

1 **§ 14-1-33 - PROCEDURE FOR NAMING A FACILITY.**

2 (A) A person may submit a suggestion for naming a facility or endorse a previously
3 submitted suggestion. A suggestion or endorsement must be submitted to the
4 director as provided by this section. The director may promulgate forms for this
5 purpose.

6 (B) A suggestion for naming a facility must include:

7 (1) if the suggestion is an individual's name, a biographical sketch of the individual
8 whose name is suggested, a description of the individual's involvement in the
9 community, and the individual's connection, if any, to the facility or to the activity
10 for which the facility will be used; or

11 (2) if the suggestion is not an individual's name, justification for the suggested name.

12 (C) Not later than the date construction of a new facility begins, the director shall
13 notify the council, the city manager, the head of the City department that will
14 operate or maintain the facility, the City advisory board that the director finds to
15 have appropriate jurisdiction, and the City's public information officer that a new
16 facility is to be named.

17 (D) Immediately on receipt of notice from the director, the City's public information
18 officer shall take reasonable steps to inform persons who are likely to have an
19 interest in the naming of the facility. The public information officer shall consider
20 the nature and location of the facility and whether a particular community is likely
21 to be especially interested in the process, and disseminate the information in a way
22 designed to reach those communities. Information disseminated under this
23 subsection shall include a statement of the deadline for submitting suggestions.

24 (E) A suggestion or endorsement must be received by the director not later than the
25 90th day after date of the director's notice under Subsection (C).

26 (F) As soon as practicable after the deadline for receiving suggestions and
27 endorsements, the director shall submit completed suggestions and endorsements
28 to the chair of the City advisory board that the director finds to have appropriate
29 jurisdiction.

30 (G) On receipt of the suggestions and endorsements, the City advisory board shall
31 schedule and conduct a public hearing on naming the facility. The advisory board
32 shall make a written recommendation to the council not later than the 45th day
33 after the date the chair receives the suggestions and endorsements, and shall

1 provide a copy of the recommendation to the city manager. If the advisory board
2 fails to meet the deadline prescribed in this section, the board is considered to have
3 no recommendation.

4 (H) The city manager shall provide to each councilmember a copy of the advisory
5 board's recommendation and the suggestions and endorsements received by the
6 director. The city manager shall place an item regarding the naming of the facility
7 on the council's agenda as soon as practicable after the advisory board makes its
8 recommendation, or after the period prescribed by Subsection (G) expires,
9 whichever is earlier.

10 (I) The council may by resolution establish different criteria and procedures for the
11 naming of a particular facility. If a facility is partially funded by another entity, the
12 council shall consider that entity's concerns in naming the facility.

13 **§ 14-1-34 - PROCEDURE FOR RENAMING A FACILITY.**

14 (A) A person may submit a suggestion for renaming a facility or endorse a previously
15 submitted suggestion. A suggestion or endorsement must be submitted to the
16 director as provided by this section. The director may promulgate forms for this
17 purpose.

18 (B) On initiation of the renaming of a City facility under Subsection 14-1-32(D)
19 (Naming Policy), the director shall notify the persons listed in Subsection 14-1-
20 33(C) (Procedure for Naming a Facility), and the public information officer shall
21 disseminate the information as provided in Subsection 14-1-33(D) (Procedure for
22 Naming a Facility). A notice under this section shall state that the facility is being
23 renamed.

24 (C) A suggestion for renaming a facility must include:

25 (1) if the suggestion is an individual's name, a biographical sketch of the individual
26 whose name is suggested, a description of the individual's involvement in the
27 community, and the individual's connection, if any, to the facility or to the activity
28 for which the facility will be used; or

29 (2) if the suggestion is not an individual's name, justification for the suggested name;
30 and

31 (3) an estimate of cost to the City for replacement of signs and plaques.

