



## **DRAFT Annual Internal Review**

**This report covers the time period of 1/1/2014 to 12/31/2014**

(This report is due in the first quarter of each calendar year for the previous year.)

### **Community Development Commission**

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**(Official Name of Board or Commission)**

**The Board/Commission mission statement (per the City Code) is: Advise the council in the development and implementation of programs designed to serve the poor and the community at large with emphasis on federally funded programs.**

- 1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**  
*(Reference all reports, recommendations, letters or resolutions presented to the City Council on mission-specific issues. If some of the elements of the mission statement were not acted on by the board in the past year, the report should explain why no action was taken.)*

#### **RECOMMENDATIONS TO CITY COUNCIL**

- **Source of Income Protection – Recommendation 20140812-03a**  
On August 12, 2014, the CDC recommended that City Council add language to a city ordinance prohibiting discrimination in housing based on source of tenant's income.
- **Code Approach Alternatives and Annotated Outlines for CodeNEXT – Recommendation 20140909-04a**  
On September 9, 2014, the CDC recommended the inclusion or retention of affordable housing incentives, including density bonuses and vertical mixed use zoning, in the CodeNEXT land development code updates.

- **S.M.A.R.T. Housing Resolution 20140410-026 – Recommendation 20140909-04c**  
On September 9, 2014, the CDC recommended approval of staff recommendations for S.M.A.R.T. Housing Transportation Criteria Code Amendment (City Council Resolution 20140410-026) and several next steps for staff to take to strengthen the transit orientation of S.M.A.R.T. Housing projects.
- **Cesar Chavez Foundation Partnership with Austin Housing Finance Corporation – Recommendation 20141014-04a**  
On October 14, 2014, the CDC supported the proposed development of 1034 Clayton Lane and proposed partnership between Cesar Chavez Foundation and Austin Housing Finance Corporation.
- **Change Responsible Organization for St. John Neighborhood Election of CDC Representative – Recommendation 20141014-05d**  
On October 14, 2014, the CDC supported the proposal to change the St. John neighborhood's responsible organization for nomination/election of CDC commissioner from St. John Advisory Board to St. John Neighborhood Association.
- **Micro Unit Code Amendment – Recommendation 20141209-04b**  
On December 9, 2014, the CDC supported City Council's second reading language on proposed micro unit density bonus program (Council Resolution 20140327-040) with additional conditions regarding affordability requirements and source of income discrimination protection.

### **PUBLIC HEARINGS**

- **Fiscal Year 2014-15 Action Plan**  
On March 31, 2014, the CDC heard a presentation and conducted a Needs Assessment Public Hearing for the FY 2014-2015 Action Plan and FY 2014-19 Consolidated Plan. On June 25, 2014, the CDC conducted a public hearing on the Draft Action Plan. On July 8, 2014, the CDC approved the recommendation to forward the FY 2014-2015 Action Plan to Council for their consideration.
- **Fiscal Year 2014 Community Services Block Grant Budget**  
On May 13, 2014, the CDC heard a presentation and conducted a public hearing on the final FY 2014 CSBG budget. The CDC approved the budget.
- **Fiscal Year 2014-19 Consolidated Plan**  
On June, 25, 2014, the CDC heard a presentation and conducted a public hearing on the FY 2014-19 Consolidated Plan. On July 8, 2014, the CDC adopted the FY 2014-19 Consolidated Plan.
- **Fiscal Year 2015 Community Services Block Grant Budget and Action Plan**  
On October 14, 2014, the CDC conducted a public hearing on the proposed FY 2015 CSBG Budget and Action Plan and approved the proposed FY 2015 CSBG Budget and Community Action Plan.

**OTHER ACTIONS**

- **Appointment to Housing Bond Review Committee**  
On March 31, 2014, the CDC approved a motion to appoint Commissioner Mueller to serve on the Housing Bond Review Committee.
- **Micro Unit Code Amendment**  
On July 8, 2014, the CDC heard a briefing and held a discussion on City Council Resolution 20140327-040 regarding micro unit housing. The CDC failed to approve the resolution.
- **Emergency Tenant Relocation Plan**  
On August 12, 2014, the CDC approved the Draft Emergency Tenant Relocation Plan with the recommendation to include single family rentals.

