



**LOW INCOME CONSUMER ADVISORY TASK FORCE  
MEETING MINUTES  
AUGUST 14, 2015**

The Low Income Consumer Advisory Task Force convened in a Special-Called meeting at Town Lake Center, 721 Barton Springs Road, Room 100, in Austin, Texas. Chairperson, Carol Biedrzycki called the meeting to order at 11:02 a.m.

**Task Force Members in Attendance:** Carol Biedrzycki (Chair), Tim Arndt (Vice Chair), Lanetta Cooper, Richard Halpin, Dan Pruet, Cyrus Reed, and Michael Wong. Karen Hadden was not present at the call to order, but arrived later. Chris Strand was absent.

**Staff in Attendance:** Austin Energy (AE) staff included Debbie Kimberly, Liz Jambor, Denise Kuehn, Ronnie Mendoza, and Toye Goodson. Neighborhood Housing and Community Development Department staff included Cara Welch.

**1. CITIZEN COMMUNICATIONS: GENERAL**

No citizens signed up to speak.

**2. OLD BUSINESS**

**a. Discussion of low income weatherization program, including but not limited to heating and cooling equipment repair and replacement.**

Members reviewed and made changes to the draft backup document created by Ms. Biedrzycki, "Low-Income Weatherization Program Goals" (Back-up Item 2, August 14, 2015 meeting).

At 11:30 a.m., the meeting was recessed. At 11:40 a.m., the meeting was reconvened.

Members continued discussion regarding weatherization program goals. An amended version of the document will be distributed at the next meeting.

Members reviewed and discussed additional backup documents submitted by members and staff including: "Green Building Pre-Submittal Worksheet" (Back-up Item 2, August 14, 2015 meeting) from Mr. Wong; "A Proposed Weatherization Program" (Back-up Item 2, August 14, 2015 meeting) from Mr. Reed; "8/12/2015 Draft Recommendation – Repair and Replacement of Furnaces and Air Conditioners in Low Income Weatherization Program" (Back-up Item 2, August 14, 2015 meeting) from Ms. Biedrzycki; and "AE Weatherization Program Job Status as of August 11, 2015" (Back-up Item 2, August 14, 2015 meeting) from staff. Each member was encouraged to comment on topics and issues related to the goals of the program as well as issues raised during the review of these documents.

**3. FUTURE AGENDA ITEMS**

**a. Discussion regarding future agenda items including a schedule of topics.**

Ms. Biedrzycki distributed a draft agenda for the August 21 meeting and requested input from members regarding the agenda items.

Members also discussed including a recommendation in the final report suggesting the work of the task force continue past the October 1, 2015 date included in the Council resolution.

**ADJOURNMENT**

The Chair adjourned the meeting at 1:20 pm with no objection.

DRAFT