



**AIRPORT ADVISORY COMMISSION MEETING
TUESDAY, DECEMBER 8, 2015 AT 5:00 PM
ROOM No. 174-A
2716 SPIRIT OF TEXAS DRIVE
AUSTIN, TEXAS**

CURRENT BOARD MEMBERS:

Ernest Saulmon, Chair	Teddy McDaniel, III, Vice Chair	Stephanie Trinh, Secretary
Greg Anderson	Mike Rodriguez	Luke Legate
Paul Martin	Vicky Sepulveda	Albert Black
John Walewski		

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES – November 10, 2015

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2015 to date.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- c) Airport Tenant Updates.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for November, 2015.
- e) Transportation Network Companies (TNCs) Transactions from March, 2015 through October, 2015.
- f) Brief overview of current Art in Public Places (AIPP) installations and airport terminal rotating art and cultural artifacts exhibits.
- g) Update on AIPP projects at the Airport.

- h) Brief overview of Airport Improvement Program grant funding of airports.

4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of an agreement with Texas Gas Service Company for natural gas utility replacement and relocation at Austin-Bergstrom International Airport in the amount not to exceed \$100,000 (District 2).

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize award, negotiation, and execution of a 60-month revenue concession agreement with IN-TER-SPACE SERVICES, INC. dba CLEAR CHANNEL AIRPORTS, Allentown, PA, for advertising services at Austin-Bergstrom International Airport. **[Item scheduled to go before the City Council on December 10, 2015.]**

Authorize execution of a 12-month contract with PASSUR AEROSPACE, to provide landing fee management software in an amount not to exceed \$84,000, with two extension options in an amount not to exceed \$74,160 for the first option and \$76,380 for the second option for a total contract amount not to exceed \$234,540. **[Item scheduled to go before the City Council on January 28, 2016.]**

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: January 12, 2016

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Becky Nagel, Aviation Department, at (512) 530-6614 for additional information; TTY users route through Relay Texas at 711.

For more information on the Austin Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.



Airport Advisory Commission

REGULAR MEETING MINUTES

November 10, 2015

The Airport Advisory Commission convened in a regular meeting on November 10, 2015, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

Board Members in Attendance:

Ernest Saulmon, Chair	Teddy McDaniel, III, Vice Chair	
Greg Anderson	Mike Rodriguez	Luke Legate
Paul Martin	Vicky Sepulveda	John Walewski

Board Members Absent:

Stephanie Trinh, Secretary	Albert Black
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Staff in Attendance:

Susana Carbajal, Jim Smith, Dave Arthur, Shane Harbinson, Janice White, Robert Mercado, Jennifer Williams, Clarence McKinney, Hope Reyes, Ghizlane Badawi, Loren Lintner, Diana Heath, Joan Ewell and Becky Nagel

Others Present:

Josh Crawford – Garver
Sean Brennan – RS&H
Chris Coons – CP&Y
Cris Ruebush – PGAL
Byron Chayez – RS&H
Charles Gates – Gates Consulting
Lucas Yezik – Clear Channel Airports
Frank Bishop
Mikaela Cannizzo – UT Austin
Shannon Gray – Cap Metro

Welcome & Call the Meeting to Order:

Ernest Saulmon called the meeting to order at 5:03 p.m.

1. CITIZENS COMMUNICATIONS:

None.

2. APPROVAL OF MINUTES –

- a) October 13, 2015

Motion to approve the minutes. Motion made by Mike Rodriguez and seconded by Paul Martin. Motion passed 7-3 (Commissioner Members Trinh, Sepulveda and Black were absent at this vote).

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2015 to date—presented by Dave Arthur, Department of Aviation.
- b) Planning & Engineering Capital Improvement Project Monthly Status Report—presented by Jennifer Williams, Department of Aviation.
- c) Airport Tenant Updates—presented by Hope Reyes, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for October 2015—presented by Clarence McKinney, Department of Aviation.
- e) Transportation Network Companies (TNCs) Report.
- f) Brief overview of airport revenue—presented by Jim Smith, Department of Aviation.
- g) Brief overview of Several Weather Event on October 30, 2015—presented by Ghizlane Badawi.

Vicky Sepulveda arrived and Mike Rodriguez left.

4. ABIA Action Items

- a) Vote on a recommendation to City Council regarding the following:
 - i) Approval of schedule for 2016 Meetings for the Austin Airport Advisory Commission.

Motion to approve was made by Teddy McDaniel, III and seconded by Greg Anderson. Motion passed 7-3. (Commissioner Members Trinh, Rodriguez and Black were absent at this vote).

- ii) Authorize award, negotiation, and execution of a 60-month revenue concession agreement with IN-TER-SPACE SERVICES, INC. dba CLEAR CHANNEL AIRPORTS, Allentown, PA, for advertising services at Austin-Bergstrom International Airport.

Motion to approve was made by Paul Martin and seconded by Vicky Sepulveda. Motion passed 7-3. (Commissioner Members Trinh, Rodriguez and Black were absent at this vote).

- iii) Authorize execution of a 12-month contract with PASSUR AEROSPACE, to provide landing fee management software in an amount not to exceed \$84,000, with two extension options in an amount not to exceed \$74,160 for the first option and \$76,380 for the second option for a total contract amount not to exceed \$234,540.

Motion to approve was made by Teddy McDaniel, III and seconded by John Walewski. Motion passed 7-3. (Commissioner Members Trinh, Rodriguez and Black were absent at this vote).

5. NEW BUSINESS

Luke Legate and Greg Anderson would like to be scheduled for a tour of the airport. There is a 2016 ACI-NA/AAAE Airport Board and Commissioners Conference in Indianapolis, IN from April 10- 12, 2016 that Aviation would like to send the Chair and Vice-Chair to. Becky will be confirming and making arrangements.

6. OLD BUSINESS

- a) Status of action items upon which the Commission has made a recommendation to Council.

