

SUBDIVISION REVIEW SHEET**CASE NO.:** C8-2015-0112.0A**P.C. DATE:** December 8, 2015**SUBDIVISION NAME:** Crest Haven Addition, Resubdivision of lot 7 block 1**AREA:** .99**LOT(S):** 4**OWNER/APPLICANT:** (Urban Ventures)
(Matt Dringenberg)**AGENT:** South Engineers**ADDRESS OF SUBDIVISION:** Greenwood Avenue**GRIDS:** L24**COUNTY:** Travis**WATERSHED:** Tannehill Branch**JURISDICTION:** Full-Purpose**EXISTING ZONING:** SF-3-NP**DISTRICT:** 1**NEIGHBORHOOD PLAN:** MLK**PROPOSED LAND USE:** single-family**ADMINISTRATIVE WAIVERS:** none

VARIANCES: The applicant requests a variance from LDC Section 25-4-175(A)(2) to allow a resubdivision with a flag lots design. (RECOMMENDED, see attached memorandum from subdivision review staff).

SIDEWALKS: Sidewalks will be provided on both sides of all internal streets and the subdivision side of boundary streets.

DEPARTMENT COMMENTS: The request is for approval of the Crest Haven Addition, Resubdivision of Lot 7 Block 1. The proposed plat is composed of 4 lots on .99 acres. The applicant proposes to resubdivide one lot into four lots for residential use. The proposed lots will utilize a joint use access easement for access to Greenwood Ave. All City of Austin utilities are available. The applicant has paid parkland fees in lieu of land dedication. The developer will be responsible for all costs associated with any required improvements.

STAFF RECOMMENDATION: The staff recommends approval of the plat subject to the Commission granting the above referenced variance request. This plat otherwise meets all applicable State and City of Austin LDC requirements.

PLANNING COMMISSION ACTION:**CITY STAFF:** Don Perryman**PHONE:** 512-974-2786**e-mail:** don.perryman@austintexas.gov



MEMORANDUM

TO: Members of the Planning Commission

FROM: Don E. Perryman, Planner Senior
Development Services Department

DATE: December 1, 2015

SUBJECT: C8-2015-0112.0A Cresthaven Addition, Resubdivision of Lot 7, Block 1
Flag Lot variance request

The applicant for the above referenced subdivision application has requested a variance from Section 25-4-175(A)(2) of the Land Development Code to utilize a flag lot design for a resubdivision creating 4 single family residential lots. In reviewing the variance request, staff evaluated the request based upon the criteria below, (see criteria and staff response):

(i)has provided accessibility for emergency responders;

The applicant has met with Austin Fire Department review staff and AFD staff has determined that the flag lot configuration proposed will not inhibit accessibility for emergency responders. However, improvements may be required including the possibility of a fire lane, installation of new hydrants, or sprinkling of structures.

(ii) has adequate room for required utilities

The applicant has provided a driveway and utility plan to reviewers for the City of Austin Water and Wastewater review and Austin Energy Departments. The reviewers have determined after review of the utility/driveway plan that there is adequate room to provide utility service to both lots and utilities will not cross the proposed new lot lines.

(iii) enhances environmental and tree protection;

The applicant has provided a tree survey to arborist staff with the City of Austin and the arborist have no objections or further recommendations.

(iv) is otherwise compatible with the surrounding neighborhood;

