



**CONCESSIONS AND CONTRACTS COMMITTEE  
of the PARKS AND RECREATION BOARD**

Tuesday, October 13, 2015

12:00 PM

**Parks and Recreation Department Main Office**

200 S. Lamar Blvd.

Austin, Texas 78704

**CONCESSIONS AND CONTRACTS COMMITTEE MEMBERS**

**Michael Casias, Chair**

**Rick Cofer**

**Richard DePalma**

**Alesha Larkins**

**Francoise Luca**

**Jane Rivera, ex-officio**

**AGENDA**

**A. CALL TO ORDER**

**B. APPROVAL OF MINUTES**

1. Approve the minutes from the Concessions and Contracts Committee meetings on May 12, 2015 and September 15, 2015.

**C. CITIZEN COMMUNICATION**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**D. NEW BUSINESS: DISCUSSION AND ACTION ITEMS**

2. **Action Item**      **Discussion of City of Austin Purchasing Requirements and Processes**  
**Presenter**        Beverly Mendez, Contract Compliance Manager and Danielle Lord, Corporate Contract Compliance Manager
3. **Action Item**      **Annual Concession Report**  
**Presenter**        Kirk Scanlon, Contract Administrator  
**Request**            Make a recommendation to the Parks and Recreation Board regarding the performance and issues created through the provision of recreation services by concessions in Town Lake Park.

**E. BRIEFINGS** (*Briefings are informational items only, no action will be taken*)

4. To conduct a briefing regarding the status and key terms for the Lease and Finance, Design and Construction of Improvements by the Radisson Hotel on Parkland.....Brian Block and Kirk Scanlon

**F. COMMITTEE COORDINATOR REPORT**

**G. FUTURE ITEMS FROM COMMITTEE MEMBERS**

**H. ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 3 days before the meeting date. Please call Dolores Gonzalez, City of Austin ADA Coordinator, at 512-974-3256, for additional information; TTY users route through Relay Texas at 711.

For more information on the Concessions and Contracts Committee, please contact Beverly Mendez at [beverly.mendez@austintexas.gov](mailto:beverly.mendez@austintexas.gov) or by phone at 512-974-6784.