



MEMORANDUM

TO: Stephen Oliver, Chair
Planning Commissioners

FROM: Keith Mars, City Arborist Program
Development Services Department

DATE: October 7, 2015

SUBJECT: Withdraw and Resubmit 504 East 8th Heritage Tree Ordinance Variance

Chair Oliver,

The heritage tree variance before the Planning Commission on October 13, 2015, will need to be withdrawn and resubmitted. The applicant's tree survey was incorrect. Consequently, the variance request will be for two trees rather than one tree so this is not a postponement since the request is changing. It is anticipated the variance for both trees will come back to the Commission for the October 27, 2015 hearing.

Regards,

Keith Mars, Environmental Program Coordinator
Development Services Department