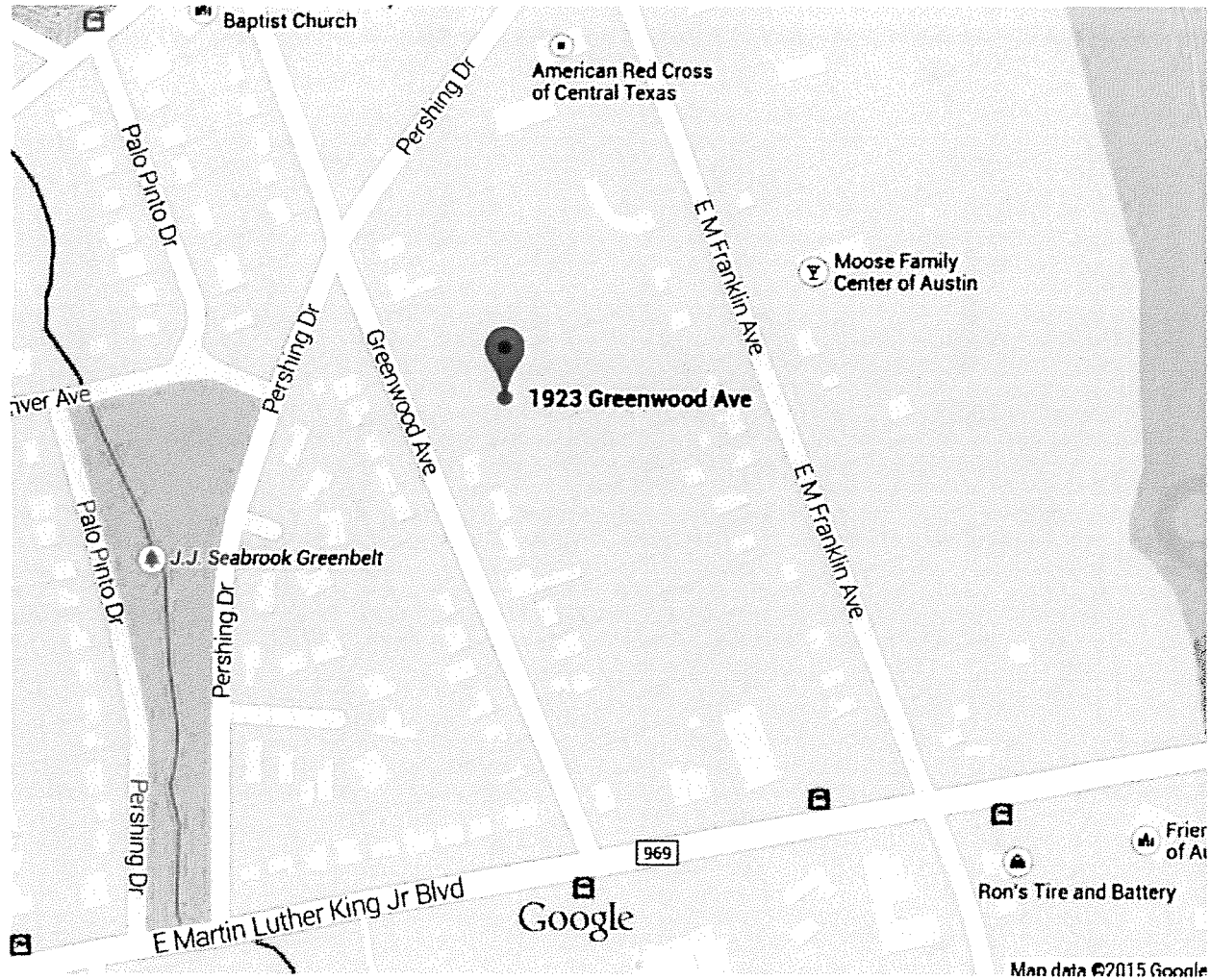
The applicant has provided an exhibit, (see attached, Surrounding Neighborhood Exhibit and applicant statement) which generally shows the development pattern in the immediate vicinity. According to the map provided, (attached), the proposed flag lots are generally keeping with the average lots size within the immediate vicinity. Staff believes that a flag lot design is compatible with the surrounding neighborhood.

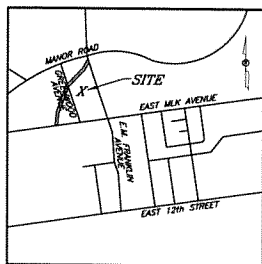
(v) the applicant provides a copy of any existing private deed restrictions;

The applicant has determined that there are no existing private deed restrictions that apply to this property.

Based upon review of these criteria, staff **recommends** the variance request to develop a flag lot as a part of this resubdivision request.

LOCATION MAP



VICINITY MAP
-NOT TO SCALE-

LEGEND

- IRON ROD FND.
- IRON ROD SET
- PIPE FND.
- PROPOSED SIDEWALK
- C.T.E. ELECTRIC & TELECOMMUNICATIONS EASEMENT
- P.U.E. PUBLIC UTILITY EASEMENT
- U.A.E. JOINT USE ACCESS EASEMENT
- 9,856 SQ. FT. LOT C
- 9,847 SQ. FT. LOT D

SCALE: 1"=50'

CREST HAVEN ADDITION

VOL. 502, PG. 425

LOT 18

E-135 PROPERTIES
DOC # 2015024515PROPOSED RESUBDIVISION OF LOT 19,
BLOCK "1" OF THE CREST HAVEN ADDITIONCREST HAVEN ADDITION
VOL. 502, PG. 425

