



**TASK FORCE ON COMMUNITY ENGAGEMENT  
AUGUST 13, 2015, 6:00 – 9:00 PM  
GOOGLE FIBER SPACE  
201 COLORADO STREET  
AUSTIN, TEXAS 78701**

**CURRENT TASK FORCE MEMBERS:**

*Celso Baez III*

*Jason Bram*

*Michael Clark-Madison*

*Margarita Decierdo*

*Richard Fonte*

*Andrea Hamilton*

*Chris Howe*

*Christopher Ledesma*

*Irfan Syed*

*Navvab Taylor*

*Sara Torres*

*Jose Velasquez*

**AGENDA**

**CALL TO ORDER – 6:00 PM**

**1. OPENING REMARKS**

- a. Diane Miller, Task Force Facilitator with Civic Collaboration, will discuss the outline of the meeting.

**2. CITIZEN COMMUNICATION: GENERAL**

- a. Citizens wishing to speak will need to sign up ten minutes before the meeting is called to order. Citizen communications will be limited to the first five (5) speakers and each citizen communicator will be given three (3) minutes to speak. Everyone will provide a sticky note to write their input which will later be sent to all of the Task Force members.

**3. APPROVAL OF MINUTES**

- a. Consider approving the minutes from the Task Force on Community Engagement (TFCE) regular meeting on July 30, 2015.
- b. Backup - Meeting Notes from the TFCE regular meeting on July 30, 2015.

**4. ELECTION OF TASK FORCE OFFICERS**

- a. Discussion and possible action to elect a Chair and Vice Chair for the TFCE.

**5. OLD BUSINESS**

- a. Discussion and possible action on the TFCE member's request to seek clearer meaning of the four topics of interest given to the TFCE by Council, particularly the last two (disability accommodations, foreign language access, virtual/online participation, and district/neighborhood-centered engagement alternatives)
- b. Discussion and possible action on "fiscal implications" in [Resolution 20150129-023](#).

- c. Discussion and possible action with staff from the City of Austin's Communications and Public Information Office (CPIO) on options for members participating in TFCE meetings virtually.
- d. Discussion and possible action with staff from the City of Austin's Communications and Public Information Office (CPIO) on options for message board.

**6. NEW BUSINESS: Discussion and possible action on the following items**

- a. Discussion and possible action of implications of Texas Open Meetings Act for TFCE process.
- b. Discussion and possible action with CPIO staff to answer TFCE questions about current community engagement practices, including Conversation Corps, SpeakUp! Austin, e-comment, and CityWorks Academy
- c. Discussion and possible action about what the TFCE needs to learn from community members about attitudes and experiences with community engagement.
- d. Discussion and possible action on questions to share with Conversation Corps for their September community meetings.
- e. Brainstorm methods for gathering input from community members to meet learning needs.
- f. Discussion and possible action about what the TFCE needs to learn from City staff about attitudes and experiences with community engagement.
- g. Brainstorm methods for gathering input from City staff to meet learning needs.
- h. Meeting evaluation.

**7. FUTURE AGENDA ITEMS**

- a. Discussion of topics for future TFCE Meetings.
- b. Design methods to gather input to gather input from community members and City departments
- c. Discussion of feedback and best-practices

**ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Matthew Chustz at the Communications & Public Information Office, at (512) 974-7270, [Matthew.Chustz@austintexas.gov](mailto:Matthew.Chustz@austintexas.gov), for additional information; TTY users route through Relay Texas at 711.

For more information on the Task Force on Community Engagement, please contact Matthew Chustz at (512) 974-7270, [Matthew.Chustz@austintexas.gov](mailto:Matthew.Chustz@austintexas.gov).