



**CONCESSIONS AND CONTRACTS COMMITTEE  
OF THE PARKS AND RECREATION BOARD**

Tuesday, April 21, 2015 - 12:00 p.m.

**Parks and Recreation Department Main Office**

200 South Lamar Blvd.

Austin, Texas 78704

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**MINUTES**

**A. CALL TO ORDER**

The meeting was called to order at 12:05 p.m.

Board Members in Attendance:

Jeff Francell, Chair; Dale Glover; Susan Roth; Jane Rivera, ex-officio

**B. APPROVAL OF MINUTES**

1. Dale Glover made a motion to approve the minutes of the Concessions and Contracts Committee meeting of March 10, 2015. Committee Member Roth seconded the motion. The motion carried on a vote of 2-0. Committee Chair Francell arrived shortly after the minutes were approved.

**C. CITIZEN COMMUNICATION**

There was one request and comment from an Austin citizen at the April 21, 2015, Concessions and Contracts Committee.

Mr. Rudy Metayer, vice-president of the Austin Texans Soccer Club (ATSC), addressed the Committee regarding the agreement authorized by the City Council with Lonestar Soccer Club for the use of the soccer fields at Circle C Metropolitan Park (aka Slaughter Creek). His soccer club has just become aware of the agreement and wanted to indicate its interest in using one or two of the fields at Slaughter Creek. These fields would be convenient for ATSC parents who currently have travel times of 30 to 45 minutes for practice sessions. He wanted to bring to the Committee's attention ATSC's interest in the Slaughter Creek fields.

**D. NEW BUSINESS: DISCUSSION AND ACTION ITEMS** (Copies of the reports can be found at [http://www.austintexas.gov/cityclerk/boards\\_commissions/meetings/39\\_1.htm](http://www.austintexas.gov/cityclerk/boards_commissions/meetings/39_1.htm).)

2. Make a recommendation to the Parks and Recreation Board to recommend to the Austin City Council the authorization of the negotiation and execution of a park concession agreement with the Austin Parks Foundation to manage and operate a concession at the Old Bakery and Emporium Park.
  - a. Contract Compliance staff, Pat Rossett, Program Manager, Tiffany Cabin, and Ladye Ann Wofford, Austin Parks Foundation, delivered a presentation to members that focused on the following:
    - i. Background of the Park Concession Agreement with Austin Parks Foundation;
    - ii. Benefits of Agreement;

- iii. Customers Served and Number of Sales;
- iv. Site Improvements;
- v. Program Continuation; and
- vi. Recommendation.
- b. Members had the following questions and comments:
  - i. Why are the renewal options just for two years and not three? *This is the general standard PARD uses.*
  - ii. Will this item go before the full PARB? *Yes, and it will also go before the City Council.*
- c. Committee members unanimously agreed to place the item on the PARB consent agenda.

**E. BRIEFINGS** (*Briefings are informational items only, no action was taken*) [A copy of the briefing can be found at [http://www.austintexas.gov/cityclerk/boards\\_commissions/meetings/39\\_1.htm](http://www.austintexas.gov/cityclerk/boards_commissions/meetings/39_1.htm).]

- 3. Kirk Scanlon, Contract Compliance staff, and Division Manager, Marty Stump, provided a briefing regarding the Austin Rowing Club's (ARC) operation of the Waller Creek Boat House and the status of construction at the Waller Creek Tunnel Outlet.
  - a. Highlights of the briefing include the following:
    - i. Overview of ARC;
    - ii. List of ARC's Subcontractors;
    - iii. Programming and Community Outreach;
    - iv. Financial Overview;
    - v. Waller Creek Tunnel; and
    - vi. Waller Creek Tunnel Outlet.
  - b. Members had the following questions and comments:
    - i. Has the roof-elevation issue relating to the Waterloo Intake Facility been resolved? *Yes. Under the building redesign, the roof is at the proper elevation.*
    - ii. Will there be a drive that leads to the lagoon? *Yes. It will be a secured drive to prevent unauthorized vehicles from entering.*
    - iii. There was discussion of a pontoon bridge. Will that be near this area? *No. The area under discussion relating to the pontoon bridge is farther east, closer to the MACC.*
    - iv. A member expressed continuing concern about the financial arrangement with the concession. ARC member dues are not counted towards the amount of revenue that ARC shares with the City. This issue needs to be revisited at the appropriate time.

**F. COMMITTEE COORDINATOR REPORT**

- 4. Contract compliance staff, Kirk Scanlon, Pat Rossett, and Idella Wilson, briefed members on PARD contracts that are in development. Members had the following questions and comments:
  - i. Zilker Food & Beverage Concession:
    - 1. Will this RFP go to the Joint Environmental and PARB Committee that reviews items related to the Barton Springs Master Plan? *It may.*
    - 2. A member requested that affordability not be forgotten. *This will be one of the evaluation factors.*
  - ii. Seaholm Intake Facility Redevelopment:
    - 1. Is there a timeline for this RFQ? *Staff would like to get this to Council before the end of the year.*
  - iii. Radisson: Because this project is on hold indefinitely, members requested that this be taken off this list.
  - iv. WAYA Amendment: Members again expressed interest in moving away from agreements like the WAYA agreement where the City pays for field utilities when the

YSOs play and to move toward agreements similar to the one with the Lonestar Soccer Club.

**G. FUTURE ITEMS FROM COMMITTEE MEMBERS**

- Recommendation for the negotiation and execution of agreement with successful vendor for the master plan process for Lamar Beach Metropolitan Park.

**H. ADJOURNMENT**

Committee Chair Francell adjourned the meeting at 1:00 p.m.

DRAFT