

**2016 Meeting Schedule**  
**Community Technology & Telecommunications Commission**

The commission shall meet the 2<sup>nd</sup> Wednesday of the month.

| <b>MEETING DATES</b> | <b>CANCELLED MEETING DATES &amp; EVENTS</b>  |
|----------------------|--|
| January 13           | Regular Meeting/Work Plan Retreat  |
| February 10          | Commission members serve for a term of four years beginning March 1 <sup>st</sup> on the year of appointment.  |
| March 9              | GTOPS 2016 grant recommendations<br>Commission FY 17 Budget Recommendations  |
| April 13             | <b><u>Election of Officers</u></b> at the first regular meeting after April 1, 2016. Terms of office shall be <b><u>one year</u></b> , beginning May 1 <sup>st</sup> and ending April 30th |
| May 11               | Terms for newly elected officers (May 1, 2016 to April 30, 2017)<br><br>Place Annual Report on agenda for discussion and approval. Report due to Clerks' Office by July 31 <sup>st</sup>   |
| June 8               | Proposed Department FY 17 Budget Recommendations.<br><br>Commission Annual Report Due to City Clerk July 31 <sup>st</sup>  |
| -----                | <b>No Meeting for the month of July 2016</b>   |
| August 10            |  |
| September 14         | 2017 GTOPs Review Working Group update and possible recommendation.  |
| October 12           |  |
| November 9           | Adopt a meeting schedule for the upcoming year, including makeup meeting dates for holiday and cancelled meetings.   |
| December 14          | GTOPs Grant Review Committee selected.   |