Authorize execution of change order 3 to the construction contract with Prism Development, Inc., for the Information System Building Emergency Power Improvements at the Austin-Bergstrom International Airport project in the amount of \$79,156.22, for a total contract amount not to exceed \$1,217,063.12. **[Item went to Council on October 15, 2015 and passed.]**

Authorize funding for the Austin-Bergstrom International Airport Terminal/Apron Expansion and Improvements construction manager-at-risk contract with Hensel Phelps Construction Company for the contractual construction cost limitation amount of \$256,000,000 plus \$20,480,000 Owner contingency for a total not-to-exceed amount of \$276,480,000 and authorize negotiation and execution of future guaranteed maximum price work authorization amendments for the construction of the terminal and apron expansion and improvements work. **[Item went to Council on October 15, 2015 and passed.]**

Authorize additional funding for the amount of \$18,000,000 for professional design fees for M. Arthur Gensler, Jr. and Associates Inc., dba Gensler to provide remaining professional services for the Austin-Bergstrom International Airport Terminal/Apron Expansion and Improvements Project for a total contract amount not to exceed \$36,000,000. **[Item went to Council on October 15, 2015 and passed.]**

Authorize negotiation and execution of an interlocal agreement between the City and the Texas Department of Transportation for the design and construction of the relocation of Golf Course Road on Austin-Bergstrom International Airport. **[Item went to Council on November 12, 2015 and passed.]**

Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2015-2016 in an amount not to exceed \$30,000,000. **[Item went to Council on November 12, 2015 and passed.]**

Authorize negotiation and execution of a professional services agreement with DEMATTEI WONG ARCHITECTURE, INC., (staff recommendation) or one of the other qualified responders to Request For Qualifications Solicitation No CLMP182. To provide architectural services for the Austin Bergstrom International Airport Parking Garage and Administration Building in an amount not to exceed \$10,000,000.00. **[Item went to Council on November 19, 2015 and passed.]**

7. FUTURE AGENDA ITEMS

ADJOURNMENT.

Motion to adjourn was made by Paul Martin and seconded by Greg Anderson. Motion passed 7-3. (Commissioner Members Trinh, Rodriguez and Black were absent at this vote).

Meeting was adjourned at 6:10 p.m.

Date of next meeting: December 8, 2015.

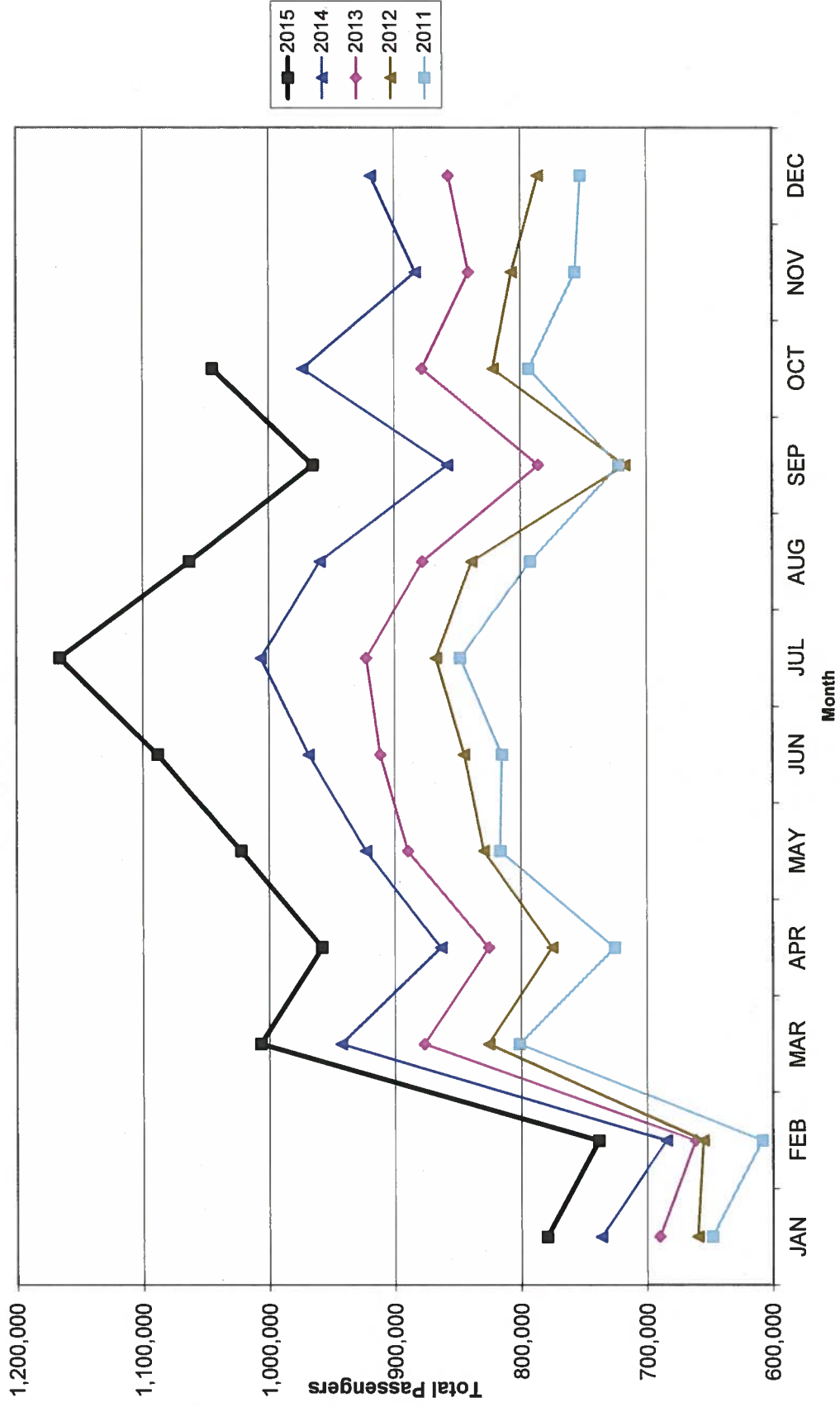
CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
Airport Operating Fund 5070
Income Statement - For Internal Use Only
Fiscal Year to Date for 1 Month(s) ended October 31, 2015

