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March 10, 2015

**Via Hand-Delivery:**

Honorable Members of City Council  
**City of Austin, City Council**  
c/o Jannette Goodall, *City Clerk*  
City Hall, 301 West 2<sup>nd</sup> Street, Suite 1120  
Austin, Texas 78701

**Subject:** 3100 Highland Terrace W, Austin, Texas 78731-5321  
**Property Owner:** Dallas Thompson  
**COA Permits:** 2014-132111PR, 2015-004322BP, 2015-004322DS,  
2015-004322DS, 2015-004322EP


Dear Members of the Austin City Council:

I represent Cecil Ruby in the following matter. Pursuant to Section 2-1-121 of the Land Development Code, enclosed please find Mr. Ruby's appeal of the decision issued by Building and Fire Code Board of Appeals on February 25, 2015 regarding the building permits issued to Dallas Thompson for construction at 3100 Highland Terrace W., Austin, Texas 78731.

Also, enclosed for your review is the packet of information distributed to each of the members of the Building and Fire Code Board of Appeals during the hearing on February 25<sup>th</sup>.

Thank you for your attention to this matter. If you have any questions please do not hesitate to contact me.

Sincerely,



Noel L. Stout

NLS/bw  
Enclosure

Cc via email:

Julie Brossette Kirby  
Board Liaison, Building and Fire Code Board of Appeals  
([Julie.Kirby@austintexas.gov](mailto:Julie.Kirby@austintexas.gov))  
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