



**MUNICIPAL CIVIL SERVICE COMMISSION  
MINUTES**

**REGULAR MEETING  
Monday, January 12, 2015**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, January 12, 2015 at City Hall located at 301 West 2<sup>nd</sup> Street, Council Chambers, in Austin, Texas.

**Chair Kovach called the Commission meeting to order at 9:05 a.m.**

**Commissioners in Attendance:**

Kimberlee Kovach, Chair  
Teresa Perez-Wiseley, Vice-Chair  
Pamela Lancaster  
Lynn Rubinett  
Kevin Russell

**Staff in Attendance:**

Mark Washington, HR Director  
Karen Sharp, HR Assistant Director  
Rebecca Kennedy, Municipal Civil Service Administrator  
Sylba Everett, Municipal Civil Service Coordinator  
Vera Labriola, Municipal Civil Service Coordinator

**1. CITIZENS COMMUNICATION: GENERAL**

- a. None

**2. APPROVAL OF MINUTES**

- a. The minutes of the December 8, 2014 regular meeting were approved on Vice-Chair Perez-Wiseley's motion, Commissioner Russell's second on a 4-0 vote. Chair Kovach abstained from the vote because she was absent from the December 8, 2014 meeting.

**3. STAFF BRIEFING**

- a. Staff briefing regarding the process to modify the Municipal Civil Service Rules.

**Presentation was made by:**

Rebecca Kennedy, Municipal Civil Service Administrator, Human Resources Department

**4. NEW BUSINESS**

- a. Discussion and possible action to provide input to the Municipal Civil Service Director on potential Municipal Civil Service Rule modifications.

**Discussion was held on potential Municipal Civil Service Rule modifications.**

**The motion to conduct a work session regarding potential Municipal Civil Service Rule amendments during the regular meeting on March 23, 2015 and not to schedule a hearing for this date was approved on Commissioner Lancaster's motion, Vice-Chair Perez-Wiseley's second, on a 5-0 vote.**

**5. OLD BUSINESS**

- a. Commission discussion on hearing proceedings and process.

**Discussion was held on hearing proceedings and process.**

- b. Discuss the status of the request for Council to approve a recommendation regarding compensation for the Municipal Civil Service Commissioners.

**Discussion was held on the request for Council to approve a recommendation regarding compensation for the Municipal Civil Service Commissioners, and a request was made by the Commission for Staff to research the process for updating new Council Members on any outstanding recommendations that were submitted under the previous Council.**

**5. FUTURE AGENDA ITEMS**

- a. Continue to include on future agendas an item to debrief the hearing proceedings and process.
- b. Continue to include on future agendas an item to discuss an update on the request for Council to approve a recommendation regarding compensation for the Municipal Civil Service Commissioners.
- c. Include an item regarding potential Municipal Civil Service Rule amendments on future agendas.

**6. ADJOURNMENT**

**Chair Kovach adjourned the meeting at 10:25 a.m. on Vice-Chair Perez-Wiseley's motion, Commissioner Lancaster's second, on a 5-0 vote.**