	Amended Budget	Budget Annualized 1 month(s)	Year to Date w/ Encumb	Y-T-D Variance Fav (Unfav)	Y-T-D % Variance Fav (Unfav)
REVENUE					
AIRLINE REVENUE					
Landing Fees	24,670,000.00	2,055,833.33	1,939,906.95	(115,926.38)	(5.6%)
Terminal Rental & Other Fees	33,146,000.00	2,762,166.67	2,718,151.12	(44,015.55)	(1.6%)
TOTAL AIRLINE REVENUE	57,816,000.00	4,818,000.00	4,658,058.07	(159,941.93)	(3.3%)
NON-AIRLINE REVENUE					
Parking	36,371,418.00	3,030,951.50	3,238,020.95	207,069.45	6.8%
Other Concessions	25,576,985.00	2,131,415.42	2,266,021.37	134,605.95	6.3%
Other Rentals and Fees	9,967,895.00	830,657.91	714,197.27	(116,460.64)	(14.0%)
TOTAL NON-AIRLINE REVENUE	71,916,298.00	5,993,024.83	6,218,239.59	225,214.76	3.8%
Interest Income	106,387.00	8,865.58	10,888.55	2,022.97	22.8%
TOTAL REVENUE	129,838,685.00	10,819,890.41	10,887,186.21	67,295.80	0.6%
OPERATING REQUIREMENTS					
Fac Mgmt, Ops and Airport Security	49,351,750.00	4,112,645.83	3,464,313.90	648,331.93	15.8%
Airport Planning and Development	3,113,986.00	259,498.83	181,826.19	77,672.64	29.9%
Support Services	17,604,545.00	1,467,045.41	1,051,411.08	415,634.33	28.3%
Business Services	12,893,847.00	1,074,487.25	960,571.23	113,916.02	10.6%
TOTAL OPERATING EXPENSES	82,964,128.00	6,913,677.32	5,658,122.40	1,255,554.92	18.2%
Debt Service					
GO Debt Service Fund	26,305.00	2,192.08	2,192.08	0.00	0.0%
2013A Revenue Refunding Bonds	14,950,651.00	1,245,887.58	1,245,887.58	0.00	0.0%
2013 Prosperity Bank Loan	3,814,225.00	317,852.08	185,833.33	132,018.75	41.5%
2014 Bond Issuance	133,022.00	11,085.17	762.50	10,322.67	93.1%
2016 Bond Issuance	3,850,949.00	320,912.42	0.00	320,912.42	100.0%
2005 Variable rate Notes (Swap)	12,244,805.00	1,020,400.42	2,075,816.00	(1,055,415.58)	(103.4%)
2005 Variable rate Notes Fees	1,380,184.00	115,015.33	123,278.48	(8,263.15)	(7.2%)
PFC Debt Service Funding	(12,843,479.00)	(1,070,289.92)	(1,523,684.94)	453,395.02	42.4%
TOTAL Net Debt Service	23,556,662.00	1,963,055.16	2,110,085.03	(147,029.87)	(7.5%)
OTHER REQUIREMENTS					
Workers' Compensation	424,869.00	35,405.75	35,469.00	(63.25)	(0.2%)
Citywide Administrative Support	3,786,716.00	315,559.67	315,556.00	3.67	0.0%
Communications & Technology Mgmt	1,248,165.00	104,013.75	104,000.00	13.75	0.0%
Accrued Payroll	242,814.00	20,234.50	20,234.50	0.00	0.0%
Wage Adjustment Markets	29,186.00	2,432.17	0.00	2,432.17	100.0%
Liability Reserve	17,000.00	1,416.67	1,416.67	0.00	0.0%
Operating Reserve	1,922,900.00	160,241.67	160,241.67	0.00	0.0%
CTECC	138,767.00	11,563.92	11,552.00	11.92	0.1%
Trunked Radio Allocation	114,693.00	9,557.75	9,533.00	24.75	0.3%
TOTAL OTHER REQUIREMENTS	7,925,110.00	660,425.85	658,002.84	2,423.01	0.4%
TOTAL REQUIREMENTS	114,445,900.00	9,537,158.33	8,426,210.27	1,110,948.06	11.6%
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS					
	15,392,785.00	1,282,732.08	2,460,975.94	1,178,243.86	91.9%
ENPLANEMENTS					
	Passengers	% Inc/(Dec)			
October 2015 (Month over Month)	521,405	8.45%			

**CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
INCOME STATEMENT COMPARISON THIS YEAR VS. LAST YEAR**

	This month - This Year vs. Last Year					Fiscal YTD - This Year vs. Last Year				
	FY16 (Oct 15) vs FY15 (Oct 14)					FY16 (Oct 15 - Oct 15) vs FY15 (Oct 14 - Oct 14)				
	FY16 Oct-15	FY15 Oct-14	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance		FY16 YTD Oct-15	FY15 YTD Oct-14	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance	
Airline Revenue										
Landing Fees	1,939,906.95	2,025,640.75	(85,733.80)	(4.2%)		1,939,906.95	2,025,640.75	(85,733.80)	(4.2%)	
Terminal Rental & Other Fees	2,718,151.12	2,166,600.40	551,550.72	25.5%		2,718,151.12	2,166,600.40	551,550.72	25.5%	
Total Airline Revenue	4,658,058.07	4,192,241.15	465,816.92	11.1%		4,658,058.07	4,192,241.15	465,816.92	11.1%	
Non-Airline Revenue										
Parking	3,238,020.95	3,268,953.35	(30,932.40)	(0.9%)		3,238,020.95	3,268,953.35	(30,932.40)	(0.9%)	
Food/Beverage & Retail	890,904.10	784,156.50	106,747.60	13.6%		890,904.10	784,156.50	106,747.60	13.6%	
Rental Car	1,141,035.92	1,161,845.24	(20,809.32)	(1.8%)		1,141,035.92	1,161,845.24	(20,809.32)	(1.8%)	
Advertising	172,543.59	202,090.87	(29,547.28)	(14.6%)		172,543.59	202,090.87	(29,547.28)	(14.6%)	
Other Concessions	61,537.76	65,277.18	(3,739.42)	(5.7%)		61,537.76	65,277.18	(3,739.42)	(5.7%)	
Other Rentals and Fees	714,197.27	619,833.31	94,363.96	15.2%		714,197.27	619,833.31	94,363.96	15.2%	
Total Non-Airline Revenue	6,218,239.59	6,102,156.45	116,083.14	1.9%		6,218,239.59	6,102,156.45	116,083.14	1.9%	
Interest Income	10,888.55	4,249.88	6,638.67	156.2%		10,888.55	4,249.88	6,638.67	156.2%	
Total Operating Revenue	10,887,186.21	10,298,647.48	588,538.73	5.7%		10,887,186.21	10,298,647.48	588,538.73	5.7%	
Operating Requirements										
Fac Mgmt, Ops and Airport Security	3,464,313.90	3,321,118.91	(143,194.99)	(4.3%)		3,464,313.90	3,321,118.91	(143,194.99)	(4.3%)	
Airport Planning and Development	181,826.19	161,867.48	(19,958.71)	(12.3%)		181,826.19	161,867.48	(19,958.71)	(12.3%)	
Support Services	1,051,411.08	1,036,231.04	(15,180.04)	(1.5%)		1,051,411.08	1,036,231.04	(15,180.04)	(1.5%)	
Business Services	960,571.23	836,609.88	(123,961.35)	(14.8%)		960,571.23	836,609.88	(123,961.35)	(14.8%)	
Total Operating Expense	5,658,122.40	5,355,827.31	(302,295.09)	(5.6%)		5,658,122.40	5,355,827.31	(302,295.09)	(5.6%)	
Debt Service										
GO Debt Service Fund	2,192.08	2,170.08	(22.00)	(1.0%)		2,192.08	2,170.08	(22.00)	(1.0%)	
2013A Revenue Refunding Bonds	1,245,887.58	99,033.00	(1,146,854.58)	(1158.1%)		1,245,887.58	99,033.00	(1,146,854.58)	(1158.1%)	
2013 Prosperity Bank Loan	185,833.33	112,500.05	(73,333.28)	(65.2%)		185,833.33	112,500.05	(73,333.28)	(65.2%)	
2014 Bond Issuance	762.50	0.00	(762.50)	N/A		762.50	0.00	(762.50)	N/A	
2005 Variable rate Notes (Swap)	2,075,816.00	2,107,185.00	31,369.00	1.5%		2,075,816.00	2,107,185.00	31,369.00	1.5%	
2005 Variable rate Notes Fees	123,278.48	132,151.00	8,872.52	6.7%		123,278.48	132,151.00	8,872.52	6.7%	
PFC Debt Service Funding	(1,523,684.94)	(999,718.00)	523,966.94	52.4%		(1,523,684.94)	(999,718.00)	523,966.94	52.4%	
Total Debt Service	2,110,085.03	1,453,321.13	(656,763.90)	(45.2%)		2,110,085.03	1,453,321.13	(656,763.90)	(45.2%)	
Other Requirements										
Workers' Compensation	35,469.00	42,180.17	6,711.17	15.9%		35,469.00	42,180.17	6,711.17	15.9%	
Citywide Administrative Support	315,556.00	255,648.00	(59,908.00)	(23.4%)		315,556.00	255,648.00	(59,908.00)	(23.4%)	
Communications & Technology Mgmt	104,000.00	115,315.50	11,315.50	9.8%		104,000.00	115,315.50	11,315.50	9.8%	
Accrued Payroll	20,234.50	8,176.08	(12,058.42)	(147.5%)		20,234.50	8,176.08	(12,058.42)	(147.5%)	
Compensation Adjustment	0.00	760.71	760.71	100.0%		0.00	760.71	760.71	100.0%	
Operating Reserve	160,241.67	105,570.75	(54,670.92)	(51.8%)		160,241.67	105,570.75	(54,670.92)	(51.8%)	
CTECC	11,552.00	12,031.25	479.25	4.0%		11,552.00	12,031.25	479.25	4.0%	
Trunked Radio Allocation	9,533.00	9,043.83	(489.17)	(5.4%)		9,533.00	9,043.83	(489.17)	(5.4%)	
Liability Reserve	1,416.67	1,416.67	0.00	0.0%		1,416.67	1,416.67	0.00	0.0%	
Total Other Requirements	658,002.84	550,142.96	(107,859.88)	(19.6%)		658,002.84	550,142.96	(107,859.88)	(19.6%)	
Total Requirements	8,426,210.27	7,359,291.40	(1,066,918.87)	(14.5%)		8,426,210.27	7,359,291.40	(1,066,918.87)	(14.5%)	
SURPLUS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	\$ 2,460,975.94	\$ 2,939,356.08	\$ (478,380.14)	(16.3%)		\$ 2,460,975.94	\$ 2,939,356.08	\$ (478,380.14)	(16.3%)	

