



AUSTIN PARKS AND RECREATION DEPARTMENT AGENDA REQUEST & APPROVAL



REQUESTOR(S): _____

On behalf of: _____

DIVISION: _____

DATE SUBMITTED: _____

PROPOSED AGENDA DATE:

REQUESTOR SIGNATURE:

- ☐ AUSTIN CITY COUNCIL
- ☐ PARKS & RECREATION BOARD (PARB)
- ☐ LAND, FACILITIES AND PROGRAMS BOARD
- ☐ NAVIGATION COMMITTEE
- ☐ JOINT COMMITTEE OF THE ENVIRONMENTAL BOARD & PARB
- ☐ URBAN FORESTRY BOARD
- ☐ MACC ADVISORY BOARD
- ☐ AUSTIN ROSEWOOD COMMUNITY DEVELOPMENT BOARD (ARCDC)
- ☐ OTHER: _____

DRAFT POSTING LANGUAGE

(PLEASE INPUT THE OFFICIAL ACTION TO BE TAKEN)

- ☐ Briefing ☐ Action Item

Presenter: _____

Title: _____

- ☐ Draft RCA (for council only) ☐ Back-Up Materials Attached ☐ PowerPoint Presentation (optional)
(maximum of 8 slides & 10 minutes)

AGENDA REVIEW & APPROVAL

DIVISION MANAGER COMMENTS:

SIGNATURE: _____ DATE: _____

- ☐ Approved
☐ Not Approved (see edits)

ASSISTANT DIRECTOR COMMENTS:

SIGNATURE: _____ DATE: _____

- ☐ Approved
☐ Not Approved (see edits)

DIRECTOR COMMENTS:

SIGNATURE: _____ DATE: _____

- ☐ Approved
☐ Not Approved (see edits)