LOT 20

ROBERT JUSTIN
HENNARD
DOC # 2010089312CREST HAVEN ADDITION
VOL. 502, PG. 425

LOT 6

RUDOLPH H. & JOYCE K.
GREEN
DOC # 2001032662CREST HAVEN ADDITION
VOL. 502, PG. 425

LOT B

JERALDINE R. MCHRYDE
VOL. 4856, PG. 247GREENWOOD AVENUE
(60' R.O.W.)THE RESUBDIVISION OF LOT 7, BLOCK "1" OF THE
CREST HAVEN ADDITIONSTATE OF TEXAS
COUNTY OF TRAVIS

KNOW ALL MEN BY THESE PRESENTS:

That I, Ross Cole, being principal of Urban Ventures, LLC, a Limited Liability Corporation, owner of Lot 7, Block "1", Crest Haven Addition, as recorded in Volume 502, Page 425, Plot Records of Travis County, Texas, conveyed by deed of record in Document Number 2015084868 of the Official Property Records of Travis County, Texas, and said subdivision having been approved for resubdivision pursuant to the public notification and hearing provisions of Chapter 212.014 of the Local Government Code, do hereby resubdivide said lot in accordance with the map or plot attached hereto, to be known as:

"THE RESUBDIVISION OF LOT 7, BLOCK "1" OF CREST HAVEN ADDITION"

and do hereby dedicate to the public use of all streets and easements shown hereon, subject to any easements and/or restrictions heretofore granted and not released.

By:

Ross Cole, President
Urban Ventures, LLC
405 W. 30TH ST.
AUSTIN, TX 78705

Before me, the undersigned authority on this day personally appeared Ross Cole, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purpose and consideration herein expressed and in the copiosities therein stated. Given under my hand and seal of office, this the ____ day of _____, 201__.

Print Name

Notary in and for the State of Texas
My Commission expires:

THIS SUBDIVISION PLAT IS LOCATED WITHIN THE FULL PURPOSE JURISDICTION OF THE CITY OF AUSTIN ON THIS THE ____ DAY OF _____, 201__, A.D.

A VARIANCE TO SECTION 254-175(A)(2) OF THE LAND DEVELOPMENT CODE, WAS GRANTED BY THE ZONING AND PLATTING COMMISSION/PLANNING COMMISSION, _____, 2015
ACCEPTED AND AUTHORIZED FOR RECORD BY THE DIRECTOR, DEVELOPMENT SERVICES DEPARTMENT, CITY OF AUSTIN, COUNTY OF TRAVIS, THIS THE ____ DAY OF _____, 201__, A.D.

J. RODNEY GONZALEZ, DIRECTOR
DEVELOPMENT SERVICES DEPARTMENT

ACCEPTED AND AUTHORIZED FOR RECORD BY THE PLANNING COMMISSION OF THE CITY OF AUSTIN, TEXAS, THIS THE ____ DAY OF _____, 201__, A.D.

STATE OF TEXAS:
COUNTY OF TRAVIS:

I, DANA DEBEAUVOR, CLERK OF TRAVIS COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FORGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE ____ DAY OF _____, 201__, A.D. AT ____ O'CLOCK ____ M. AND DULY RECORDED ON THE ____ DAY OF _____, 201__, A.D. AT ____ O'CLOCK ____ M., OFFICIAL PUBLIC RECORDS OF SAID COUNTY AND STATE IN DOCUMENT No. _____, MY HAND AND SEAL OF OFFICE OF THE COUNTY CLERK, THE ____ DAY OF _____, 201__.

DANA DEBEAUVOR, COUNTY CLERK, TRAVIS COUNTY, TEXAS

DEPUTY

I, ROGER L. WAY, AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE PROFESSION OF SURVEYING AND HEREBY CERTIFY THAT THIS PLAT COMPLIES WITH CHAPTER 30 OF THE AUSTIN CITY CODE AS CURRENTLY AMENDED, IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE ON THE GROUND UNDER MY DIRECT SUPERVISION.

SURVEYED BY:
ROGER L. WAY
ALL POINTS SURVEYING
1714 FORTVIEW ROAD SUITE 200
AUSTIN, TEXAS 78704
(512)440-0071

ROGER L. WAY, RPLS #3910

DATE

FLOOD PLAIN NOTE:

NO PORTION OF THIS TRACT IS WITHIN THE DESIGNATED FLOOD HAZARD AREA AS SHOWN ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAP (FIRM) #48453C 0485H, TRAVIS COUNTY, TEXAS, DATED SEPTEMBER 26, 2008.

