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**From:** Estrada, Deena  
**ent:** Thursday, July 16, 2015 2:41 PM  
**To:** Estrada, Deena  
**Subject:** Election of Downtown Commission Representative

**Importance:** High

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

All,

As you know, your board selects a representative to serve on the Downtown Commission. Please add the nomination of the Downtown Commission to your next agenda. I have added city code language for the Downtown Commission below:

(A) The Downtown Commission is composed of 15 members appointed by the city council. If no more than the number of members necessary to provide a quorum of the Downtown Commission is present at a meeting, a board action is adopted by an affirmative vote of two-thirds of the quorum. If more than a quorum is present at a meeting, a board action must be adopted by an affirmative vote of the number of members necessary to provide a quorum.

(1) The mayor and each council member may nominate one commission member to be appointed by the council.

(2) The council shall also appoint eight commissioners from the membership of the boards and commissions described in subsection (C). The council shall appoint one commissioner from each board or commission to serve as a representative of that board or commission. The terms of a Downtown Commission member appointed to represent another board or commission shall coincide with the member's term on the board or commission that the member represents.

(B) The council intends that participation will be solicited from downtown stakeholder groups, such as:

(1) downtown residents;

(2) providers of human and social services in the downtown area;

(3) commercial property owners;

(4) business owners, operators, and associations;

(5) workers and employees;

(6) civic and religious organizations; and

(7) real estate developers.

(C) Each of the following boards and commissions shall recommend to the council one of its members for appointment to the commission:

(1) the Arts Commission;

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- (2) the Austin Music Commission;
- (3) the Design Commission;
- (4) the Downtown Austin Community Court Advisory Committee;
- (5) the Historic Landmark Commission;
- (6) the Parks and Recreation Board;
- (7) the Planning Commission; and
- (8) the Urban Transportation Commission.

(D) The Downtown Commission shall:

- (1) advise the city council and city staff regarding policies and projects impacting downtown Austin;
- (2) serve as stewards for the Downtown Austin Plan and, as such:
  - (a) serve as a sounding board for the city council and staff on the implementation of the Downtown Austin Plan; and
  - (b) offer recommendations on amendments to the Downtown Austin Plan as needed;
- (3) maintain liaison relationships with city staff and other boards and commissions; and
- (4) perform other activities as directed by city council.

(E) For purposes of this section, the downtown area is the area bounded by Martin Luther King, Jr. Boulevard, Interstate Highway 35, Lady Bird Lake, and Lamar Boulevard.

Please let me know if you have any questions or concerns.  
Best,

Deena Estrada-Salinas | Boards & Commissions Coordinator  
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For a complete list of boards and commissions, please [click here!](#)  
For a complete list of board appointments, please [click here!](#)