



**CONCESSIONS AND CONTRACTS COMMITTEE  
OF THE PARKS AND RECREATION BOARD**

Tuesday, May 12, 2015 - 12:00 p.m.

**Parks and Recreation Department Main Office**

200 South Lamar Blvd.

Austin, Texas 78704

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**MINUTES**

**A. CALL TO ORDER**

The meeting was called to order at 12:12 p.m.

Board Members in Attendance:

Jeff Francell, Chair; Dale Glover; Susan Roth; Jane Rivera, ex-officio

**B. APPROVAL OF MINUTES**

1. Dale Glover made a motion to approve the minutes of the Concessions and Contracts Committee meeting of April 21, 2015. Committee Member Roth seconded the motion. The motion carried on a vote of 3-0.

**C. CITIZEN COMMUNICATION**

There were no requests or comments, regarding items posted on the agenda, from Austin citizens at the May 12, 2015, Concessions and Contracts Committee.

**D. NEW BUSINESS: DISCUSSION AND ACTION ITEMS** (Copies of the reports can be found at [http://www.austintexas.gov/cityclerk/boards\\_commissions/meetings/39\\_1.htm](http://www.austintexas.gov/cityclerk/boards_commissions/meetings/39_1.htm).)

2. Make a recommendation to the Parks and Recreation Board to recommend to the City Council the authorization of the negotiation and execution of an agreement between the City of Austin and the selected vendor for an ADA Self-Assessment and System-Wide Transition Plan.
  - a. PARD Assistant Director, Marty Stump, delivered a presentation to members that focused on the following:
    - i. Need for an System-Wide ADA Plan;
    - ii. Request for Proposals Process;
    - iii. Vendor Deliverables;
    - iv. PARD Responsibilities;
    - v. Contract Evaluation; and
    - vi. Next Steps and Draft Schedule.
  - b. Members had the following questions and comments:
    - i. Does the plan put the City at greater risk with the identification of ADA deficiencies? *Staff responded that the City is at a greater risk if it does not have a plan, and the plan would identify the most urgent deficiencies.*
    - ii. Will this item go before the full PARB? *Yes, and it will also go before the City Council.*

- c. Committee members unanimously agreed to place the item on the PARB consent agenda.
3. Make a recommendation to the Parks and Recreation Board to recommend to the City Council the authorization of the award, negotiation and execution of a contract with Design Workshop, Inc. to provide master planning consulting services for Lamar Beach at Town Lake Metropolitan Park for an amount not to exceed \$200,000.
    - a. PARD Park Development Coordinator, Charles Mabry, delivered a presentation to members that focused on the following:
      - i. Presentation Purpose and Outline;
      - ii. Park Background information;
      - iii. Summary of Current Agreements for Use of Park;
      - iv. Master Plan Purpose and Scope;
      - v. Consultant Selection Process; and
      - vi. Request for Action and Next Steps.
    - b. Members had the following questions and comments:
      - i. How does the proposed amendment to the West Austin Youth Association (WAYA) Parkland Improvement Agreement impact the master plan? *The outcome of the amendment will have a direct impact on the plan if consideration is not given to the use restrictions due to the long-term use of the seven ball fields by WAYA.*
      - ii. What is the status of the Pressler Extension? *Staff informed committee members that an Open House is scheduled for May 17, 2015 at Austin High School to provide plan details and implementation schedule.*
      - iii. Will this item go before the full PARB? *Yes, and it will also go before the City Council.*
    - c. Committee members unanimously agreed to place the item on the PARB consent agenda.

#### **E. COMMITTEE COORDINATOR REPORT**

Contract compliance staff, Kirk Scanlon, Pat Rossett, and Idella Wilson, briefed members on PARD contracts that are in development. Members asked that staff remove the following item from the report:

- Museum Storage

#### **F. FUTURE ITEMS FROM COMMITTEE MEMBERS**

Because of the nomination of new members to the Parks and Recreation Board and the need to establish a new Contracts and Concessions Committee once the Board is established, a June 2015 will not be scheduled.

#### **G. ADJOURNMENT**

Committee Chair Francell adjourned the meeting at 12:58 p.m.