**OTHER REPORTS, BRIEFINGS, PRESENTATIONS, UPDATES MADE TO CDC**

- Briefing on process to codify the remainder of affordable housing community benefits of the Downtown Density Bonus Program, to make the Rainey Street Subdistrict eligible to participate in the program, and to create an affordability period and mechanism for an affordable housing shared equity model for housing units in the subdistrict (January 14, 2014)
- Briefing by Project Connect on Central Corridor and FTA Capital Investment Program (January 14, 2014)
- Update on FY 2014-19 Consolidated Plan (January 14, 2014)
- Briefing on CodeNEXT process (April 8, 2014)
- Presentation on demographics of new 10-1 Council seats (April 8, 2014)
- Presentation on Love Your Block, Austin! (April 8, 2014)
- Updates on Colony Park Sustainability Community Initiative (April 8, 2014; August 12, 2014)
- Update on dispersal of funds for Onion Creek Flood Recovery Efforts and on approved buy outs for Onion Creek (April 8, 2014)
- Update on changes to Rosewood Courts property and surrounding area due to HACA's Choice Neighborhood Planning Grant (April 8, 2014)
- Update on Community Services Block Grant program (April 8, 2014; May 13, 2014; August 12, 2014)
- Update on Project Connect and affordability (May 13, 2014)
- Presentation on services for veterans (May 13, 2014)
- Briefing on Land Development Code Diagnosis Report (May 13, 2014)
- Update on Household Affordability Priority Program (May 13, 2014)
- Briefing on NHCD FY 2014-15 budget (June 25, 2014)
- Presentation on HousingWorks' "Taking Action: Preservation of Affordable Housing in the City of Austin" (July 8, 2014)
- Presentation on Digital Inclusion Strategic Plan (September 9, 2014)
- Presentation on Comprehensive Housing Market Study (September 9, 2014)
- Presentation on City Council Resolution 20140807-106 regarding city-owned property at South Pleasant Valley Road and East William Cannon Drive (October 14, 2014)

- Briefing and discussion on City Council Resolution 20141002-044 regarding “Good Landlord Program” (December 9, 2014)
- Presentation on Community Services Block Grant Programmatic and Financial Report (December 9, 2014)
- Update on proposed change to responsible organization for nomination/election of St. John Neighborhood Representative to CDC (December 9, 2014)

**2. Determine if the board’s actions throughout the year comply with the mission statement.**

*(If any of the board’s actions were outside the scope of the mission statement, the report should explain the non-compliance issues.)*

All actions of the CDC throughout the year complied with their mission statement.

**3. List the board’s goals and objectives for the new calendar year.**

*(Make sure the goals and objectives fall within the mission statement of the board/commission.)*

The CDC will continue to fulfill its core mission “to advise the Council in the development and implementation of programs designed to serve the poor and the community at large with emphasis of federally funded programs.”

The CDC’s goals and objectives for 2015 also correspond to one of Imagine Austin’s Guiding Principles to “develop as an affordable and healthy community.” This also includes the sixth Imagine Austin Priority Program: “household affordability throughout Austin.”

Some areas where the CDC will continue to work are:

**CITY POLICY/PROGRAM AREAS**

- **Preservation of low- and moderate-income housing.** Continue to work with stakeholders, non-profits, and other organizations to ensure the preservation of low- and moderate-income housing remains a City priority.
- **Image Austin Comprehensive Plan.** Continue to receive briefings, monitor the plan, and complete work as directed by Council.
- **CodeNEXT.** Continue to work with the City to ensure that affordable housing incentives and policies are given consideration in land development code update process.
- **Planned Unit Developments.** Continue to monitor and review revisions in the development of PUDs so that they include input for opportunities to include low-income housing.
- **Transit Oriented Districts.** Continue to monitor the development of TODs around Austin for opportunities to build low-income housing.

- **Vertical Mixed Use.** Continue to monitor the density bonus so that the correct amount of affordable housing is created.
- **Food Deserts.** The Neighborhood Centers Working Group will continue to work with EGRSO and HHSD to bring ideas and recommendations to the full CDC for consideration.
- **Rental Registry.** Continue to monitor the implementation of the pilot program. Continue to work with Code Compliance and others to develop a strategic policy for ensuring low- and moderate-income housing is maintained and remains safe for residents.
- **Tenant Relocation Policy.** Continue to work with the City, stakeholders, non-profits and others to develop a tenant relocation policy that ensures low-income residents that must relocate are given the needed resources and help to establish themselves in a new home.

#### **CITY PLANNING INITIATIVES**

- **Downtown Austin Plan.** Continue to receive briefings, monitor the plan, and complete work as directed by Council.
- **University Neighborhood Overlay (UNO).** Continue to work with the Planning Commission to forward recommendations as directed by Council.
- **East Riverside Corridor Plan.** The CDC will continue to monitor and participate in the development on this corridor plan especially as it pertains to the development of affordable housing.
- **Holly Good Neighbor Program.** Continue to work on the charge to discuss the future funding of the Holly Good Neighbor Program, how funds might be reallocated; and how to educate residents about the program.
- **Rainey Street Subdistrict.** Continue to work to initiate amendments to the City Code that are necessary to ensure affordable housing in the Rainey Street Subdistrict.
- **Housing Sighting Policy and Geographic Dispersion.** The CDC will continue to work on this issue as directed by Council.
- **Community Land Trusts.** The CDC will continue to monitor legislation for any changes in the creation of CLTs, and monitor the development of CLTs in Austin.
- **Homestead Preservation Districts.** The CDC will continue to monitor the impact of HB 3350 for any changes in the creation of CLTs, and monitor the development of CLTs in Austin.

**FEDERAL REPORTING**

- **Fiscal Year 2015-16 Action Plan.** Conduct public hearings as outlined in the Citizens Participation Plan and approve recommendation to forward to Council for their consideration.
- **Fiscal Year 2013-14 Consolidated Annual Performance and Evaluation Report (CAPER).** Hear presentation on report as required by the CDC's mission statement.
- **Fiscal Year 2016 Community Services Block Grant Budget and Community Action Plan.** Conduct public hearings as required by the US Department of Health and Human Services and the Texas Administrative Code, and approve budget and action plan.