



MEMORANDUM

TO: Mayor and Council

FROM: Rondella Hawkins, Telecommunications and Regulatory Affairs Officer

DATE: January 27, 2015

SUBJECT: Clarification Memo for Item #19 – CenterPoint Energy Resources Corporation Item

The January 29th City Council agenda includes an item for the Mayor and Council's consideration to approve the second reading of an ordinance granting a franchise agreement to CenterPoint Energy Resources Corporation to provide natural gas distribution services.

In the Additional Backup Information section of the RCA, it states that the third reading is scheduled for February 12, 2014. The Telecommunications and Regulatory Affairs Department would like to clarify to Mayor and Council that the third reading is actually scheduled for **February 12, 2015**.

Please feel free to contact my office at (512) 974-2422 if you have questions.

xc: Marc Ott, City Manager
Anthony Snipes, Assistant City Manager
Anne Morgan, Interim City Attorney
Lee Davila, Council Agenda Process Manager