

Comments on QBS Evaluation Criteria and Matrix – Walker and Moriarity – May 27, 2015

General Comments:

1. We need to advertise this procurement widely. Typical procurement list will not be sufficient. Collect names of possible contacts from TF members and others; advertise on LinkedIn, AWWA, and national Water Industry publication(s) and through other means. Please share outreach strategy with Task Force.
2. A very strong Conflict of Interest Statement needs to be included, saying that anyone involved in the study may not play any role in the implementation of the study's recommendations.
3. Recommend a longer than average posting time to allow consultants time to assemble teams and to prepare proposals. This is a complex project with unique proposal components and we are reaching out through atypical venues for Austin. Recommend 6-8 weeks posting time.

Consideration 5: Comparable Project Experience

1. Not sure if requiring 3 projects within the last 5 years is appropriate due to the long-term nature of this project 18 months – 2 years and the lack of projects on this scale across the US.

Consideration 7: Team's Experience with Austin Issues

1. This item as stated is inappropriate for this solicitation. It should be rewritten to reflect the subject matter involved.

Consideration 8: COA Experience with Prime Firm

1. Not sure if this consideration is appropriate for the kind of contractor that we are trying to get. This will likely be someone that has not worked in Austin before. We do not want to miss out on any talent that has done this type of work because they lose points from not having worked with Austin previously. We are assuming that contactors that submit RFQs will likely be other areas since we have not done this type of planning in Austin before.
2. Recommend removal of this consideration

Consideration 9: Interviews

1. Interview in-person interview needs to be "required" regardless of how close points are (or not).