



Airport Advisory Commission

REGULAR MEETING MINUTES

July 14, 2015

The Airport Advisory Commission convened in a regular meeting on July 14, 2015, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

Board Members in Attendance:

Greg Anderson	Mike Rodriguez	Stephanie Trinh
Luke Legate	Paul Martin	Ernest Saulmon

Board Members Absent:

Vicky Sepulveda Teddy McDaniel, III

Staff in Attendance:

Susana Carbajal, Jim Smith, Patti Edwards, Dave Arthur, Dowana Trantham, Stephanie Tucker, Royce Traywick, Shane Harbinson, Ghizlane Badawi, Donnell January, Jennifer Williams.

Others Present:

Josh Crawford, Garver
Chris Coons, KSA

Welcome & Call the Meeting to Order:

Susana Carbajal called the meeting to order at 5:02 p.m.

1. CITIZENS COMMUNICATIONS:

None.

2. APPROVAL OF MINUTES –

- a) June 9, 2015

Motion to approve the minutes. Motion made by Ernest Saulmon and seconded by Stephanie Trinh. Motion passed 6-0. (Commission Members Vicky Sepulveda and Teddy McDaniel, III were absent at this vote.)

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Airport Staff introductions.

- b) Airport economics 101—presented by Jim Smith, Department of Aviation.
- c) Finance & Operations Reports for Fiscal Year 2015 to date—presented by Dave Arthur, Department of Aviation.
- d) Planning & Engineering Capital Improvement Project Monthly Status Report—presented by Jennifer Williams, Department of Aviation.
- e) Ground Transportation Staging Area (GTSA) Transactions Report for June 2015—presented by Royce Traywick, Department of Aviation.

4. ABIA Action Items

- a) Vote on a recommendation to City Council regarding the following:
 - i. Authorize award and execution of a 36-month requirements service contract with US SECURITY ASSOCIATES, INC., or another qualified offeror to Request For Proposal PAX0123, for security guard services for various City departments in an amount not to exceed \$4,725,000, with three 12-month extension options in an amount not to exceed \$1,600,000 per option, for a total contract amount not to exceed \$9,525,000.

Motion to approve action item made by Paul Martin and seconded by Greg Anderson. Motion passed 6-0. (Commission Members Vicky Sepulveda and Teddy McDaniel, III were absent at this vote.)

5. NEW BUSINESS

- a) Transportation Network Companies (TNC's) Report.
- b) Officer Elections.

6. OLD BUSINESS

- a) Status of action items upon which the Commission has made a recommendation to Council.

Authorize award and execution of a 36-month contract with AMERICAN DIVERSITY BUSINESS SOLUTIONS to provide printed forms for City Departments at various City locations in an amount not to exceed \$304,174, with two 12-month extension options in an amount not to exceed \$101,391 per extension option, for a total contract amount not to exceed \$506,957. **[Item went to Council on June 18, 2015 and passed.]**

Authorize award and execution of three contracts through the Houston-Galveston Area Council Cooperative for light duty vehicles with FREEDOM CHRYSLER DODGE JEEP RAM in an amount not to exceed \$220,569, NATIONAL BUS SALES in an amount not to exceed \$965,159, and SIDDONS-MARTIN EMERGENCY GROUP in an amount not to exceed \$287,103, for total contracts amount not to exceed \$1,472,831. **[Item went to Council on June 18, 2015 and passed.]**

Authorize award and execution of four contracts through the Texas Local Government Purchasing Cooperative (Buyboard) for light duty vehicles and equipment with CALDWELL COUNTRY CHEVROLET DBA BABY JACK II AUTOMOTIVE, LTD. in an amount not to exceed \$1,800,244, DEERE & COMPANY in an amount not to exceed \$106,717, GRAPEVINE DODGE CHRYSLER JEEP, LLC DBA GRAPEVINE DCJ, LLC in an amount not to exceed \$3,160,877, SILSBEE FORD, INC. in an amount not to exceed \$2,610,195 for total contracts amount not to exceed \$7,678,033. **[Item went to Council on June 23, 2015 and passed.]**

Authorize negotiation and execution of an assumption of a 60-month contract with BRADFORD AIRPORT LOGISTICS, LTD. to provide dock management services for the Aviation Department in an amount not to exceed \$4,591,142. **[Item went to Council on June 18, 2015 and passed.]**

Authorize negotiation with Highstar Capital IV, L.P. for up to 30 acres of land at Austin-Bergstrom International Airport to improve, operate, and maintain an ultra-low cost airport terminal for a 30 year term with two 5 year extensions. **[Item went to Council on June 18, 2015 and passed.]**

7. FUTURE AGENDA ITEMS

ADJOURNMENT.

Motion to adjourn was made by Ernest Saulmon and seconded by Mike Rodriguez. Motion passed 6-0. (Commission Members Vicky Sepulveda and Teddy McDaniel, III were absent at this vote.)

Meeting was adjourned at 6:45 p.m.

Date of next meeting: August 11, 2015.