

**AGENDA**



**Recommendation for Council Action (Purchasing)**

Austin City Council	Item ID:	50865	Agenda Number	29.
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Meeting Date:	October 15, 2015
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Department:	Purchasing
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**Subject**

Authorize negotiation and execution of a 48-month interlocal agreement with the TEXAS DEPARTMENT OF PUBLIC SAFETY to provide a cooperative purchasing agreement and criminal history reporting services in an amount not to exceed \$232,000 with three 24-month extension options in an amount not to exceed \$116,000 per extension option for a total contract amount not to exceed \$580,000.

**Amount and Source of Funding**

Funding in the amount of \$50,000 is available in the Fiscal Year 2015-2016 Operating Budget of the Human Resources Department. Funding in the amount of \$8,000 is available in the Fiscal Year 2015-2016 Operating Budget of the Austin Fire Department. Funding for the remaining 36-months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note**

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Interlocal Agreement
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Prior Council Action:	
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For More Information:	Jonathan Dalchau, Senior Buyer, 512-974-2938
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract is exempt from City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program.
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**Additional Backup Information**

The approval of this interlocal agreement with the Texas Department of Public Safety (TxDPS) will allow the City to establish a contract to obtain criminal history reports.

CBI's are conducted when required by City policy, state, and federal law. CBI's may also be conducted for employees, top candidates, contractors, and volunteers who are in positions that directly work with or are in frequent contact with vulnerable populations and for positions that have financial responsibilities. The City is also required to verify criminal history on a routine basis.

This interlocal will allow the City to use TxDPS for their cost effective and reliable services. Counties within the state of Texas are required to report criminal case information to TxDPS on a timely basis. TxDPS and the Federal Bureau of Investigations (FBI) work in partnership to provide access to national criminal history records. The City is legislatively authorized via Texas Government Code 411.129 to use both TxDPS and FBI criminal records for employment, contracting and volunteer assignment purposes.

This agreement will also establish a cooperative purchasing agreement, which will provide the legal grounds the entities to enter into shared contracts. The City enters into interlocal agreements to access the contracts of other governmental entities, as well as to share the City's contracts with other governmental entities.

Without this contract the City will have to spot purchase these services resulting in a higher financial burden for the City.