




MEMORANDUM

TO: Marc A. Ott, City Manager

CC: Larry Weis, General Manager
Robert Goode, Assistant City Manager
Low Income Consumer Advisory Task Force

FROM: Debbie Kimberly, VP, Customer Energy Solutions 

DATE: April 1, 2015

SUBJECT: Preliminary Report from Low Income Consumer Advisory Task Force

On March 27, the Low Income Consumer Advisory Task Force (LICATF) met to discuss the input that would be included in a report to Assistant City Manager Robert Goode to be submitted on April 1, 2015. During the meeting, the task force was unable to come to a consensus on what should be included in the preliminary report. The task force unanimously decided that the report development should follow these steps:

1. The chair, Carol Biedrzycki, would create a draft of recommendations and items for consideration that would be distributed to the task force for review.
2. Task force members would review, edit and comment on the report.
3. The chair would incorporate comments and edits and return to the task force for a final review prior to submission to Assistant City Manager Robert Goode.
4. Should there be no consensus on the report, it would be brought to the April 10th LICATF meeting for further discussion and review.

The chair sent the draft report to the LICATF on March 30th with the request that task force members comment and edit the document by 10 am March 31st. Comments, edits and suggestions for changes to the document were provided by at least three task force members prior to the deadline.

On April 1, the report was sent to your attention. Unfortunately, the report was not approved or vetted by the entirety of the task force, nor was the task force copied on the submission. Some task force members expressed frustration about the release of the report today and spoke to potential revisions. For example:

- One task force member advised that Recommendation #1 be modified to include only unexpended CAP funds, versus all funding for low income customers (plus the standard budget allowance) in the FY2106 budget.
- The demand response goal is 100 MW by 2025, not 200 MW.

Since we are still in the initial stages of the budget process, I respectfully request that the LICATF members be allowed ample opportunity to reach consensus on their recommendations prior to providing this information to the City Manager's office. There may have been a presumption that April 1

represented a 'hard stop,' due to the budget preparation schedule. Additionally, I believe these recommendations need to be considered by the City Council when they review departmental budgets later this year. I've copied the task force on this memorandum and believe they would welcome the opportunity for more dialogue and decision making on this matter.