed \$9,667,614 each and combined; or consistent with the City's authority under statute to consider a bidder's local presence in awarding contracts, authorize award and execution of three 36-month requirements supply contracts with HESSELBEIN TIRE SOUTHWEST, INC., KANDO PARTNERS DBA KLINGEMANN AMERICAN CAR CARE CENTER, AND YOUNGBLOOD AUTOMOTIVE & TIRE, LLC to provide tires and tubes in a total amount not to exceed \$4,845,711 each and combined, with three 12-month extension options in a total amount not to exceed \$1,615,237 per extension option each and combined, for a total contract amount not to exceed \$9,691,422 each and combined (32892). *[Item went before City Council on May 22, 2014 and passed.]*

Authorize award and execution of a 36-month requirements service contract with EQUIPMENT DEPOT to provide aerial man lift preventative maintenance and repair services, in an amount not to exceed \$180,828, with three 12-month extension options in an amount not to exceed \$60,276 per extension option, for a total contract amount not to exceed \$361,656 (32685). *[Item went before City Council on May 15, 2014 and passed.]*

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: July 8, 2014

ADJOURNMENT

Motion to adjourn the meeting was made by Vice Chair Ernest Saulmon, Commission Member Steven Hart's second on a 4-0 vote. Commission Member George Farris, Commission Member Steven Hart and Secretary D'Ann Johnson were absent.

Meeting was adjourned at 6:31 p.m.