

**AUSTIN
TRANSPORTATION DEPARTMENT
OFFICE OF SPECIAL EVENTS**

Street Event Information and Process

Chapter 14-8

FISCAL YEAR 2014-2015: STREET EVENTS

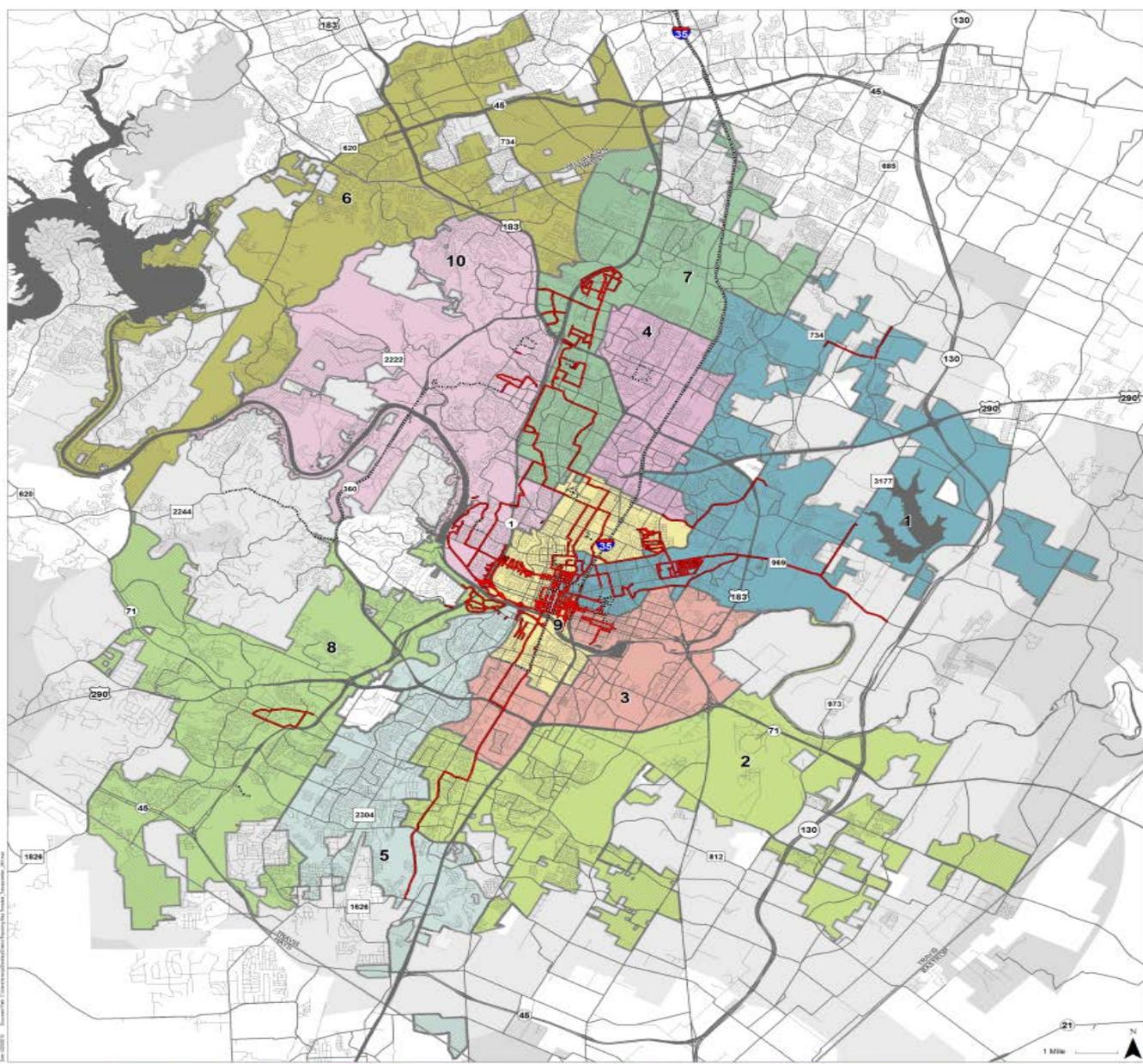
- Total # of ACE applications received for Street Events (including APD Escorted Bubbles): 190
- Total # of New Events: 48
- Total # of Permitted Street Events: 101
- Total # of Political and/or APD Escorted Bubbles: 38
- Total # of Safety/Sidewalk Permitted Events: 27
- Total # of Withdrawn and/or Cancelled Events: 14
- Total # of Denied Events*: 10
- Total # of Event Days**: 306

*This total counts events denied after ACE application has been submitted

**This total counts events per day including multiple events that occurred on the same day and events that happen multiple times throughout the year.

