



## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Greg Guernsey, Director  
Planning and Development Review Department

**DATE:** January 16, 2015

**SUBJECT:** C14-2014-0041 - New Tenant Project  
Postponement Request

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The Planning and Development Review Department would like to request a postponement of the above mentioned case to February 12, 2015.

If you need additional information, please contact case manager, Sherri Sirwaitis at 512-974-3057.

**Greg Guernsey, Director**  
Planning and Development Review Department

xc: Marc Ott, City Manager  
Sue Edwards Assistant City Manager