ENGINEERED BY:

MATTHEW A. DRINGENBERG, PE #114250
SOUTH-WEST ENGINEERS
142 CHARRON PARK LOOP, SUITE A
BUDA, TEXAS 78610
(512)312-4336

DATE

SURVEYOR'S NOTES

- NO OBJECTS, INCLUDING BUT NOT LIMITED TO BUILDINGS, FENCES OR LANDSCAPING SHALL BE ALLOWED IN DRAINAGE EASEMENTS EXCEPT AS APPROVED BY THE CITY OF AUSTIN.
- ALL DRAINAGE EASEMENTS ON PRIVATE PROPERTY SHALL BE MAINTAINED BY THE PROPERTY OWNER OR THEIR ASSIGNS.
- PROPERTY OWNERS OR THEIR ASSIGNS SHALL PROVIDE FOR ACCESS TO DRAINAGE EASEMENTS AS MAY BE NECESSARY AND SHALL NOT PROHIBIT ACCESS BY GOVERNMENTAL AUTHORITIES.
- A CITY OF AUSTIN SITE DEVELOPMENT PERMIT IS REQUIRED PRIOR TO ANY SITE DEVELOPMENT.
- THE OWNER SHALL BE RESPONSIBLE FOR INSTALLATION OF TEMPORARY EROSION CONTROL, REVEGETATION AND TREE PROTECTION. IN ADDITION TO THOSE INDICATED, THE OWNER SHALL BE RESPONSIBLE FOR ANY TREE PRUNING AND TREE REMOVAL THAT IS WITHIN 10 FEET OF THE CENTERLINE OF THE PROPOSED OVERHEAD ELECTRICAL FACILITIES DESIGNED TO PROVIDE ELECTRIC SERVICE TO THIS PROJECT. THE OWNER SHALL INCLUDE AUSTIN ENERGY'S WORK WITHIN THE LIMITS OF CONSTRUCTION OF THIS PROJECT.
- THE OWNER OF THIS SUBDIVISION, AND HIS OR HER SUCCESSORS AND ASSIGNS, ASSUMES RESPONSIBILITY FOR PLANS FOR CONSTRUCTION OF SUBDIVISION IMPROVEMENTS WHICH COMPLY WITH APPLICABLE CODES AND REQUIREMENTS OF THE CITY OF AUSTIN. THE OWNER UNDERSTANDS AND ACKNOWLEDGES THAT PLAT VACATION OR REPLACING MAY BE REQUIRED, AT THE OWNER'S SOLE EXPENSE, IF PLANS TO CONSTRUCT THE SUBDIVISION DO NOT COMPLY WITH SUCH CODES AND REQUIREMENTS.
- PRIOR TO CONSTRUCTION ON LOTS IN THIS SUBDIVISION, DRAINAGE PLANS WILL BE SUBMITTED TO THE CITY OF AUSTIN FOR REVIEW. RAINFALL RUN-OFF SHALL BE SUBMITTED TO THE AMOUNT EXISTING AT UNDEVELOPED STATUS BY PONDING OR OTHER APPROVED METHODS.
- BY APPROVING THIS PLAT, THE CITY OF AUSTIN ASSUMES NO OBLIGATION TO CONSTRUCT ANY INFRASTRUCTURE IN CONNECTION WITH THIS SUBDIVISION. ANY SUBDIVISION INFRASTRUCTURE REQUIRED FOR THE DEVELOPMENT OF THE LOTS IN THIS SUBDIVISION IS THE RESPONSIBILITY OF THE DEVELOPER AND/OR THE OWNERS OF THE LOTS. FAILURE TO CONSTRUCT ANY REQUIRED INFRASTRUCTURE TO CITY STANDARDS MAY BE JUST CAUSE FOR THE CITY TO DENY APPLICATIONS FOR CERTAIN DEVELOPMENT PERMITS INCLUDING BUILDING PERMITS, SITE PLAN APPROVALS, AND/OR CERTIFICATES OF OCCUPANCY.
- PUBLIC SIDEWALKS, BUILT TO CITY OF AUSTIN STANDARDS, ARE REQUIRED ALONG THE FOLLOWING STREETS AND AS SHOWN BY A DOTTED LINE ON THE FACE OF THE PLAT: GREENWOOD AVENUE. THESE SIDEWALKS SHALL BE IN PLACE PRIOR TO THE LOT BEING OCCUPIED. FAILURE TO CONSTRUCT THE REQUIRED SIDEWALKS MAY RESULT IN THE WITHHOLDING OF CERTIFICATES OF OCCUPANCY, BUILDING PERMITS, OR UTILITY CONNECTIONS BY THE GOVERNING BODY OR UTILITY COMPANY.
- EROSION AND SEDIMENTATION CONTROLS ARE REQUIRED FOR ALL CONSTRUCTION IN THIS SUBDIVISION PURSUANT TO THE LAND DEVELOPMENT CODE.
- ALL SIGNS SHALL COMPLY WITH THE CITY OF AUSTIN SIGN ORDINANCE.
- BUILDING SETBACK LINES SHALL BE IN CONFORMANCE WITH THE CITY OF AUSTIN ZONING ORDINANCE REQUIREMENTS.
- AUSTIN ENERGY HAS THE RIGHT TO PRUNE AND/OR REMOVE TREES, SHRUBBERY AND OTHER OBSTRUCTIONS TO THE EXTENT NECESSARY TO KEEP THE EASEMENTS CLEAR. AUSTIN ENERGY WILL PERFORM ALL TREE WORK IN COMPLIANCE WITH CHAPTER 25-8, SUBCHAPTER B OF THE CITY OF AUSTIN LAND DEVELOPMENT CODE.