All event applications that have been submitted for September have been included but there are possibilities for these numbers to change since September has not yet happened.





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Austin Transportation Department
EVENTS IN THE RIGHT OF WAY
 SUBTITLE: DETAILS

- Legend**
- SPECIAL EVENTS
 - - - APD ONLY
 - Other City Limits
 - Limited Purpose Jurisdiction
 - 2-Mile ETJ
 - 5-Mile ETJ

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September	Farmer's Market (Every Saturday)	2000-4000	Stationary	4th Street	
	Tri Rock Austin	2000	Moving	Congress/Cesar Chavez/South 1st	9 years
	ESPN College Game Day (Every UT Game)	8000	Stationary	17th Street	
	BEVO Blvd(Every UT Game)	8000	Stationary	18th Street	
	Zilker Relays	900	Moving	Zilker	12 years
	Viva Streets	5000	Stationary	East 6th Street	4 years
	Car2Go Marathon Relay	2000	Moving	South First Street/Cesar Chavez	10 years
	NAMI Walk	<2000	Moving/Bubble	South first Street/Cesar Chavez/Congress	10 years (?)
	Pecan St Fest Fall	10000 daily	Stationary	6th Street	
October	Farmer's Market (Every Saturday)	2000-4000	Stationary	4th Street	
	ESPN College Game Day (Every UT Game)	8000	Stationary	17th Street	
	BEVO Blvd(Every UT Game)	8000	Stationary	18th Street	
	ACL Fest	75000 each day	Stationary	Zilker	12 years
	Austin Film Festival	1500 (daily)	Lane Closure	Congress	22 years
	Viva La Vida Parade & Festival	3000	Moving/Stationary	E. 6th Street/Congress/4th	30 years
	LiveStrong Challenge	3000	Moving	Riverside	19 years
	AIDS Walk	<2000	Moving/Bubble	Guadalupe/Lavaca/Congress	28 years
	Texas Book Festival	20000	Stationary	11th/Congress	20 years
	Austin Heart Walk	5500	Moving	South First Street/Cesar Chavez	15 years
	Run for the Water	5500	Moving	South First Street/Cesar Chavez/Lake Austin Blvd	9 years
	Love-A-Bull Pittie Parade	<500	Moving/Bubble	Congress	4 years
	COTA Fan Fest	10000 per day	Stationary	Warehouse District (varies)	3 years
	F1 Shuttles	5000 (avg per day)	Stationary	Trinity	3 years
November	Farmer's Market (Every Saturday)	2000-4000	Stationary	4th Street	
	Fun Fun Fun Fest	20000 per day	Stationary	Bouldin	10 years
	Race for the Cure	15000	Moving	Congress Ave/5th/6th/Cesar Chavez/Lavaca	17 years
	Veteran's Day Parade	1000	Stationary	Congress Bridge/Congress Ave	62 years
	Turkey Trot	20000	Moving	South 1st/Lavaca/15th/Cesar Chavez	24 years
	Chuys Children Giving 2 Children	75000	Moving	Congress Ave/Congress Bridge	26 years

City Co Sponsored Events

Events Utilizing a City Park

*Fees waived



REQUIREMENTS AND DEADLINES FOR A STREET EVENT PERMIT

180 Days

- Completed ACE Application
<https://austintexas.gov/departments/special-event-permits>
- ROWMAN submitted <https://austintexas.gov/rowman>
- Application Fee
- Amplified Sound Fee
- Safety Inspection Fee
- Map of Area to be Closed
- Event Literature
- Event Closure Description Form

120 Days

- Scaled Electronic Map
- Preliminary Traffic Control Plan
- Letter of Intent from Barricade Company
- Certificate of General Liability Insurance
- Notice of Proposed Closure
- APD Approval
- EMS Approval
- AFD Approval
- PARD Approval
- Route Notification Signs

- Route Notification Letters
- Toilet/Trash Arrangements
- Statement of Non-Conviction
- Attending a Street Event Meeting

90 Days

- Notice of Proposed Closure Approved by Staff
- Staff Mail out Notice of Proposed Closure
- Affidavit of Notification from Promoter

60 Days

- Deadline for any disapprovals

45 Days

- Finalized Traffic Control Plan

10 Days

- Permit Fee
- Payment of refundable security deposit
- Sound Impact Evaluation Fee
- ❖ Events considered “grandfathered” (Over 10 years without significant changes to the event) are not subject to the 20% disapproval, but are still required to notify affected persons. (1 4-8-15 (B))



