



ALLOCATIONS SUB-COMMITTEE

June 22, 2015- 6:00 PM

Meeting Location:

7201 Levander Loop, Building H, Austin, TX 78702

Meeting Minutes

Members in attendance: *Dr. Victor Martinez, Jessica Pierce (phone), Seth Shulman and Jerry Juarez*

Members in absent: *None*

Staff in attendance (City of Austin HHSD): Dwight Scales, Gregory Bolds and Brenda Mendiola

Community members in attendance: 0

Meeting called to order at: 6:04 p.m.

Community Announcements and Citizen Communication: None

Approve Minutes: Meeting minutes from May 19, 2015 were reviewed and approved

Ryan White A Expenditure Report:

Brenda Mendiola presented the Expenditure Report

- The Chair noted improvement in MAI expenditure rate
- Discussed variances in health insurance and transportation

Administrative Mechanism Assessment

The Committee reviewed the findings from the Administrative Mechanism survey:

- The Committee questioned the fact that two providers indicated the individual completing the survey did not meet the 2 year experience requirement.
- In response to Committee questions, Mr. Bolds explained how providers are able to continue to deliver services prior to the date that the contract is amended to provide funding for the new budget year.
- In response to Committee questions, Mr. Bolds responded to questions regarding the frequency of RFPs and the number of years a contract can be renewed based upon approval from the City Council.
- The Committee directed staff to remove "not sure" as an option from future surveys. The instructions should advise the service provider to ask other staff for the answer rather than saying "not sure". .

Carryover:

Brenda Mendiola apprised the Committee of the amount of carryover funds approved by HRSA totaling \$142,295.00 Part A and \$30,489 MAI.

The Committee voted to reallocate carryover funds as follows:

- Motion to reallocate \$10,000 in MAI funds to medical case management – vote 4 in favor, none opposed. Motion carried.
- Motion to reallocate \$20,489 in MAI funds to non-medical case management. Vote 4 in favor, none opposed. Motion carried.
- Motion to reallocate \$142,295 in Part A funds to AIDS Local Pharmaceutical Assistance. Vote 4 in favor, none opposed. Motion carried.

Action Items:

- The Chair instructed staff to determine if all “not sure” responses came from the same provider.

Hearing no objection the meeting was adjourned at 6:58 p.m.