AUSTIN PASSENGER TRAFFIC 5 Year Trend



Austin-Bergstrom International Airport

Aviation Activity Report

Calendar Year 2015 vs 2014

	10/2015	10/2014	Percent Change	01/2015 - 10/2015	01/2014 - 10/2014	Percent Change
<u>Passenger Activity</u>						
Domestic Enplaned Revenue	503,697	464,479	8.44	4,709,753	4,291,116	9.76
Domestic Deplaned Revenue	505,216	475,722	6.20	4,707,058	4,291,453	9.68
International Enplaned Revenue	6,384	5,084	25.57	91,121	62,265	46.34
International Deplaned Revenue	6,405	6,287	1.88	91,817	64,167	43.09
Domestic Enplaned Non-Revenue	9,453	11,127	-15.04	107,464	107,216	0.23
Domestic Deplaned Non-Revenue	9,409	10,107	-6.91	104,734	99,052	5.74
International Enplaned Non-Revenue	69	82	-15.85	749	814	-7.99
International Deplaned Non-Revenue	85	80	6.25	694	760	-8.68
Intl Enplaned Pre-Cleared Revenue	1,492	0	0.00	7,899	0	0.00
Intl Deplaned Pre-Cleared Revenue	1,935	0	0.00	9,828	0	0.00
Intl Enplaned Pre-Cleared Non-Revenue	310	0	0.00	407	0	0.00
Intl Deplaned Pre-Cleared Non-Revenue	292	0	0.00	409	0	0.00
Passenger Totals	1,044,747	972,968	7.38	9,831,933	8,916,843	10.26

CURRENT PASSENGER RECORD = 1,165,811 RECORD SET = JULY 2015

Aircraft Operations

Air Carrier	9,705	9,328	4.04	94,573	87,304	8.33
Commuter & Air Taxi	1,392	1,572	-11.45	12,711	14,070	-9.66
Military	1,012	622	62.70	7,426	6,326	17.39
General Aviation						
Itinerant	4,944	5,285	-6.45	41,920	42,266	-0.82
Local	500	382	30.89	3,429	2,116	62.05
Total G.A.	5,444	5,667	-3.94	45,349	44,382	2.18
Total Operations	17,553	17,189	2.12	160,059	152,082	5.25

