



## Airport Advisory Commission

### REGULAR MEETING MINUTES

August 11, 2015

The Airport Advisory Commission convened in a regular meeting on August 11, 2015, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

#### **Board Members in Attendance:**

Greg Anderson            Mike Rodriguez            Stephanie Trinh  
Teddy McDaniel, III    Paul Martin                Ernest Saulmon

#### **Board Members Absent:**

Vicky Sepulveda        Luke Legate

#### **Staff in Attendance:**

Susana Carbajal, Jim Smith, Dave Arthur, Dowana Trantham, Francisco “Kiko” Garza, Royce Traywick, Perla Compton, Robert Mercado, Kane Carpenter, Shane Harbinson, Ghizlane Badawi, Janice White, and Jason Zielinski.

#### **Others Present:**

Sean Brennan, RS&H  
Daniel Meier, Allegiant  
Keith Hamsen, Allegiant  
John German, MNTB  
Barton Drake, Gensler  
Josh Crawford, Garver  
John King, Chan & Partners  
Frank Bishop

#### **Welcome & Call the Meeting to Order:**

Susana Carbajal called the meeting to order at 5:15 p.m.

#### **1. CITIZENS COMMUNICATIONS:**

None.

#### **2. APPROVAL OF MINUTES –**

- a) July 14, 2015

Motion to approve the minutes. Motion made by Paul Martin and seconded by Mike Rodriguez. Motion passed 6-0.

### **3. STAFF BRIEFING, REPORTS AND PRESENTATIONS**

- a) Finance & Operations Reports for Fiscal Year 2015 to date—presented by Dave Arthur, Department of Aviation.
- b) Planning & Engineering Capital Improvement Project Monthly Status Report—presented by Shane Harbinson, Department of Aviation.
- c) Presentation on the Airport Apron and Terminal Expansion and Improvements Project—presented by Sean Brennan, RS&H Inc.
- d) Airport Tenant Updates—presented by Francisco “Kiko” Garza, Department of Aviation.
- e) Transportation Network Companies (TNCs) Report—presented by Francisco “Kiko” Garza, Department of Aviation.
- f) Ground Transportation Staging Area (GTSA) Transactions Report for July 2015—presented by Perla Compton, Department of Aviation.
- g) Status update on negotiations with Highstar Capital IV, LP to lease up to 30 acres at the airport to improve, maintain, and operate a limited services terminal—presented by Jim Smith, Department of Aviation.

Keith Hamsen, with Allegiant Air, was allotted 3 minutes to speak on this topic.

### **4. ABIA Action Items**

- a) Officer elections.

Motion to appoint Ernest Saulmon as Commission Chair made by Teddy McDaniel, III and seconded by Mike Rodriguez. Motion passed 5-0-1. Commission Member Ernest Saulmon abstained from this vote. (Commission Members Vicky Sepulveda and Luke Legate were absent at this vote.)

Motion to appoint Teddy McDaniel, III as Vice Chair made by Greg Anderson and seconded by Ernest Saulmon. Motion passed 5-0-1. Commission Member Teddy McDaniel, III abstained from this vote. (Commission Members Vicky Sepulveda and Luke Legate were absent at this vote.)

Motion to appoint Stephanie Trinh as Secretary made by Teddy McDaniel, III and seconded by Greg Anderson. Motion passed 5-0-1. Commission Member Stephanie

Trinh abstained from this vote. (Commission Members Vicky Sepulveda and Luke Legate were absent at this vote.)

## 5. NEW BUSINESS

- a) ABIA tour dates for Commission Members – September 30 and October 29, 2015.
- b) By-laws update for next meeting.

## 6. OLD BUSINESS

- a) Status of action items upon which the Commission has made a recommendation to Council.

Authorize award and execution of a 36-month requirements service contract with US SECURITY ASSOCIATES, INC., or another qualified offeror to Request For Proposal PAX0123, for security guard services for various City departments in an amount not to exceed \$4,725,000, with three 12-month extension options in an amount not to exceed \$1,600,000 per option, for a total contract amount not to exceed \$9,525,000. **[Item scheduled to go before Council on August 6, 2015.]**

## 7. FUTURE AGENDA ITEMS

### ADJOURNMENT.

Motion to adjourn was made by Paul Martin and seconded by Mike Rodriguez. Motion passed 6-0. (Commission Members Vicky Sepulveda and Luke Legate were absent at this vote.)

Meeting was adjourned at 6:38 p.m.

**Date of next meeting:** September 8, 2015.