



**PLANNING COMMISSION** **March 9, 2015**  
**JOINT MEETING OF THE COMPREHENSIVE PLAN AND CAPITAL IMPROVEMENT**  
**PROGRAM COMMITTEES**  
**APPROVED MINUTES**

**The Planning Commission Imagine Austin Comprehensive Plan Committee (IACP) and Capital Improvement Program (CIP) Committee convened on March 9, 2015 at One Texas Center, 505 Barton Springs Road, 13<sup>th</sup> Floor Conference Room, in Austin, Texas.**

Commissioner Hernandez called the joint committee meeting to order at 5:15 p.m. A quorum was present.

**Committee Members in Attendance:**

Alfonso Hernandez (CIP, IACP), Richard Hatfield (CIP, IACP), Stephen Oliver (IACP)

**City Staff in Attendance:**

Mike Trimble, Capital Planning Officer  
Annick Beaudet, Capital Planning Office  
Liane Miller, Capital Planning Office  
Paul DiGiuseppe, Planning and Development Review

**1. CITIZEN COMMUNICATION: GENERAL**

Frank Herron spoke about the relationship of the Imagine Austin Comprehensive Plan to existing small area and neighborhood plans.

**2. APPROVAL OF MINUTES**

The minutes from the February 9, 2015 joint meeting of the Comprehensive Plan Committee and CIP Committee were approved on Commissioner Hatfield's motion and Commissioner Oliver's second, with a 3-0 approval vote.

**3. STAFF BRIEFINGS**

a. Boards and Commissions Application

Liane Miller, Capital Planning Office, reminded the commissioners to resubmit a Boards and Commissions application to the City Clerk if they wish to serve on a board or commission after June 30, 2015.

b. Long-Range CIP Strategic Plan schedule

Annick Beaudet, Capital Planning Office, reviewed the upcoming milestones of the Long-Range CIP Strategic Plan, including the Planning Commission's April 28, 2015 meeting that is



being targeted for recommendation of the plan to fulfill the City charter requirement. Staff intends to deliver the draft plan to the CIP Committee members on April 10, 2015.

#### **4. OLD BUSINESS – DISCUSSION AND ACTION ITEMS**

a. Report on information request from February 9<sup>th</sup> Joint Committee Meeting (CIP and Comp Plan)

In response to the commissioners' request at their last joint meeting, Annick Beaudet reviewed a presentation that was provided to the CodeNEXT Infill Working Group in February regarding development and the provision of infrastructure, including fees paid by developers during the development process. The commissioners requested that staff bring back more information on the fees, associated funds, and the types of projects that utilize those funds.

b. Discussion on CodeNEXT working groups

The commissioners discussed the recent meetings of the CodeNEXT working groups, including the main questions that the groups are working to address. Each commissioner participated in meetings for one working group (Commissioner Hatfield for affordability; Commissioner Oliver for infill, compatibility, and missing middle housing; and Commissioner Hernandez for obstacles for small business).

c. Discussion on approach to FY 2015-16 Long-Range CIP Strategic Plan PC recommendation letter

The commissioners agreed to discuss their recommendation letter at their April 13 meeting after receiving the draft FY 2015-16 Long-Range CIP Strategic Plan.

#### **5. NEW BUSINESS**

No new business was discussed.

#### **6. FUTURE AGENDA ITEMS**

The commissioners reiterated that they will continue the discussion of the draft recommendation letter for the FY 2015-16 Long-Range CIP Strategic Plan at their next meeting. They also reiterated the request that staff bring back information regarding development fees and related funds as indicated during the discussion on item 4a.

#### **ADJOURNMENT**

Commissioner Hernandez adjourned the joint committee meeting at 6:15 pm without objection.