Austin-Bergstrom International Airport

Aviation Activity Report

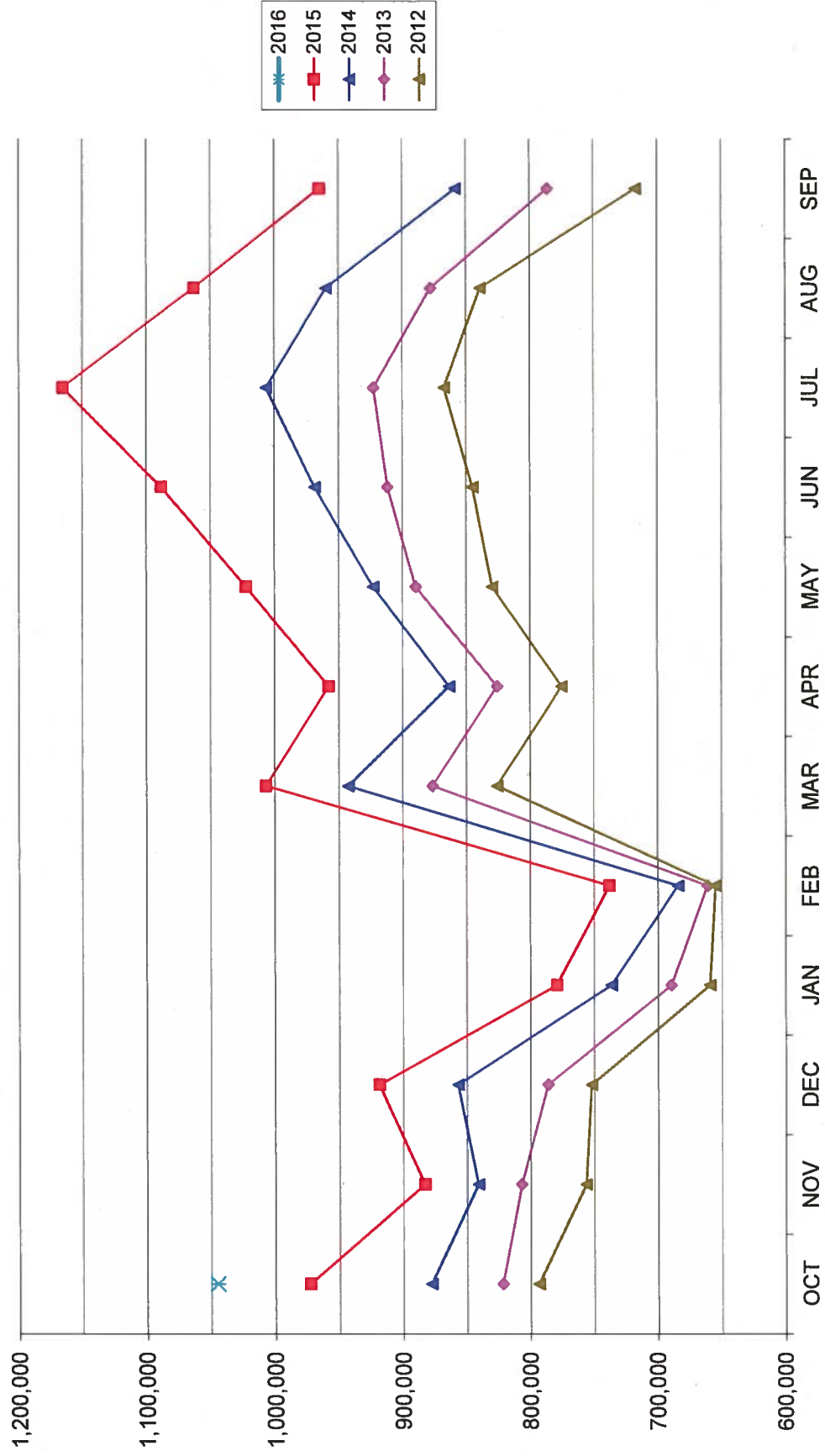
Calendar Year 2015 vs 2014

	10/2015	10/2014	Percent Change	01/2015 - 10/2015	01/2014 - 10/2014	Percent Change
<u>Cargo Activity</u>						
Mail						
Domestic Enplaned Mail	268,781	69,731	285.45	2,163,714	1,247,401	73.46
Domestic Deplaned Mail	316,927	169,371	87.12	3,040,689	1,629,489	86.60
International Enplaned Mail	0	595,133	-100.00	0	595,133	-100.00
International Deplaned Mail	0	0	0.00	0	0	0.00
Mail Totals	585,708	834,235	-29.79	5,204,403	3,472,023	49.90
Cargo						
Domestic Enplaned Cargo	5,716,156	5,184,514	10.25	52,590,128	48,773,713	7.82
Domestic Deplaned Cargo	5,552,801	5,488,533	1.17	50,054,939	53,314,481	-6.11
International Enplaned Cargo	1,758,776	217,694	707.91	6,068,497	4,357,202	39.28
International Deplaned Cargo	1,400,123	1,555,678	-10.00	4,956,385	3,771,968	31.40
Cargo Totals	14,427,856	12,446,419	15.92	113,669,949	110,217,364	3.13
Belly Freight						
Domestic Enplaned Belly Freight	235,984	239,256	-1.37	2,519,045	2,240,091	12.45
Domestic Deplaned Belly Freight	445,866	469,161	-4.97	4,753,078	4,150,958	14.51
International Enplaned Belly Freight	114,690	334,187	-65.68	2,613,484	3,931,898	-33.53
International Deplaned Belly Freight	308,407	0	0.00	3,548,324	3,837,406	-7.53
Belly Freight Totals	1,104,947	1,042,604	5.98	13,433,931	14,160,353	-5.13
Cargo Totals (Mail, Cargo, Belly Freight)	16,118,511	14,323,258	12.53	132,308,283	127,849,740	3.49

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

AUSTIN PASSENGER TRAFFIC
5 Year Trend



Austin-Bergstrom International Airport

Aviation Activity Report

Fiscal Year 2016 vs 2015

	10/2015	10/2014	Percent Change	10/2015 - 10/2015	10/2014 - 10/2014	Percent Change
<u>Passenger Activity</u>						
Domestic Enplaned Revenue	503,697	464,479	8.44	503,697	464,479	8.44
Domestic Deplaned Revenue	505,216	475,722	6.20	505,216	475,722	6.20
International Enplaned Revenue	6,384	5,084	25.57	6,384	5,084	25.57
International Deplaned Revenue	6,405	6,287	1.88	6,405	6,287	1.88
Domestic Enplaned Non-Revenue	9,453	11,127	-15.04	9,453	11,127	-15.04
Domestic Deplaned Non-Revenue	9,409	10,107	-6.91	9,409	10,107	-6.91
International Enplaned Non-Revenue	69	82	-15.85	69	82	-15.85
International Deplaned Non-Revenue	85	80	6.25	85	80	6.25
Intl Deplaned Pre-Cleared Non-Revenue	292	0	0.00	292	0	0.00
Intl Deplaned Pre-Cleared Revenue	1,935	0	0.00	1,935	0	0.00
Intl Enplaned Pre-Cleared Non-Revenue	310	0	0.00	310	0	0.00
Intl Enplaned Pre-Cleared Revenue	1,492	0	0.00	1,492	0	0.00
South Terminal-Intl Enplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Non-Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Non-Revenue	0	0	0.00	0	0	0.00
Passenger Totals	1,044,747	972,968	7.38	1,044,747	972,968	7.38

CURRENT PASSENGER RECORD = 1,165,811 RECORD SET = JULY 2015

<u>Aircraft Operations</u>						
Air Carrier	9,705	9,328	4.04	9,705	9,328	4.04
Commuter & Air Taxi	1,392	1,572	-11.45	1,392	1,572	-11.45
Military	1,012	622	62.70	1,012	622	62.70
General Aviation						
Itinerant	4,944	5,285	-6.45	4,944	5,285	-6.45
Local	500	382	30.89	500	382	30.89
Total G.A.	5,444	5,667	-3.94	5,444	5,667	-3.94
Total Operations	17,553	17,189	2.12	17,553	17,189	2.12