- THE OWNER/DEVELOPER OF THIS SUBDIVISION/LOT SHALL PROVIDE AUSTIN ENERGY WITH ANY EASEMENT AND/OR ACCESS REQUIRED, IN ADDITION TO THOSE INDICATED FOR THE INSTALLATION AND ONGOING MAINTENANCE OF OVERHEAD AND UNDERGROUND ELECTRIC FACILITIES. THESE EASEMENTS AND ACCESSES ARE REQUIRED TO PROVIDE ELECTRIC SERVICE TO THE BUILDING AND WILL NOT BE LOCATED SO AS TO CAUSE THE SITE TO BE OUT OF COMPLIANCE WITH CHAPTER 25-8 OF THE CITY OF AUSTIN LAND DEVELOPMENT CODE.
- THE WATER AND WASTEWATER UTILITY SYSTEM SERVING THIS SUBDIVISION MUST BE IN ACCORDANCE WITH THE CITY OF AUSTIN UTILITY DESIGN CRITERIA. THE WATER AND WASTEWATER UTILITY PLANS MUST BE REVIEWED AND APPROVED BY THE AUSTIN WATER UTILITY. ALL WATER AND WASTEWATER CONSTRUCTION MUST BE INSPECTED BY THE CITY OF AUSTIN. THE LANDOWNER MUST PAY THE CITY INSPECTION FEE WITH THE UTILITY CONSTRUCTION.
- THE WATER AND WASTEWATER EASEMENTS INDICATED ON THIS PLAT ARE FOR THE PURPOSE OF CONSTRUCTION, OPERATION, MAINTENANCE, REPAIR, REPLACEMENT, UPGRADE, DECOMMISSIONING AND REMOVAL OF WATER AND/OR WASTEWATER FACILITIES AND APPURTENANCES, NO OBJECTS, INCLUDING BUT NOT LIMITED TO BUILDINGS, RETAINING WALLS, TREES OR OTHER STRUCTURES ARE PERMITTED IN WATER AND/OR WASTEWATER EASEMENTS EXCEPT AS APPROVED BY THE CITY OF AUSTIN AND TRAVIS COUNTY, TEXAS.
- NO LOT SHALL BE OCCUPIED UNTIL THE STRUCTURE IS CONNECTED TO THE CITY OF AUSTIN WATER AND WASTEWATER UTILITY SYSTEM.
- PRIOR TO CONSTRUCTION, EXCEPT DETACHED SINGLE FAMILY ON ANY LOT IN THIS SUBDIVISION, A SITE DEVELOPMENT PERMIT MUST BE OBTAINED FROM THE CITY OF AUSTIN.
- ALL STREETS WILL BE CONSTRUCTED TO THE CITY OF AUSTIN STANDARDS.
- THE OWNER OF THE PROPERTY IS RESPONSIBLE FOR MAINTAINING CLEARANCES REQUIRED BY THE NATIONAL ELECTRIC SAFETY CODE, OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) REGULATIONS, CITY OF AUSTIN RULES AND REGULATIONS AND TEXAS STATE LAWS PERTAINING TO CLEARANCES WHEN WORKING IN CLOSE PROXIMITY TO OVERHEAD POWER LINES AND EQUIPMENT. AUSTIN ENERGY WILL NOT RENDER ELECTRIC SERVICE UNLESS REQUIRED CLEARANCES ARE MAINTAINED. ALL COSTS INCURRED BECAUSE OF FAILURE TO COMPLY WITH THE REQUIRED CLEARANCES WILL BE CHARGED TO THE OWNER.
- ALL RESTRICTIONS AND NOTES FROM THE PREVIOUS SUBDIVISION, CREST HAVEN ADDITION, SHALL APPLY TO THIS AMENDED/RESUBDIVISION PLAT.
- NO VEHICLES SHALL BE PARKED WITHIN THE JOINT USE ACCESS AND PUBLIC UTILITY EASEMENT.
- The developer must post final survey for the construction of the driveway prior to plat approval and must construct the driveway during construction of the streets within the subdivision, or within the term of the fiscal instrument if no streets are constructed within the subdivision.
- The developer must construct a driveway, designed by a professional engineer, to have an oil-weather surface and a pavement structure meeting at least private street standards. The driveway must be designed to have no more than 9 inches of water overlapping the driveway during the 100-year storm event.
- The developer must erect signs indicating "private driveway" at the driveway entrance.
- Lots A, B, C, and D shall have access from Greenwood Avenue only through the joint use access easement, as shown on the plat.
- The developer must construct a turnaround meeting City of Austin Fire Criteria at the end of the driveway, or no further than 200 feet from the end of the driveway, and written signature from the fire service providers acknowledging their approval of the joint use driveway.
- The driveway may be used by public service personnel and equipment for servicing public utilities.



