



## Austin Airport Advisory Commission

### REGULAR MEETING MINUTES

July 8, 2014

The Austin Airport Advisory Commission convened in a regular meeting on July 8, 2014 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

#### **Board Members in Attendance:**

Dale Murphy, Chair  
Ernest Saulmon

D'Ann Johnson, Secretary  
George Farris

Steven Hart  
Teddy McDaniel, III

#### **Board Members Absent:**

James Kelsey

#### **Staff in Attendance:**

David Arthur, Becky Nagel, Karen Devane, Edgar Santiago, Stephanie Tucker, Shane Harbinson, Kane Carpenter, Michelle Moheet, Robert Hengst, Robert Mercado, Royce Traywick, Jerry Dinse, Matt Coldwell and Billy Agüero

#### **Others Present:**

Chris Coons, KSA  
Ed Campos, City of Austin, Contract Management Division  
Cyrenthia Ellis, City of Austin, Contract Management Division  
Josh Crawford, Garver  
Sean Brennan, Reynolds Smith & Hill  
Broutin Shenoll, Reynolds Smith & Hill

#### **Welcome & Call the Meeting to Order:**

Dale Murphy called the meeting to order at 5:01 p.m.

#### **1. CITIZENS COMMUNICATIONS:**

None.

#### **2. APPROVAL OF MINUTES FOR JUNE 10, 2014.**

Motion to approve the revised minutes made by Ernest Saulmon and seconded by Stephen Hart. Motion passed 4-0-3 (Commission Members Johnson, McDaniel and Kelsey absent for the vote).

Commission Member Teddy McDaniel, III arrived at 5:10 p.m.

Commission Member D'Ann Johnson arrived at 5:17 p.m.

**3. STAFF BRIEFING, REPORTS AND PRESENTATIONS**

- a) Planning & Engineering Capital Improvement Project Status Report was presented by Robert Hengst, Robert Mercado and Michelle Moheet, Aviation Department.
- b) Airport Tenant Updates was presented by Stephanie Tucker, Aviation Department.
- c) Finance & Operations Reports was presented by David Arthur, Assistant Director, Aviation Department.
- d) GTSA Transactions Report for June, 2014 was presented by Royce Traywick, Aviation Department. See below for a year-to-year comparison.

<b>YEAR TO YEAR COMPARISON</b>			
<b>SERVICE CATEGORY</b>	<b>JUNE 2014</b>	<b>JUNE 2013</b>	<b>% Increase/(decrease)</b>
TAXICAB	25,759	27,203	(5.3%)
LIMOUSINE	3,584	2,993	19.7%
HOTEL SHUTTLE	3,181	3,586	(11.3%)
OTHER SHUTTLE	746	525	42.1%
CHARTER BUS	73	84	(13.1%)
<b>OVERALL TOTAL</b>	<b>33,343</b>	<b>34,391</b>	<b>(3.0%)</b>

**4. ABIA Action Items**

- 1) Authorize award and execution of a 36-month supply contract with AIRGAS INC, for the purchase of industrial gases for Austin Energy, Aviation, Fleet Services, Austin Water Utility, and Austin Police Department, in an amount not to exceed \$679,254, with three 12-month extension options in an amount not to exceed \$226,418 each, for a total contract amount not to exceed \$1,358,508.

Motion to approve action item made by D'Ann Johnson and seconded by Steven Hart. Motion passed 6-0-1 (Commission Member James Kelsey absent).

- 2) Authorize award and execution of a 36-month requirements service agreement with UNIFIRST CORPORATION to provide floor mat rental services for various City of Austin departments in an amount not to exceed \$112,671, with two 36-month extension options in an amount not to exceed \$142,671 per extension option, for a total contract amount not to exceed \$428,013.

Motion to approve action item made by Ernest Saulmon and seconded by Steven Hart. Motion passed 6-0-1 (Commission Member James Kelsey absent).

- 3) Authorize award, negotiation, and execution of a 60-month requirements service contract with ADB AIRFIELD SOLUTIONS to provide training and preventative maintenance and support of the airfield lighting computer system (ALCS) to the City of Austin Aviation Department in an amount not to exceed \$309,770.

Motion to approve action item made by D'Ann Johnson and seconded by Teddy McDaniel, III. Motion passed 6-0-1 (Commission Member James Kelsey absent).