Austin-Bergstrom International Airport

Aviation Activity Report

Fiscal Year 2016 vs 2015

	10/2015	10/2014	Percent Change	10/2015 - 10/2015	10/2014 - 10/2014	Percent Change
<u>Cargo Activity</u>						
Mail						
Domestic Enplaned Mail	268,781	69,731	285.45	268,781	69,731	285.45
Domestic Deplaned Mail	316,927	169,371	87.12	316,927	169,371	87.12
International Enplaned Mail	0	595,133	-100.00	0	595,133	-100.00
International Deplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Mail	0	0	0.00	0	0	0.00
Mail Totals	585,708	834,235	-29.79	585,708	834,235	-29.79
Cargo						
Domestic Enplaned Cargo	5,716,156	5,184,514	10.25	5,716,156	5,184,514	10.25
Domestic Deplaned Cargo	5,552,801	5,488,533	1.17	5,552,801	5,488,533	1.17
International Enplaned Cargo	1,758,776	217,694	707.91	1,758,776	217,694	707.91
International Deplaned Cargo	1,400,123	1,555,678	-10.00	1,400,123	1,555,678	-10.00
South Terminal-Intl Enplaned Cargo	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Cargo	0	0	0.00	0	0	0.00
Cargo Totals	14,427,856	12,446,419	15.92	14,427,856	12,446,419	15.92
Belly Freight						
Domestic Enplaned Belly Freight	235,984	239,256	-1.37	235,984	239,256	-1.37
Domestic Deplaned Belly Freight	445,866	469,161	-4.97	445,866	469,161	-4.97
International Enplaned Belly Freight	114,690	334,187	-65.68	114,690	334,187	-65.68
International Deplaned Belly Freight	308,407	0	0.00	308,407	0	0.00
South Terminal-Intl Enplaned Belly Frt	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Belly Frt	0	0	0.00	0	0	0.00
Belly Freight Totals	1,104,947	1,042,604	5.98	1,104,947	1,042,604	5.98
Cargo Totals (Mail, Cargo, Belly Freight)	16,118,511	14,323,258	12.53	16,118,511	14,323,258	12.53

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

PE Monthly Report - Austin Airport Advisory Commission

Project	Subproject	Subproject Manager	Current Subproject Status Info	FDU	Expenses YTD	Spend Plan Amount - Budget - FDU Level - Current Year
5415	ABIA Terminal Electrical Improvements	Stalder, Ricky	Ben Avila is handling this project. Need to get him added as the new project manager.	4910 8107 3168		\$200,000
	ABIA Terminal Area Spalling Improvements	Pirtle, Robert	All that remains for Restek to do is complete punchlist work on the elevated roadway expansion joint sealant.	4910 8107 3172	\$1,018	\$0
	ABIA Terminal Fire Protection Improvements-Phase 2	Pirtle, Robert	The Contractor is assembling all documents and items required to achieve Final Completion and final payment. Final Completion is expected to be achieved in November, 2015.	4910 8107 3176	\$1,966	\$337,102
	Terminal Improvements 2012	Jones, Burton	No changes.	4911 8107 A176	\$877,390	\$0
	Terminal East Infill Project	Jones, Burton	Construction of original scope of work is quickly coming to completion. Total package including EDS work is scheduled to be complete on Feb. 1, 2016.	4910 8107 3190	\$9,175	\$0
				4910 8107 6053		\$0
				4911 8107 A190		\$0
				4910 8107 3215	\$4,280	\$0
	Records Management Implementation	Medici, Joseph	Purchasing/CTM reviews are delaying project. Aviation continues to work with the Departments to get contract started.	4910 8107 G215	\$379,922	\$3,494,437
				4911 8107 A215		\$776,750
				4912 8107 B060	\$11,386	\$17,922
				4912 8107 B215	\$2,176,952	\$2,767,675
	ABIA Terminal Improvements	Chaney, Richard	Contractor has completed remaining punch list work and warranty items. Contractor is working on close out documentation in order to release final payment. Processing payment #5.	4910 8107 3216	\$0	\$300,000
				4910 8107 3244	\$3,198	\$0
		Stalder, Ricky	Have a pre-construction meeting scheduled for 12/3.	4911 8107 A244	\$205,007	\$400,000
				4910 8107 3253	\$0	
		Chaney, Richard	Terminal pressure reducing valves have been replaced. Working with contractor to resolve a couple of minor issues.	4910 8107 3264		\$175,477
				4910 8107 3265	\$70,630	\$150,000
		Harbinson, Shane	The first part of the trash can order is complete and shipment scheduled. This purchase should be completed by mid-Summer.	4910 8107 3266		\$125,000
				4910 8107 3285	\$7,405	\$214,640
		Kumarage, Rohini	Warranty Period	4910 8107 3283	\$645,911	\$1,332,194
				4910 8107 3286	\$166,621	\$570,218
5702	Terminal Beam Rehabilitation	Chaney, Richard	QMD package still in progress.	4910 8107 3287	\$1,020	\$19,951
	South Terminal FY2015	Mercado, Robert	Appropriation pending cost estimates from project managers.	4910 8107 3310	\$48,640	\$0
	Upper Level Curbside Expansion Joints	Kumarage, Rohini	Warranty Period	4910 8107 3312	\$86,713	\$175,000
	Environmental Management System	Carpenter, Kane	Open projects: helicopter noise modeling / support services to support amendments to City of Austin helicopter ordinance; updating ABIA hydrologic and hydraulic models to reflect current conditions; NEPA services: to support the terminal ramp expansion-FAA approval received in late September 2015, fuel consortium GSE fuel tanks - 3rd party project cancelled, and de-icing storage facility -FAA approval received in mid-2015; and implement an ABIA environmental records management system-project is wrapping up.	4910 8107 3151	\$1,947	\$348,963
	Stormwater Drainage Improvements	Vonstein, Alison	QMD comments have not been received as of 11/25/2015. Consultant had planned to submit 90% set for review on 12/02/2015 but that may need to be rescheduled to allow time to receive 60% comments and to address them.	4910 8107 3248	\$4,989	\$500,000
6000	Reclaimed Water Booster Pump	Carpenter, Kane	Project will be delivered under 3rd party lease agreement. I would like to keep project open until project is completed which is tentatively set for mid-2016.	4912 8107 C502	\$107,643	\$0
	De-icing Storage Facility	Vonstein, Alison	NTP date is 8/10/15. Contract Time is 120 Calendar Days. All concrete has been poured. Steel installation is in progress. Substantial Completion will be achieved on schedule in early December.	4910 8107 3290	\$75,000	
				4910 8107 3230	\$132,535	\$360,131