ALL POINTS SURVEYING

1714 FORTVIEW ROAD - SUITE 200

AUSTIN TX 78704

TELE: (512) 440-0071 - FAX: (512) 440-0199

FIRM REGISTRATION NO. 10118900

JOB NO. 05818715
CASE NO. CB-2015-0112.0A
05-13-15 SCN

**SOUTHWEST ENGINEERS**

Civil | Environmental | Land Development

TBPE NO. F-1909

HEADQUARTERS

307 St. Lawrence Street, Gonzales, TX 78629
P: 830.672.7546 F: 830.672.2034

www.swengineers.com**CENTRAL TEXAS**

142 Cimarron Park Loop Ste. A, Buda, TX 78610
P: 512.312.4336

May 19, 2015

Mr. Greg Guernsey, Director
City of Austin
Planning and Development Review Department
P.O. Box 1066
Austin, Texas 78767

RE: Resubdivision of Lot 19, Block 1, Crest Haven Addition
SWE Project No. 0588-001-15
Variance from LDC Section 25-4-175(A)(2)

Dear Mr. Guernsey:

Please accept this letter as a request for a variance from Section 25-4-175(A)(2) of the City of Austin Drainage Land Development Code for Flag Lots. The tract is described as Lot 19, Block 1, Crest Haven Addition. This property is zoned for SF-3-NP and is in the Tannehill Branch Watershed, which is classified as Urban. It will be developed, constructed, and maintained in accordance with the terms and conditions of the Land Development Code, Chapter 25. No portion of this property is located within the limits of the 100-year flood plain, according to the Federal Flood Insurance Administration Firm Panel No. 48453C0465H, dated September 26, 2008.

The proposed development activity meets the criteria for Section 25-4-175(A)(2) of the Land Development Code; therefore, the proposed development is allowed to consist of flag lots. The conditions are satisfied as follows:

- (a)
 - (i) The site provides accessibility for emergency responders with a 16-ft driveway and access easement, as demonstrated on the attached Driveway and Utility Exhibit.
 - (ii) The site has adequate room for required utilities as demonstrated on the attached Driveway and Utility Exhibit.
 - (iii) The site enhances environmental and tree protection by minimizing the impacts to existing trees and/or obtaining the required Tree Permits.
 - (iv) The site is compatible with the surrounding neighborhood.
- (b) There are no known existing private deed restrictions for this site.

Page 2 of 2
May 19, 2015

Your consideration of this request will be greatly appreciated. If you have any questions regarding this project, or if you require any additional information to assist you in your review of this project, please do not hesitate to contact me.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matt Dringenberg", with a stylized flourish at the end.

