



**CONCESSIONS AND CONTRACTS COMMITTEE
of the PARKS AND RECREATION BOARD**

Tuesday, September 15, 2015

Parks and Recreation Department Main Office

200 S. Lamar Blvd.
Austin, Texas 78704

CONCESSIONS AND CONTRACTS COMMITTEE MEMBERS

Michael Casias, Chair

Rick Cofer

Richard DePalma

Alesha Larkins

Francoise Luca

Jane Rivera, ex-officio

AGENDA

A. CALL TO ORDER

B. APPROVAL OF MINUTES

1. Approve the minutes from the Concessions and Contracts Committee meeting on May 12, 2015.

C. CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

D. NEW BUSINESS: DISCUSSION AND ACTION ITEMS

2. **Action Item** **Concessions and Contracts Committee Orientation**
Presenter Patricia Rossett, and Idella Wilson, Contract Administrators
Purpose Discussion of the following:
 - Committee Purpose and Scope
 - PARD Purchasing and Contracting
 - Committee Process and Procedures
 - Concessions and Contracts Committee Schedule
3. **Action Item** **Management and Operation Agreement for Austin Tennis Center**
Presenter Lonnie Lyman, Senior Event Coordinator, and Pat Rossett Contract Administrator
Request Make a recommendation to the Parks and Recreation Board to recommend to the Austin City Council the authorization to negotiate and to execute an agreement with the successful proposer for the management and operation of the Austin Tennis Center.

- 4. Action Item** **Operation of a Food and Beverage Concession at Zilker Park**
Presenter Charles Vaclavik, Division Manager and Kirk Scanlon, Contract Administrator
Request Make a recommendation to the Parks and Recreation Board to recommend to the Austin City Council the authorization to negotiate and to execute an agreement with Players Inc. for the operation of a food and beverage concession within Zilker Park.

E. FUTURE ITEMS FROM COMMITTEE MEMBERS

F. ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 3 days before the meeting date. Please call Dolores Gonzalez, City of Austin ADA Coordinator, at 512-974-3256, for additional information; TTY users route through Relay Texas at 711.

For more information on the Concessions and Contracts Committee, please contact Beverly Mendez at beverly.mendez@austintexas.gov or by phone at 512-974-6784.