- 4) Authorize award and execution of a 12-month requirements supply and service contract with SUNBELT RENTALS, INC. to provide an articulating boom lift, on-site training and maintenance, and repair services in an amount not to exceed \$199,160, with five 12-month extension options in an amount not to exceed \$3,500 per extension option, for a total contract amount not to exceed \$216,660.

Motion to approve action item made by D'Ann Johnson and seconded by Ernest Saulmon. Motion passed 6-0-1 (Commission Member James Kelsey absent).

- 5) Authorize award and execution of contracts for various types of vehicles and equipment through the Texas Local Government Purchasing Cooperative (BuyBoard) with CALDWELL COUNTRY CHEVROLET DBA BABY JACK II AUTOMOTIVE, LTD for the purchase of 10 light-duty vehicles in an amount not to exceed \$470,827; GRAPEVINE DODGE CHRYSLER JEEP, LLC DBA GRAPEVINE DCJ, LLC for the purchase of one light-duty vehicle in an amount not to exceed \$40,750; SILSBEE FORD, INC. for the purchase of five light-duty vehicles in an amount not to exceed \$118,736; CHASTANG ENTERPRISES, INC. DBA CHASTANG FORD for the purchase of three heavy-duty truck chassis in an amount not to exceed \$329,254; COOPER EQUIPMENT COMPANY, INC. for the purchase of one street sweeper in an amount not to exceed \$280,224; DEERE & COMPANY DBA JOHN DEERE COMPANY for the purchase of five pieces of equipment in an amount not to exceed \$190,753; TEXAN WASTE EQUIPMENT DBA HEIL OF TEXAS for the purchase of 24 refuse collection bodies in an amount not to exceed \$4,621,246; LONGHORN INTERNATIONAL TRUCKS, LTD for the purchase of three heavy-duty truck chassis in an amount not to exceed \$505,041; WHEELED COACH INDUSTRIES, INC. for the purchase of two ambulances in an amount not to exceed \$174,856; and WAUKESHA-PEARCE INDUSTRIES, INC. for the

purchase of one mulching attachment in an amount not to exceed \$35,210; for total contracts amount not to exceed \$6,766,897.

Motion to approve action item made by D'Ann Johnson and seconded by Ernest Saulmon. Motion passed 6-0-1 (Commission Member James Kelsey absent).

- 6) Authorize award and execution of contracts for heavy-duty vehicles and equipment through the Houston-Galveston Area Council Cooperative (HGAC) with CHASTANG ENTERPRISES, INC. DBA CHASTANG FORD for the purchase of 18 heavy-duty truck chassis in an amount not to exceed \$2,834,790; SANTEX TRUCK CENTERS, LTD for the purchase of one heavy-duty truck in an amount not to exceed \$157,572; MAGNUM CUSTOM TRAILER MFG CO., INC. DBA MAGNUM TRAILERS for the purchase of one trailer in an amount not to exceed \$12,645; and NATIONAL BUS SALES AND LEASING, INC. for the purchase of three buses in an amount not to exceed \$472,980; for total contracts amount not to exceed \$3,477,987.

Motion to approve action item made by Steven Hart and seconded by Ernest Saulmon. Motion passed 6-0-1 (Commission Member James Kelsey absent).

- 7) Authorize negotiation and execution of a professional services agreement with M. Arthur Gensler, Jr., and Associates, Inc. dba Gensler (staff recommendation) or one of the other qualified responders to RFQ Solicitation No. CLMP146 to provide architectural services for the Austin-Bergstrom International Airport Terminal/Apron Expansion and Improvements Project in an amount not to exceed \$18,000,000.00.

Motion to approve action item made by D'Ann Johnson and seconded by Steven Hart. Motion passed 5-1-1 (Commission Chair Dale Murphy recused himself from this item. Commission Member James Kelsey absent).

## **5. NEW BUSINESS**

None.

## **6. OLD BUSINESS**

- a) Status of action items upon which the Commission has made a recommendation to Council.  
*(Please note the progress of the following items)*

## **7. FUTURE AGENDA ITEMS**

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**ADJOURNMENT.** Motion to adjourn was made by Ernest Saulmon and seconded by Steven Hart. Motion passed 6-0-1. (Commission Member James Kelsey absent). Meeting was adjourned at 6:01 p.m.

**Date of next meeting:** August 12, 2014

APPROVED