



ALLOCATIONS SUB-COMMITTEE

May 19, 2015- 6:00 PM

Meeting Location:

7201 Levander Loop, Building H, Austin, TX 78702

Meeting Minutes

Members in attendance: *Dr. Victor Martinez, Jessica Pierce, Seth Shulman and Jerry Juarez*

Members in absent: *None*

Staff in attendance (City of Austin HHSD): John Waller and Brenda Mendiola

Community members in attendance: 0

Meeting called to order at: 6:01 p.m.

Community Announcements and Citizen Communication: None

Approve Minutes: Previous meeting minutes were reviewed and approved as amended:

- Change “*grand*” to “*grant*” under Mental Health bullet on page one

Ryan White A Expenditure Report:

Brenda Mendiola presented the Expenditure Report through March 31, 2015.

- It was recognized that with only 8.3% of the year elapsed it is premature to make determinations regarding expenditures that are over/under variance
- The Chair noted improvement in MAI expenditure rate
- Ms. Mendiola noted that HRSA should provide carryover amounts within the next week and noted that carryover will need to be on the agenda for next months’ meeting

Administrative Mechanism Assessment

John Waller provided an update on the status of the Administrative mechanism survey

- All surveys have been sent out by mail and received by providers
- Providers have been informed of the response/follow-up timeline of the assessment.

Other Business:

- Ms. Pierce indicated she will be traveling in June and will miss the Allocations meeting
- Discussed the option of enabling Jessica to participate via speaker phone

Action Items:

- The Chair asked to have last year’s carryover request from last year and final allocations decisions available

Hearing no objection the meeting was adjourned at 6:27 p.m.