

Budget Issues:

Late Backup

When does Council meet?

- 1) The morning of August 17 and if so w/what staff present?
- 2) The morning of August 19 and if so w/what staff present?
- 3) The morning of August 27 and if so w/what staff present?
- 4) All day on September 1.
- 5) All day on September 8.

Identification of Concepts for Staff to "cost:"

- 1) Staff has already "costed" a number of past approved IFC's
 - a) This list should be presented to Council now and will populate the initial "Concept Menu."
- 2) Staff will maintain and circulate the "Concept Menu" as it changes over time:
 - a) Concept Menu will show (a) item and (b) budget impact of "live" concepts:
 - i) Approved IFC's (not yet removed in the budget process)
 - ii) Council Member initiated concepts (threshold for initial inclusion on the Concept Menu changes over time)
 - iii) Organized into three sections:
 - (1) Budget cuts or reductions
 - (2) Budget expense increases
 - (3) Changes in Revenue
 - iv) Once on the Concept Menu, a proposal remains unless or until removed by Council
- 3) Staff will "cost" new concepts within five days of a Council request that meets the threshold as it exists at that time
- 4) Staff maintains and circulates the Concept Menu (in real time, but not more than once daily, as items are added or removed)

When and how does Council make budget priority decisions?

1) **Thru August 20:**

- a) To this point, the threshold to have staff "cost" a council initiated proposal is two council members requesting.

2) **August 27 Meeting: Consider concepts and do rough cut on select items**

- a) Any Council Member can ask for a concept to be discussed
 - b) Any Council Member can ask for a concept to be removed from the Concept Menu
- 3) It takes Eight votes to remove an concept on the Concept Menu
- 4) A concept removed from the Concept Menu may be re-listed at next meeting with Five votes
- a) Non-consideration of any concept, at this point, does not preclude later consideration of that concept
 - b) Threshold hereafter to have staff "cost" a new concept rises to three council members.

5) **September 1 Meeting: Consider proposals and finer cut**

- a) Any Council Member can ask for a concept to be discussed
- b) Any Council Member can ask for a concept to be removed from the Concept Menu
 - i) It takes Seven votes to remove an concept on the Concept Menu
 - ii) A concept removed from the Concept Menu may be re-listed at next meeting with Six votes
 - (1) Non-consideration of any concept, at this point, does not preclude later consideration of that concept
 - (2) Threshold hereafter to have staff "cost" a concept rises to four council members.

6) **September 8: Final consideration.**

- a) (Process to be proposed later.)

What does it mean for staff to "cost" a proposal?

- 1) Cuts to Mgr's budget: \$__ in Expense Saved
- 2) Additions to Mgr's budget:

- a) \$___ in Increased Cost
 - b) Does Council Member propose off-setting budget cut?
 - c) Does Mgr propose off-setting budget cut?
- 3) Revenue changes to Mgr's budget: \$___ in Revenue Change
- 4) Staff also to show budget impact of related options (doing a little more or a little less) so that the relative impact of variations could be generally assessed.