Matt Dringenberg, P.E.
Project Engineer

Attachments:

- (1) Driveway and Utility Exhibit

**SOUTHWEST ENGINEERS**

Civil | Environmental | Land Development

TBPE NO. F-1909

HEADQUARTERS

www.swengineers.com

CENTRAL TEXAS

307 St. Lawrence Street, Gonzales, TX 78629

142 Cimarron Park Loop Ste. A, Buda, TX 78610

P: 830.672.7546 F: 830.672.2034

P: 512.312.4336

August 31, 2015

Mr. Don Perryman, Case Manger/Subdivision Reviewer
City of Austin
Planning and Development Review Department
P.O. Box 1066
Austin, Texas 78767

RE: Crest Haven Addition, Resubdivision of Lot 19, Block 1
SWE Project No. 0588-001-15
Surrounding Neighborhood Statement

Dear Mr. Perryman:

Please accept this letter as a statement for demonstrating that the proposed Resubdivision of an existing lot is compatible with the existing neighborhood based on nearby Flat Lots and size. The tract is described as Lot 19, Block 1, Crest Haven Addition. This property is zoned for SF-3-NP and is in the Tannehill Branch Watershed, which is classified as Urban. It will be developed, constructed, and maintained in accordance with the terms and conditions of the Land Development Code, Chapter 25. No portion of this property is located within the limits of the 100-year flood plain, according to the Federal Flood Insurance Administration Firm Panel No. 48453C0465H, dated September 26, 2008.

Based on the surrounding neighborhood, there are several small lots that between 0.20 and 0.5 acres in size. Additionally, there are a few Flag Lots that are located near the property. The property is currently 1.0 acre in size, but is being proposed to subdivided into 4 (four) lots ranging in size from 0.21 and 0.28 acres. The attached Surrounding Neighborhood Map Exhibit shows the surrounding neighborhood lot sizes and existing Flag Lots. Therefore, it the opinion of Southwest Engineers, that the proposed resubdivision is compatible with the surrounding neighborhood.

If you have any questions regarding this project, or if you require any additional information to assist you in your review of this project, please do not hesitate to contact me.

