



## Austin Airport Advisory Commission

### REGULAR MEETING MINUTES

January 13, 2015

The Austin Airport Advisory Commission convened in a regular meeting on January 13, 2015 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

#### **Board Members in Attendance:**

Dale Murphy, Chair  
Steven Hart

Ernest Saulmon  
George Farris

Teddy McDaniel, III  
Stephanie Trinh

#### **Board Members Absent:**

James Kelsey

#### **Staff in Attendance:**

Susana Carbajal, Patti Edwards, David Arthur, Becky Nagel, Robert Hengst, Billy Aguero, Perla Compton, Matt Coldwell, Dowana Trantham, Gary Houff, Jim Halbbrook, Phillip Bays, Stephanie Tucker and Janice White.

#### **Others Present:**

Sue Lambe, AIPP  
Chris Coons, KSA  
Sean Brennan, Reynolds Smith & Hill  
Jeannie Wiginton, CDM Smith  
Sean Tenny, CDM Smith

#### **Welcome & Call the Meeting to Order:**

Dale Murphy called the meeting to order at 5:03 p.m.

#### **1. CITIZENS COMMUNICATIONS:**

None.

#### **2. APPROVAL OF MINUTES –**

a) December 9, 2014

Motion to approve the minutes. Motion made by Ernest Saulmon and seconded by Steven Hart. Motion passed 3-0-1 (Commission Members George Farris, James Kelsey, and Teddy McDaniel, III were absent at this vote). Commission Member Stephanie Trinh abstained.

### **3. STAFF BRIEFING, REPORTS AND PRESENTATIONS**

George Farris arrived at 5:04 p.m.

- a) Planning & Engineering Capital Improvement Project Status Report – Robert Hengst gave updates on some major projects on the list. Janice White gave update on Terminal Expansion project.

Teddy McDaniel, III arrived at 5:09 p.m.

- b) Airport Tenant Updates - presented by Stephanie Tucker, Aviation Department.
- c) Finance & Operations Reports for Fiscal Year 2014 to date was presented by David Arthur, Financial Manager, Aviation Department.
- d) GTSA Transactions Report for December, 2014 was presented by Perla Compton, Aviation Department.
- e) Arts in Public Places presentation on the artist selection process for the Airport Entrance at ABIA Art in Public Places project was presented by Sue Lambe.
- f) Briefing on the February 26, 2015 airport business opportunities outreach event was presented by Robert Hengst.
- g) Update on Transportation Network Companies operations at the airport was presented by Patti Edwards.

### **4. ABIA Action Items**

- a) Authorize award and execution of a 36-month requirements supply contract with QA SYSTEMS, INC., to provide electric visual display systems for Austin-Bergstrom International Airport in an amount not to exceed \$1,600,000, with two 12-month extension options in a total amount not to exceed \$200,000 per extension option, for a total contract amount not to exceed \$2,000,000.

Motion to approve action item made by Steven Hart and seconded by Teddy McDaniel, III. Motion passed 6-0 (Commission Member James Kelsey was absent at this vote).

- b) Authorize award, negotiation and execution of a 60-month requirements service contract with SIEMENS POSTAL PARCEL & AIRPORT LOGISTICS LLC to provide telephone technical support and on-site services for the baggage handling

system at Austin-Bergstrom International Airport in an amount not to exceed \$431,250.

Motion to approve action item made by Steven Hart and seconded by Ernest Saulmon. Motion passed 6-0 (Commission Member James Kelsey was absent at this vote).

- c) Authorize award and execution of a 24-month requirements supply contract with MCADAMS GROUP, LLC DBA TEXAS ALTERNATOR STARTER SERVICE to provide remanufactured parts for alternators and starters in an amount not to exceed \$308,086, with four 12-month extension options in a total amount not to exceed \$154,043 per extension option, for a total contract amount not to exceed \$924,258.

Motion to approve action item made by George Farris and seconded by Teddy McDaniel, III. Motion passed 6-0 (Commission Member James Kelsey was absent at this vote).

- d) Authorize the use of the construction manager-at-risk method of contracting for construction of the new ABIA Parking Garage with Administration Offices Project at the Austin-Bergstrom International Airport (ABIA).

Motion to approve action Item made by Steven Hart and seconded by Stephanie Trinh. Motion passed 6-0 (Commission Member James Kelsey was absent at this vote).

## 5. NEW BUSINESS

None.

## 6. OLD BUSINESS

- a) Status of action items upon which the Commission has made a recommendation to Council.

Authorize the negotiation and execution of all documents and instrument necessary or desirable to sell 0.600 acre (26,149 square feet) tract of Austin-Bergstrom International Airport (ABIA) undeveloped land out of the Santiago Del Valle Grant, in Austin, Travis County and being a portion of a 1500.870 acres of land known as Parcel 7 conveyed from the United States of America/Secretary of the Air Force to the City of Austin on July 27, 2001 in Deed recorded in TRV2002002218, to the TEXAS DEPARTMENT OF TRANSPORTATION for the amount of \$126,315. **[Item scheduled to go before City Council on January 29, 2015.]**

## 7. FUTURE AGENDA ITEMS

- a) Austin-Bergstrom International Airport Investor Presentation.
- b) Election for Commission Secretary.

**ADJOURNMENT.** Motion to adjourn was made by Steven Hart and seconded by George Farris. Motion passed 6-0 (Commission Member James Kelsey was absent at this vote).

Meeting was adjourned at 5:55 p.m.

**Date of next meeting:** February 10, 2015

APPROVED