

**AGENDA**



**Recommendation for Council Action (Purchasing)**

Austin City Council	Item ID:	40369	Agenda Number	21.
Meeting Date:	February 26, 2015			
Department:	Purchasing			
Subject				
<p>Authorize award and execution of a 36-month contract with MITCHELL ADDING MACHINE COMPANY, INC. DBA MITCHELL TIME &amp; PARKING, to provide parking garage equipment maintenance and repair services and software maintenance and support services for Convention Center parking garages in an amount not to exceed \$678,816, with one 36-month extension option in an amount not to exceed \$218,548, for a total contract amount not to exceed \$897,634.</p>				
Amount and Source of Funding				
<p>Funding in the amount of \$39,253 is available in the remaining 8 months of the Fiscal Year 2014-2015 Operating Budget of the Austin Convention Center Department. Funding in the amount of \$497,500 is available in the Fiscal Year 2014-2015 Capital Budget of the Austin Convention Center Department. Funding for the remaining 28-months of the original contract period and extension options are contingent upon available funding in future budgets.</p>				
Fiscal Note				
A fiscal note is attached.				
Purchasing Language:	Sole Source			
Prior Council Action:	[Redacted]			
For More Information:	Sai Xoomsai Purcell, Senior Buyer Specialist, 512-972-4016			
Boards and Commission Action:	[Redacted]			
Related Items:	[Redacted]			
MBE / WBE:	This contract will be awarded as a sole source and is exempt from City Code Chapter 2-9C Minority-Owned and Women-Owned Business Enterprise Procurement Program as specified in Texas Local Government Code Chapter 252.022.			

Additional Backup Information

This contract will provide for the maintenance and repair of the parking garage equipment that was procured from Mitchell Time and Parking, as well as maintenance and support services of the associated software used to operate the Austin Convention Center Department (ACCD) parking garages. This contract will also allow ACCD to purchase software, equipment, upgrades, training, and other goods and services required to maintain and operate the software and equipment used at the ACCD parking garages.

ACCD maintains and operates three parking garages: the Palmer Events Center garage, the 5<sup>th</sup> Street garage, and the Brazos Street (2<sup>nd</sup> Street) garage. These garages are used by clients and visitors attending events at ACCD facilities, visitors of Austin and the downtown district, and patrons of the Long Center for Performing Arts.

The parking equipment used in the ACCD parking garages includes multiple parking gates, access card readers, ticket dispensers, fee computers, pay station devices, and facility management software. The equipment ensures consistency for the purpose of maintaining control of access, revenue, operations, reporting, and auditing in all three parking garages.

The equipment utilized in each of the parking garages is manufactured by Amano McGann, Inc. and is maintained, supported, and distributed exclusively by Mitchell Adding Machine Company, Inc. DBA Mitchell Time and Parking. Mitchell Time and Parking is the sole authorized dealer of Amano McGann equipment and software for the Austin and Central Texas Region. In addition, authorized dealers of Amano McGann who are located outside of the Austin and Central Texas Region are not licensed to sell, support, and maintain Amano McGann equipment and software utilized at the ACCD parking garages.