



**DESIGN COMMISSION  
MONDAY, NOVEMBER 24, 2014 6:00 PM  
AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101  
301 W. SECOND STREET, AUSTIN, TEXAS 78701**

Meeting Minutes

**Call to order by: D. Almy at 6:02 PM**

Roll Call: [J. Wiginton; B. Whatley] not present

**1. CITIZEN COMMUNICATION: None**

**2. APPROVAL OF MINUTES (Discussion and Possible Action):**

- a. Discussion and possible action on the October 27, 2014 Design Commission meeting minutes. ([Jorge Rousselin](#), COA-PDRD).

**The motion to approve the minutes as corrected made by JC; Second by ET was approved on a vote of [5-0]. [J. Wiginton; B. Whatley not present].**

**3. NEW BUSINESS (Discussion and Possible Action):**

- a. Discussion and possible action on the 2015 Design Commission meeting schedule.

**The motion to approve 2015 meeting schedule as drafted made by J. Shieh; Second by H. Hasbrouck was approved on a vote of [5-0]; [J. Wiginton; B. Whatley not present].**

**4. OLD BUSINESS (Discussion and Possible Action)**

- a. Discussion and possible action on crafting of Design Guidelines for infrastructure projects as directed by [City Council Resolution No. 20120816-060](#). (Commissioner Hasbrouck).

Commissioner Hasbrouck presented recommendations on a proposed work plan to complete the IDG addressing a schedule and key milestones to achieve completion. Commissioner Taniguchi was nominated by consensus to coordinate efforts between the IDG and Imagine Austin. Complete streets coordination will be conducted by Chair Almy. The Executive Committee is directed to coordinate integration with the Urban Design Guidelines.

**[B. Whatley arrived at 6:35 PM]**

**The motion to approve work plan as presented made by J. Shieh; Second by D. Almy was approved on a vote of [6-0]. [JW not present].**

**5. COMMITTEE AND WORKING GROUP REPORTS (Discussion and Possible Action)**

- a. Standing Committees Reports: None
- b. Working Group Reports: None
- c. Liaison Reports:  
**Commissioner Whatley presented a summary of issues discussed at the Downtown Commission: After-hours concrete placement – draft resolution was discussed at the meeting.**
- d. Appointment of Committee/Working Group members by Chair: None

**6. STAFF BRIEFINGS**

Proposed updates to Design Commission Project Review Guidelines for project submittals  
**By consensus, send to the Planning & Urban Design Working Group for discussion and recommendations.**

**7. FUTURE AGENDA ITEMS: None**

**8. ANNOUNCEMENTS**

- a. Chair Announcements: None
- b. Items from Commission Members: None
- c. Items from City Staff: None

**ADJOURNMENT by consensus at: 6:50 PM.**