PE Monthly Report - Austin Airport Advisory Commission

Project	Subproject	Subproject Manager	Current Subproject Status Info	FDU	Expenses YTD	Spend Plan Amount - Budget - FDU Level - Current Year
6000	ABIA Airside Improvements					
	Electronic Airport Layout Plan And Utility Mapping	Kumarage, Rohith	Pending revised proposal from consultant for Phase 2.	4910 8107 3242	\$10,211	\$0
	ABIA CONRAC	Pirle, Robert	The project has been completed and is fully operational.	4910 8107 3162	\$3,410	\$252,795
	Information Technology Master Plan	Mercado, Robert	Final verification of Phase One & Two SUPPs installation underway as part of the ITMP scope of work.	4910 8107 3228	\$28,782	\$222,502
6001	ABIA Bldg 6005 Improvements-Phase II (P&E)	Pirle, Robert	Substantial Completion of the base contract work was established on March 9, 2015. Subsequent Owner Requested Change work was substantially completed in September, 2015. All that remains to be completed on the project are punchlist items. Final Completion is expected to be achieved in November, 2015.	4910 8107 3188	\$110,109	\$0
	Landside Roadway and Pedestrian Improvements	Vonstein, Allison	QMD is reviewing 100% set. Advertisement is scheduled for 12/07/2015, with bid opening on 01/07/2016.	4910 8107 3217	\$57,816	\$0
	Elevator Refurbishment	Kumarage, Rohith	Bidding Phase.	4910 8107 3249	\$3,394	\$40,000
	Upper Level Embankment Inspections and Repairs	Vonstein, Allison	60% review has been completed. Consultant is working on revisions to complete 90% design this month. Bidding tentatively scheduled for early 2016.	4911 8107 A217	\$0	\$1,250,000
	Central Plant - Media Fill Replacement Project	Mercado, Robert	Project work will be completed by Hensel Phelps, contractor for the Terminal East Infill project, since they are working in the Central Plant already as a part of that project. Funding will remain with this FDU.	4911 8107 A401	\$0	\$320,000
	Demolish Buildings and Fence	Vonstein, Allison	Consultant plans to complete the 100% submittal 11/30/2015.	4911 8107 A245	\$4,551	\$1,250,000
	Campus HVAC Improvements	Smythe-Macaulay, David	Consultant is working on preliminary review of the Airfield Electrical vault and preparing draft recommendations for mechanical system upgrades or replacements.	4910 8107 3247	\$8,097	\$0
	Drainage Easement	Harbinson, Shane	Per Robert Hensel 6/22/15 email: Waiting on final invoice to be paid.	4911 8107 A247	\$5,804	\$485,000
	Motor Pool Improvements - Building 8225	Chaney, Richard	No change to report	4911 8107 A400	\$6,194	\$0
	Landside Roadway and Pedestrian Improvements Phase 2	Smythe-Macaulay, David	A meeting with airport Executive Management was held on November 2, 2015. Management selected the Gular (Concept 2) design option to move forward into design. Consultant for the Bus Stop has submitted a fee proposal for remaining design services. The proposal is being reviewed by staff.	4911 8107 A403	\$38,433	\$350,000
	Campus Signage Improvements	Henson, Torrey	Design of the Sidewalk and Crosswalk is almost complete. Design team is currently performing quality control corrections before submitting to the Quality Management Division (QMD) for final review.	4911 8107 A407	\$9,049	\$250,000
	Parking Garage & Admin Building - West Lot A - Design & Construction	Mercado, Robert	BLGY is in the process of gathering new proposals from their sub-consultants due to a recent change in scope. We expect to have the revised proposals within the next few weeks.	4911 8107 A504	\$3,554	\$500,000
	Alternative Fueling & Ground Service Equip Maintenance Facility Option Area	Chaney, Richard	Robert Mercado assigned as project manager.	4912 8107 C504	\$5,686	\$1,000,000
	Consolidated Maintenance Facility	Chaney, Richard	Need to close out contract	4910 8107 3292	\$0	\$0
			Site four, east of Golf Course Rd and just north of the State Pooling Board facility was identified as the preferred site by DOA management. Developing design services proposal with consultant.	4911 8107 A501	\$0	\$0
				4911 8107 A503	\$29,439	\$400,000
				4912 8107 C500	\$22,340	\$400,000
				4912 8107 C501	\$30,140	\$450,000
				4912 8107 C503	\$125,000	\$125,000
				4912 8107 C507	\$3,055	\$13,750,000
				4910 8107 3313	\$5,896	\$5,896
				4911 8107 A509	\$53,689	\$3,640,247

PE Monthly Report - Austin Airport Advisory Commission

Project	Subproject	Subproject Manager	Current Subproject Status Info	FDU	Expenses YTD	Spend Plan Amount - Budget - FDU Level - Current Year
11222	ABIA Terminal - Apron Expansion and Improvements	Pirtle, Robert	GMP #1: is expected to be approved before the end of October. It includes Bid Package 1 (A & B), for demolition of the RCCF Building and construction of a new De-Icing Facility to replace the existing one that has to be removed to build the first apron expansion area. GMP #1 also includes construction of the new Secured Exit Lanes inside the existing Terminal building, and the purchase of new, elevated walkways for temporary gates required so that the construction of the new Terminal east extension can begin. GMP #1 work is scheduled to begin on Nov. 9, 2015. GMP #2: for the first apron expansion (needed to accommodate temporary gates while the Terminal expansion is under construction, is scheduled to be released for bids in mid-December 2015. GMP #3: Schematic Design documents for the Terminal Building expansion are scheduled to be submitted for review around the end of October, 2015. Existing Terminal Improvements are scheduled to track with the Terminal Expansion. GMP #4: Additional apron work is scheduled to start in April, 2016.	4910 8107 3288	\$459,043	\$14,713,866
				4911 8107 A288	\$55,315	\$0
				4911 8107 A506		\$500,000
				4911 8107 A507		\$500,000
				4912 8107 C288	\$74,534	\$29,286,334
Total					\$5,089,602	\$84,159,290

