

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

47632

Agenda Number

30.

Meeting Date:

August 6, 2015

Department:

Purchasing

Subject

Authorize execution of a 36-month contract with PAMPERED LAWNS AUSTIN, INC. to provide grounds maintenance services in an amount not to exceed \$347,576, with three 12-month extension options in an amount not to exceed \$115,859 per extension option, for a total contract amount not to exceed \$695,153.

Amount and Source of Funding

Funding in the amount of \$19,310 is available in the Fiscal Year 2014-2015 Operating Budget of the Parks and Recreation Department. Funding for the remaining 34-months of the original contract period and extension options are contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing
Language:

Lowest bid received from one of the current providers.

Prior Council
Action:For More
Information:

Terry V. Nicholson, Sr. Buyer Specialist, 512-974-2995

Boards and
Commission
Action:

Related Items:

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Additional Backup Information

The contract will provide the Parks and Recreation Department (PARC) with additional labor, equipment and supervision to be used for maintaining City parkland. Pampered Lawns Austin, Inc. will mow, edge and trim using only propane, bio-diesel, manual, or electric powered equipment, in keeping with the City's sustainability initiatives. The contractor will provide the services according to a schedule determined by PARC.

PARC has been utilizing mowing contractors for the past several years to provide flexibility during peak season and to augment PARC staff to meet high demand during the peak mowing season. Contractors perform a basic service of mowing with a minimal amount of trimming and are assigned the least difficult parks with fewer obstructions, allowing PARC staff to focus on the more numerous difficult-to-mow smaller parks.

In addition to mowing duties during the mowing season, PARC personnel are also used for other projects, including support for construction assignments, working on trails, special events, cleaning restrooms, litter removal, and special assignments. As a result, the cost per acre is considerably higher for PARC personnel to handle mowing and trimming duties in conjunction with their normally assigned duties, as there is an increase in mobilization costs (travel time, loading and unloading of various types of equipment) compared to a utilizing a contractor's services. Overhead costs are lower when utilizing a contractor's services as well; the department does not need to purchase equipment and maintain it nor pay for year round labor when mowing is not a year round activity.

The properties involved were purposely split into three territories in an effort to increase MBE/WBE participation, however no MBEs/WBEs responded to the solicitation. This contract will replace two existing contracts that expire July 23, 2015.

MBE/WBE solicited: 16/7

MBE/WBE bid: 0/0

BID TABULATION

IFB TVN1013

PARC Grounds Maintenance Services

<u>Vendor</u>	<u>Total Bid</u>
Pampered Lawns Austin, Inc. Austin, TX	\$115,859
Maldonado Nursery & Landscape Austin, TX	\$141,633
Great Western Managed Services Austin, TX	\$150,239
StillWater Site Services, Inc. Pflugerville, TX	\$172,638
A & A Lawn Mowing Del Valle, TX	*

*A & A Lawn Mowing's bid was deemed Non-Responsive for failing to provide required documentation.

A complete bid tabulation is on file in the Purchasing Office and is on the City's Financial Services Austin Finance

Online website at: https://www.austintexas.gov/financeonline/vendor_connection/solicitation/search.cfm

PRICE ANALYSIS

- a. Adequate competition.
- b. 222 notices were sent including 16 MBEs and 7 WBEs. Five bids were received with no response from the MBEs/WBEs.
- c. The pricing offered represents a 2% decrease from the last purchase made in September 2012.

APPROVAL JUSTIFICATION

- a. Lowest bid. Pampered Lawns Austin, Inc. is one of the current providers of these services.
- b. The Purchasing Office concurs with the Parks and Recreation Department's recommended award.
- c. Advertised in the Austin American Statesman and on the internet.