



The Austin Integrated Water Resource Planning Community Task Force convened in a regular meeting on May 5, 2015 at 625 East 10th Street, Room 104, in Austin, Texas.

Greg Meszaros, Austin Water Director, called the meeting to order at 6:00 p.m.

Members in Attendance:

Sharlene Leurig, Chair	Jennifer Walker, Vice Chair	William Moriarty
Marianne Dwight	Ruthie Redmond	Kate Zerrenner
Perry Lorenz	Lauren Ross	

Three members yet to be appointed

Ex-Officio Members in Attendance:

Greg Meszaros, Sara Hensley, Kathleen Garrett, Mike Personett

Staff in Attendance:

Daryl Slusher, Teresa Lutes, Edward Campos, Michelle Croft, Danielle Martin, Marisa Flores-Gonzalez, Gary Gold, Joe Smith, Geneva Guerrero, Jeff Fox, Tina Bui, Kevin Buchman, David Greene, Katie Clayton, David Shannon, Ian Toohey, Dan Pedersen

Additional Attendees:

Steve Coonan, Bobby Levinski, Clint Dawson, David Foster, Stefan Schuster

1. CITIZEN COMMUNICATION: GENERAL

Bobby Levinski and David Foster addressed the members, thanking them for participating in this Task Force and offering to provide assistance.

2. ORIENTATION

- a. The Task Force members introduced themselves; Director, Greg Meszaros, introduced several staff members.
- b. A general communication plan was reviewed.

3. VOTING ITEMS FROM TASK FORCE

- a. Nomination of Sharlene Leurig for Chair was unanimously approved (8-0) on Jennifer Walker's motion and Ruthie Redmond's second. Nomination of Jennifer Walker for Vice Chair was unanimously approved (8-0) on Lauren Ross's motion and Marianne Dwight's second.
- b. The Draft Rules of Procedure were unanimously approved (8-0) with no changes on Jennifer Walker's motion and Ruthie Redmond's second.
- c. The meeting schedule for 2015 was set to occur at 6:00 PM at Waller Creek Center, Room 104, as follows:

June 2	October 6
July 7	November 3
August 2	December 1
September 1	

4. STAFF BRIEFINGS, PRESENTATIONS, AND OR REPORTS

- a. Integrated Water Resource Plan (IWRP) Project Background and Overview was given by: Greg Meszaros, Director, Austin Water; Daryl Slusher, Assistant Director, Austin Water; Environmental Affairs & Conservation Division; and Teresa Lutes, Managing Engineer, Austin Water, Systems Planning Division.
- b. Contract Management Division Procurement Process Overview was given by Michelle Croft, Contract Relations Consultant, Procurement Division, Contract Management Department (CMD). Edward Campos, Division Manager of CMD Procurement Division answered questions along with Ms. Croft.

5. DISCUSSION ITEMS

- a. Provide input on IWRP Project Background and Overview: Task Force Members discussed points related to the presentation and Consultant Procurement Process. Paper copies of the Draft IWRP Process Outline (Scope of Work) were provided to Task Force Members. Follow-up electronic copies of the Draft Process Outline and Evaluation Criteria are to be provided.
- b. Other items related to Task Force: Working Group was created to review and develop input on the Draft IWRP Process Outline (Scope of Work) and main IWRP Consultant Selection Process Evaluation Criteria, with Jennifer Walker as Chair, and Marianne Dwight and William Moriarty as Members.
- c. The Task Force empowered the chair to write a letter to Council Members who have not yet made appointments to the task force, urging them to make appointments.

6. FUTURE AGENDA ITEMS

- a. Report from Working Group
- b. Presentation on Texas Open Meetings Act and Open Records

Chair Leurig adjourned the meeting at 8:00 p.m. without objection.