SUMMARY OF STREET EVENT URBAN TRANSPORTATION COMMISSION ACTION PROCESS

Scenario 1

Denial of a Street Event Application

- Does not comply with Ordinance or Director's Rules
- ACE team identifies other issues such a public safety concerns or staffing issues

Process

- If a street event application has been denied the applicant can appeal the denial to the director of Transportation. The director submits the appeal to the Urban Transportation Commission (UTC)
 - UTC holds a public hearing and provides a recommendation to Austin City Council on the appeal.
 - After receipt of a recommendation the director shall submit an appeal for consideration by the Austin City Council.
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SUMMARY OF STREET EVENT URBAN TRANSPORTATION COMMISSION ACTION PROCESS

Scenario 2

If Street Event receives a 20% Disapproval from affected persons the director cannot issue a permit without Council approval

- Neighborhood Association registered with the City for a neighborhood whose boundaries either include the public street to be closed, or extend to a point within $\frac{1}{2}$ of a mile of a public street to be closed
- 20% disapproval of any affected persons – Affected Person means the property owner, property manager or tenant of each property fronting on the portion of a public street to be closed

Process

- The director submits the item to the Urban Transportation Commission (UTC)
- UTC holds a public hearing and provides a recommendation to Austin City Council on the appeal.
- After receipt of a recommendation the director shall submit an appeal for consideration by Council.



SUMMARY OF STREET EVENT URBAN TRANSPORTATION COMMISSION ACTION PROCESS

Scenario 3

Event Planner requests an exception for a requirement in the Ordinance

- Event Planner submits a formal request to OSE for an exception

Process

- The director submits the item to the Urban Transportation Commission (UTC).
- The director provides a recommendation on the request.
- UTC holds a public hearing and provides a recommendation to Austin City Council on the appeal.
- After receipt of a recommendation the director shall submit an appeal for consideration by Council.



FISCAL YEAR 2014-2015 STREET EVENT RELATED URBAN TRANSPORTATION COMMISSION ACTIONS

- Conley Sports submitted a request to waive certain requirements of Sections 14-8-3 and 14-8-15 (B) for the Temporary Closure of a Right-of-Way for the 3M Half Marathon and the Austin Marathon and Half Marathon. On October 14, 2014, the Urban Transportation Commission recommended approval of the street closure on a 4-0 vote.
- Dia de los Muertos 10/25/2014 received a Neighborhood Association disapproval from Barrio Unido Neighborhood Association . On 9/18/2014, the Urban Transportation Commission recommended approval of the street closure on a 4-1 vote.
- Sunshine Run 5/3/2015 received a Neighborhood Association disapproval from the Old West Austin Neighborhood Association. On 3/10/2015, the Urban Transportation Commission recommended approval of the street closure on a 4-0 vote.



AUSTIN CENTER FOR EVENTS (ACE)

- In August 2012, the City created the Austin Center for Events, or ACE, as a collaborative office anchored by teams from transportation, music, police, fire and medical departments, and supported by teams from other departments and agencies. The ACE has evolved into a model of cross-department trust and collaborative problem solving.
- The ACE team is not only responsible for ensuring public safety but also ensuring access and mobility during all events. The ACE is also imperative to Austin's reputation for great outdoor experiences, fitness, food, live music and more that are critical to the long-term sustainability, and convention and tourism branding.



SPECIAL EVENTS CALENDAR: STREET EVENTS

- **External Users** can access the Upcoming Events Calendar at <http://www.austintexas.gov/citystage>
 - Event Dates
 - Route Maps (when available/approved)
 - Street Closure Documents (when available/approved)
 - Event/Sponsor Website links
- **Internal Users** can access the SharePoint Office of Special Events Calendar at <http://coaspweb1/sites/ATD/OSE/Lists/Calendar/calendar.aspx> with the appropriate permissions if needed
 - A SharePoint consolidation is underway to create a calendar/listing for all departments within the Austin Center for Events (ACE) which will include TCOUs and TUPs associated with the ACE application.

SPECIAL EVENT CHANGES AND PENDING ITEMS

Special Events Ordinance

- Addresses scalability issues
 - Deadlines/Fees appropriate for size and impact vs. one size fits all
- Addresses Approval Process
 - Notifications are required must earlier in process
- Addresses Notification Process
 - Reduces the amount of paper/mailing



CONTACT INFORMATION

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