




MEMORANDUM

TO: Rosie Truelove, Director
Contract Management Department
Elaine Hart, Chief Financial Officer

FROM: Mark Tester, Director 
Austin Convention Center Department

DATE: May 18, 2015

SUBJECT: Exemption from Professional Services Solicitation for Contract with Michael Van Valkenburg and Associates for Design Work on Castleman Bull House and Waller Creek Pavilion

The Austin Convention Center Department requests that the proposed contract with Michael Van Valkenburg and Associates (MVVA) for work related to the Castleman-Bull House and the Waller Creek Pavilion event spaces be exempt from the City's professional services solicitation requirements due to the consultant's selection as the design consultant for the adjacent Waller Creek project. The Waller Creek Conservancy selected MVVA as design consultant for the Waller Creek project after an extensive international design competition that included a three-stage competitive process resulting in the review of 31 submittals by an expert jury that included City of Austin personnel. Based on the intensive selection process that led to MVVA selection as the design firm for Waller Creek Project and efficiencies gained, Austin Convention Center finds that based on demonstrated competence and qualifications, MVVA is the most highly qualified provider to design the Castleman-Bull House event and the Waller Creek Pavilion spaces.

The Castleman-Bull House and the Waller Creek Pavilion event spaces are immediately adjacent to Waller Creek, and MVVA has proposed the inclusion of the water retention pond (future location of the Waller Pavilion) behind the Castleman Bull House into their trail re-alignment. Having the same consultant design both the Castleman-Bull House and the Waller Creek Pavilion event spaces and the creek area will allow for maximum coordination and consistency between the projects.

Approval of a professional service contract with the MVVA in an amount not to exceed \$750,000 will be requested from Council, pending approval of this exemption request. The contract with MVVA will be for all design services necessary for the design, bid and construction of the Castleman-Bull House event and the Waller Creek Pavilion spaces. In addition, this contract will adhere to all MBE/WBE procurement ordinance requirements.

Please sign below to acknowledge that the qualifications based selection process, used by the Waller Creek Conservancy to determine that MVVA, meets the standards required under 2254.



Rosie Truelove, Director of Contract Management Department



Elaine Hart, Chief Financial Officer