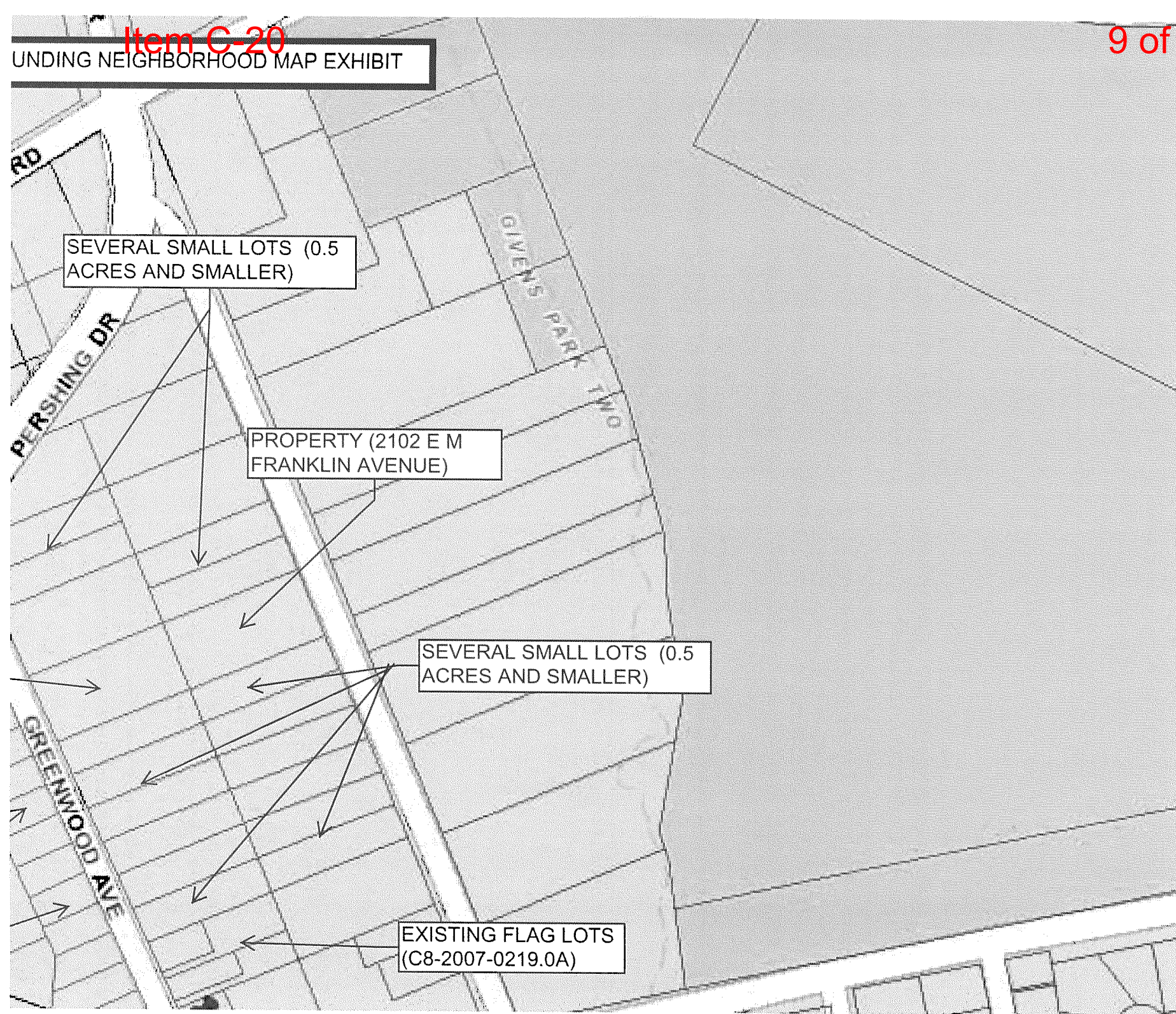
Respectfully submitted,

Matt Dringenberg, P.E.
Project Engineer

Attachments:

(1) Surrounding Neighborhood Map Exhibit

UNDING NEIGHBORHOOD MAP EXHIBIT



PUBLIC HEARING INFORMATION

Although applicants and/or their agent(s) are expected to attend a public hearing, you are not required to attend. However, if you do attend, you have the opportunity to speak FOR or AGAINST the proposed development or change. You may also contact a neighborhood or environmental organization that has expressed an interest in an application affecting your neighborhood.

During a public hearing, the board or commission may postpone or continue an application's hearing to a later date, or recommend approval or denial of the application. If the board or commission announces a specific date and time for a postponement or continuation that is not later than 60 days from the announcement, no further notice is required.

Commission is required to approve the subdivision by State law if no variances are required, and if it meets all requirements. A board or commission's decision on a subdivision may only be appealed if it involves an environmental variance. A variance may be appealed by a person with standing to appeal, or an interested party that is identified as a person who can appeal the decision. The body holding a public hearing on an appeal will determine whether a person has standing to appeal the decision. A notice of appeal must be filed with the director of the responsible department no later than 14 days after the decision. An appeal form may be available from the responsible department.

An interested party is defined as a person who is the applicant or record owner of the subject property, or who communicates an interest to a board or commission by:

- delivering a written statement to the board or commission before or during the public hearing that generally identifies the issues of concern (*it may be delivered to the contact person listed on a notice*); or
 - appearing and speaking for the record at the public hearing;
- and:
- occupies a primary residence that is within 500 feet of the subject property or proposed development;
 - is the record owner of property within 500 feet of the subject property or proposed development; or
 - is an officer of an environmental or neighborhood organization that has an interest in or whose declared boundaries are within 500 feet of the subject property or proposed development.

For additional information on the City of Austin's land development process, visit our web site: <http://www.austintexas.gov/development>.

Written comments must be submitted to the board or commission (or the contact person listed on the notice) before or at a public hearing. Your comments should include the name of the board or commission, or Council; the scheduled date of the public hearing; the Case Number; and the contact person listed on the notice.

Case Number: C8-2015-0112.0A

**Contact: Don Perryman, 512-974-2786 or
Cindy Casillas, 512-974-3437**

Public Hearing: December 8, 2015, Planning Commission

Leonardo V. Gutierrez Jr.

Your Name (please print)

2102 A Greenwood Ave

Your address(es) affected by this application

Wentworth St.

Signature

Nov 28/2015

Date

Daytime Telephone: 512 388 7795

Comments: _____

If you use this form to comment, it may be returned to:

**City of Austin – Development Services Department / 4th Fl
Don Perryman
P. O. Box 1088
Austin, TX 78767-8810**

PUBLIC HEARING INFORMATION

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- and:

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- is the record owner of property within 500 feet of the subject property or proposed development; or
- is an officer of an environmental or neighborhood organization that has an interest in or whose declared boundaries are within 500 feet of the subject property or proposed development.

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Case Number: C8-2015-0112.0A

Contact: Don Perryman, 512-974-2786 or

Cindy Casillas, 512-974-3437

Public Hearing: December 8, 2015, Planning Commission

Leonardo V. Gutierrez Jr

Your Name (please print)

☒ I am in favor
☐ I object

2102 B Greenwood Ave

Your address(es) affected by this application

W. Gutierrez Jr.

Signature

Nov 28/2015

Date

Daytime Telephone: 512 388 9775

Comments:

2

If you use this form to comment, it may be returned to:

City of Austin – Development Services Department / 4th Fl

Don Perryman

P. O. Box 1088

Austin, TX 78767-8810