



**MEMORANDUM**

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TO: Stephen Oliver, Chair  
Planning Commission Members

FROM: Andrew Moore, Planning and Zoning Department

DATE: October 21, 2015

RE: C14-2015-0047 – 2303 & 2309 Thornton Road

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Staff is requesting a postponement to the November 10, 2015 Planning Commission meeting. There are outstanding transportation issues to be resolved.