



## **MEETING MINUTES**

For Meeting Held: *Tuesday May 12, 2015*

### **Comprehensive Planning Sub-Committee Meeting**

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**Members in Attendance:** *Justin Irving, Aubrey Staples and Mark Erwin*

**Members Not in Attendance:** *none*

**Staff in Attendance (City of Austin HHSD):** *Brenda Mendiola and Dwight Scales*

**Community members in Attendance:** None

**Meeting Location:** 7201 Levander Loop, Building H, Austin, TX 78207

**Meeting Called to Order at:** 6:04 p.m. by Chair Justin Irving

**Citizen Communications & Community Announcements:** None

#### **Approve Previous Meeting Minutes:**

The minutes from the meeting of April 14, 2015 were reviewed and approved

#### **Review Standards of Care finalized by Department of State Health Services (DSHS):**

- Justin Irving gave overview of the purpose and process of DSHS Standards of Care.
- Brenda Mendiola submitted: Purpose Standards of Care Review and Approval Process Timeline
- Aubrey Staples provided Committee her experience of comparing Part A with Part B Standards of Care for Case Management
- Committee noted comparing Part B standards of Care while deciding suggested changes of Part A Standards of Care
- Committee would like staff inquire how Standards of Care are monitored and would like to know how SOC will be implemented.

***(E) – Denotes Excused Absence based on Attendance Policy and Chair Discretion.***

**Comprehensive Plan for changes:**

- Committee discussed goals Comprehensive Plan

**Meeting adjourned at 8:10 p.m.**

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