

NOTICE OF MEETING

Notice is hereby given that Austin Convention Enterprises, Inc., a Texas non-profit public facility corporation (the “Corporation”), organized under Local Government Code Chapter 303, as amended, will hold a regular meeting of its board of directors (the “Board”). The meeting will be held at Hilton Austin Hotel (the “Hotel”), Finn and Porter restaurant private dining room, 500 E 4th St., Austin, Texas 78701 at 12:00 P.M., November 10, 2015, for the following purposes:

1. Call to Order; determination of quorum.
2. Receive report from Mark Tester, Corporation vice president.
3. Approve minutes for the September 30, 2015 Corporation Board meeting.
4. Discuss the status of the Austin Convention Condominium Association (“ACCA”) open board seat. Nominate and approve appointment of a person to fill the open seat.
5. Receive report from EDG Associates (“EDG”) on the status of their consulting and design work in connection with the restaurants and lobby area of the Hotel. Approve EDG to move forward with the next phase of their engagement, creating Construction Documents for the lobby and restaurant areas. Approve the EDG subcommittee to work with Winstead and John Roberts to engage a general contractor for the construction of the lobby and restaurant renovations as a contractor at risk.
6. Receive report from the Hotel management team regarding the forecast for 2015 operating performance and capital projects.
7. Receive report from the Hotel management team and Chad Sorensen of CHMWarnick (“CHMW”) regarding the status of the preliminary Hotel operating and capital budgets for 2016. Discuss the review and final approval process.
8. Receive report from Mark Tester and John Roberts, advisor to the board, on the status of the Overhead Walkway project. Discuss budget for third party consultants and reports necessary to progress on the Overhead Walkway project. Discuss recommendations for structuring the construction team and the process for engaging a general contractor. Approve modifications to the budget, structure of the construction team, and general contractor engagement process. Authorize the overhead walkway subcommittee to select the general contractor, and negotiate and execute a contract for general contractor.
9. Receive summary report from John Roberts on the status of service contracts and approve the renewal of such contracts as necessary.
 - a. Patricia White – accountant for the Corporation
 - b. Brown and Brown – insurance consultant to the Corporation
 - c. John Roberts - advisor to the board of the Corporation
 - d. Teo Gomez - construction consultant to the Corporation
 - e. Padgett Stratemann – auditor for the Corporation
 - f. Winstead – general counsel to the Corporation
 - g. CHMW – Operations Monitor for the Corporation
 - h. BNY Mellon – Rebate calculation
10. Review the October 2015 rating report from Moodys Investors Service
11. Discuss and schedule Board meeting dates for the remainder of the 2015 year.

The Corporation reserves the right to go into executive session, if necessary, pursuant to Section 551.071 of the Texas Government Code, to receive advice from Legal Counsel regarding any item on this agenda.

THE CORPORATION AND THE CITY OF AUSTIN ARE COMMITTED TO COMPLYING WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS, INCLUDING EQUAL ACCESS TO COMMUNICATIONS, WILL BE PROVIDED UPON REQUEST. PLEASE CALL 512-974-7600 (VOICE), OR RELAY TEXAS 1-800-735-2989 (TDD/TT) FOR MORE INFORMATION.

Posted: November____, 2015

Time: _____

Posted By: _____

