



Sustainable Food Policy Board

MEETING MINUTES Monday, April 27th, 2015

Board Members in Attendance:

Dominique Bowman, Kathy Green, Erin Lentz, Felipe Camacho, Jake Carter, Ronda Rutledge, Sharon Mays, Adrienne Haschke, Carla Jenkins

Absent Board Members:

Erin Flynn, Carla Jenkins, Jake Carter

Staff in Attendance:

Edwin Marty, Lydia Jarjoura, Meredith Gray, Juanita Jackson, Amanda Rohlich

CALL TO ORDER

Board chair Kathy Green called the meeting to order at 6:02pm.

1. CITIZEN COMMUNICATION

1)None

2. STAFF BRIEFING

- 1) Travis County, Land Water Transportation Plan update
 - 1) Questions: Executive Summaries will be available by June
 - 2) Board members can visit www.traviscountytxas.gov and it's all online
 - 3) Executive Summary and growth guidance document are most important for board to look at
 - 4) Relationship between the plan and the conservation easements bond: county passed around \$22 million for conservation easements in the bond program. Hasn't been used much to date and one of the action items in the plan is to work more closely with National Resource Conservation Services. One of the main ways for county to implement is through bond programs in unincorporated areas of Travis County (50% landmass wise of the county).
- 2) State Legislative update, Kathy Green
- 3) State of the Food System presentation, Edwin Marty
 - 1) Board will review State of the food system report and send Edwin any edits by 4/30

3. APPROVAL OF MINUTES OF MARCH 9th, 2015 MEETING

- 1) Board member Ronda Rutledge motioned to approve minutes with edits
- 2) Board member Erin Lentz seconded
- 3) All in favor; none opposed

4. DISCUSS AND TAKE APPROPRIATE ACTION

a) Board Infrastructure and Protocol [30 Minutes]

1)Board Officer elections (Chair and Vice-chair)

- a) Board Member Ronda Rutledge nominated member Kathy Green for Board Chair
- b) Member Dominique Bowman seconded
- c) All in favor; none opposed
- d) Board vice Chair Dominique Bowman nominated Alexandra Evans for Vice Chair
- e) Member Erin Lentz seconded
- f) All in favor; none opposed

2)Boards and Commissions Task Force Information Update

- a) Edwin noted that all City of Austin appointments since 2015 are temporary and will need to be reappointed in July. All previous City of Austin appointments will also need to be reappointed in July. All City of Austin appointments will need to participate in another Boards and Commission training. County appointments are not included in this process. All appointments starting in July will be for a 4 year term.

3)Review SFPB Membership –Skillset Matrix, Attendance Reports

- a) Edwin will send out attendance report via Google docs

- b) New members will meet with Edwin to discuss/fill out the Skillset Matrix

4) Review Board Members' meetings with City and County Officials

- a) Members Kathy Green and Ronda Rutledge had successful meeting with Judge Eckhardt
- b) Board Chair Dominique Bowman will meet with Judge Eckhardt during May.

b) Board Recommendations Follow-up [20 Minutes]

I. Urban Farm Ordinance update

Edwin: Will be working on a comprehensive Client Assistance Memo (similar to what's done in Seattle) to describe the Urban Farm Ordinance and Community Garden regulations in plain language.

II. Supplemental Nutrition Assistance Program Outreach/Incentives

Kathy updated that there's nothing new except they are trying to find out how to get them to use the \$10,000 campaign money for SNAP and Double Dollars

III. Healthy, Local, Sustainable Food in City/County Venues

UT researcher Rose Jennings is working on background research and best-practice models from around the country. She will have a presentation at the next Board meeting.

IV. Healthy Corner Store Initiative update

Edwin met with Michael and Susan Dell Foundation, St David Foundation, and HHSD. Looks like Dell Foundation is continuing to work with the Food Trust and will be developing a plan of action to implement strategy in both corner stores as well as large retail.

c) Working Group Briefings and Recommendations [15 Minutes]

i. Codes and Ordinances Working Group

- a) Sharon Mays will be the board chair; Erin Lentz will serve on the board. Brandon Reed, Selena Booth and Kathy Green will be removed.

b. Farmland Preservation Working Group

- 1. Amendments: Consolidate Preservation and Access into one group; add Sharon and Felipe to the group
- 2. Adrienne Haschke will be added as the board chair on the group

c. Farmland Access Working Group

- 1. Will be combined with Farmland Preservation

d. Retail Capacity Working Group

- 1. Dominique and Edwin will send out Doodle Poll for a meeting date.

5. REVIEW OF BOARD MEMBER ASSIGNMENTS

- Board will review State of the Food System Report and send Edwin any edits by 4/30
- Board vice chair Dominique Bowman will send Edwin possible working group meeting dates for a Doodle poll
- Staff member Edwin Marty will share Food Trust Healthy Corner Store Initiative strategy
- Send staff member Lydia Jarjoura any suggestions for additional information about Board calendar

6. FUTURE AGENDA ITEMS

- American Heart Association will present their work on Healthy Food Financing
- Edwin will present UT research on local and healthy food procurement policies
- HHSD will present information about support for a budget request

7. MEETING ADJOURNED AT 7:55PM