BUSINESS DEVELOPMENT AND TENANT MANAGEMENT

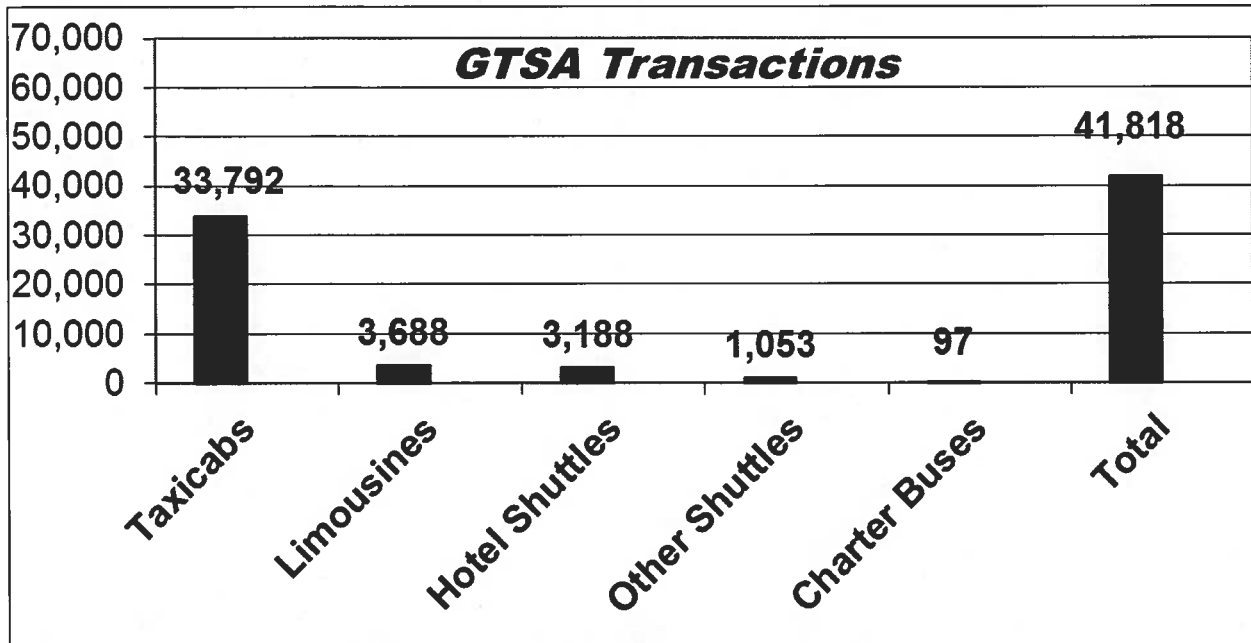
Airport Advisory Commission Report

December 8, 2015

Tenant Updates and Business Development Events

- TSA Pre ✓ kiosk is scheduled to open in the coming months at baggage level area. Staff is working with tenant on construction scheduling. Tentative opening December 21.
- CONRAC Grand opening held on October 28.
 - Fox Rent A Car – Began Operations Oct.1
 - E-Z Rent A Car – Operations Estimated Start Date December 15th
- Scott Airport Parking, a third party parking operator, has begun construction on their primary location across from the Airport Hilton.
 - Will provide 2000 new covered parking spaces at ABIA.
- Grab App
 - Grab App, in partnership with Delaware North, has launched in Austin.
 - App allows travelers to pre-order food and beverages and pick them up at the restaurant.
 - App is available via the Apple App Store and the Google Store.
- Condor Airlines
 - Condor Airlines will begin non-stop service from Frankfurt, Germany to ABIA in June 2016.
 - Tickets are available online at www.condor.com
 - Flights are scheduled to depart Austin at 7:55 p.m. and arrive in Frankfurt at 1:10 p.m. the following day. Flights are scheduled to depart Frankfurt at 1:25 p.m. and arrive in Austin at 5:55 p.m., all times local. Flights will operate on Condor's B767-300ER with 259 seats (18 Business/35 Premium Class/206 Economy).

GROUND TRANSPORTATION TRANSACTIONS
NOVEMBER 2015



YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	NOVEMBER 2015	NOVEMBER 2014	% Increase/(decrease)
TAXICAB	33,792	27,370	23.5%
LIMOUSINE	3,688	4,203	(12.3%)
HOTEL SHUTTLE	3,188	3,062	4.1%
OTHER SHUTTLE	1,053	1,313	(19.8%)
CHARTER BUS	97	199	(51.3%)
OVERALL TOTAL	41,818	36,147	15.7%

AGENDA



Recommendation for Council Action

Austin City Council	Item ID	52773	Agenda Number	<ITEM_OUTLINE>
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Meeting Date:	12/10/2015	Department:	Aviation
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Subject

Authorize negotiation and execution of an agreement with Texas Gas Service Company for natural gas utility replacement and relocation at Austin-Bergstrom International Airport in the amount not to exceed \$100,000 (District 2).

Amount and Source of Funding

Funding is available in the Fiscal Year 2015-2016 Capital Budget of the Aviation Department.

Fiscal Note

A fiscal note is attached.

Purchasing Language:	
Prior Council Action:	
For More Information:	Shane Harbinson, Assistant Director, (512) 530-6652
Council Committee, Boards and Commission Action:	To be reviewed by the Austin Airport Advisory Commission on December 8, 2015.
MBE / WBE:	
Related Items:	

Additional Backup Information

The City of Austin Department of Aviation (DOA) entered into a license agreement with Texas Gas Service Company on October 29, 1997 (License Agreement) for natural gas utility service at Austin-Bergstrom International Airport (ABIA). Under the License Agreement, Texas Gas Service is responsible for completing the necessary capital repairs and replacements to the natural gas utility infrastructure located at ABIA while DOA is responsible for the actual costs associated with the capital repairs and replacements. During an inspection, Texas Gas identified leaks and antiquated infrastructure. Upon authorization of this agreement to complete the capital replacement and relocation project, Texas Gas Service will renew one service line to address leaks and relocate another service line to remove it from under a building.

**CIP
EXPENSE DETAIL**

DATE OF COUNCIL CONSIDERATION:
CONTACT DEPARTMENT(S):

12/10/15
Aviation

SUBJECT: Authorize negotiation and execution of an agreement with Texas Gas Service Company for natural gas utility replacement and relocation at Austin-Bergstrom International Airport in the amount not to exceed \$100,000 (District 2).

CURRENT YEAR IMPACT:

Department:	Aviation
Project Name:	Natural Gas Utility Improvements
Fund/Department/Unit:	4910-8107-3332
Funding Source:	Department of Aviation Airport Capital Fund

Current Appropriation:	100,000.00
Unencumbered Balance:	100,000.00
Amount of This Action:	<u>(100,000.00)</u>
Remaining Balance:	<u>0.00</u>

Total Amount of this Action funded by CIP	<u><u>100,000.00</u></u>
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ANALYSIS / ADDITIONAL INFORMATION: As the funds were previously authorized by Council, there is no analysis/ additional information required to demonstrate funding. If additional funding is needed it will be contingent on funding in future budgets.