- 1 (D) A suggestion or endorsement must be received by the director no later than the
2 90th day after the date of the director's notice under Subsection (B).
- 3 (E) As soon as practicable after the deadline for receiving suggestions and
4 endorsements, the director shall submit completed suggestions and endorsements
5 to the chair of the City advisory board that the director finds to have appropriate
6 jurisdiction.
- 7 (F) On receipt of the suggestions and endorsements the City advisory board shall hold
8 a public hearing and provide its recommendation in the same manner and within
9 the same time prescribed in Subsection 14-1-33(G) (Procedure for Naming a
10 Facility). The city manager shall provide information to the council, and place an
11 item on the council's agenda regarding the renaming of the facility in the same
12 manner as prescribed Subsection 14-1-33(H) (Procedure for Naming a Facility).
- 13 (G) The council may by resolution establish different criteria and procedures for the
14 renaming of a particular facility. If a facility is partially funded by another entity,
15 the council shall consider that entity's concerns in renaming the facility.

16 **§ 14-1-35 - PROCEDURE FOR NAMING A POLICE FACILITY.**

- 17 (A) This section applies to a facility primarily used by the Police Department,
18 excluding the police headquarters building.
- 19 (B) A police facility may be named for an Austin Police Department police officer
20 slain in the line of duty after June 1, 1995. The officer's name shall be assigned
21 chronologically based on the date of the officer's death.
- 22 (C) The police chief shall advise the city manager when a police facility is available
23 for naming.
- 24 (D) As soon as practicable after the police chief advises the city manager, the city
25 manager shall place an item regarding the naming of the police facility on the
26 council's agenda.

1 **PART 2. Chapter 14-1 (Dedication of or Naming of a Public Facility or Property) of the**
2 **City Code is amended to add a new Section 14-1-36 to read:**

3 **§ 14-1-36 REQUIREMENTS FOR NAMING OR RENAMING PARK FACILITY.**

4 **DEFINITIONS.**

5 In this article:

6 (1) PARK FACILITY means a park, significant building, sports complex, pool facility
7 or trail operated or maintained by the Parks and Recreation Department.
8 Significant building shall be defined as recreation, senior, cultural centers or other
9 significant destination facilities used for parks and recreational purposes.

10 (2) PARK FEATURE means a recreational improvement that is not considered a park
11 facility and is a major component in the park facility.

12 (3) DIRECTOR means:

13 (a) the director of the Parks and Recreation Department.

14 **§ 14-1-37 PARK NAMING POLICY.**

15 (A) A park feature in a park facility may be dedicated to an individual or group to
16 recognize a valuable contribution or creditable service to the park system or the
17 community without naming or renaming the park facility in which the feature is
18 located. A plaque recognizing a deserving individual or group may be placed by
19 the park feature without naming or renaming the park facility in which the plaque
20 is placed. The plaque may be removed only when the park feature is removed and
21 repurposed into another park feature. Naming a park feature can be done
22 administratively without City Council approval.

23 (B) A park facility may be named for:

24 (1) a deceased individual only if the deceased individual has provided a valuable
25 contribution and creditable service to the park system, the City, and has been
26 deceased for a minimum of 2 years; or

27 (2) a living individual or group that deeds the land to the City for a park facility,
28 contributes the anticipated cost of 50% of the development of the park facility and
29 provides an endowment for the anticipated 20-year maintenance costs of the park
30 facility.

- 1 (C) A park facility once named, may not be renamed.
- 2 (D) A non-refundable application fee must be paid at the time of submission of the
3 application for 14-1-37(A) and (B)(1)(2).
- 4 (E) If a name is approved by council, a sign fabrication, plaque and installation fee
5 must be paid prior to fabrication.
- 6 (F) Suggestions must demonstrate public support. Public support materials must be
7 provided to Parks and Recreation staff prior to any approvals.

8 **§ 14-1-38 - PROCEDURE FOR NAMING A FEATURE.**

- 9 (A) A person may submit a suggestion for naming a park feature or endorse a
10 previously submitted suggestion. A suggestion or endorsement must be submitted
11 to the director as provided by this section. The director may promulgate forms for
12 this purpose.
- 13 (B) A suggestion for naming a feature must include:
- 14 (1) if the suggestion is an individual's name, a biographical sketch of the individual
15 whose name is suggested, their valuable contribution or creditable service to the
16 park system or the community, including their involvement, and the individual's
17 connection, if any, to the park feature or to the activity for which the park feature
18 will be used; or
- 19 (2) if the suggestion is not an individual's name, justification for the suggested name.
- 20 (C) the director may notify the City advisory board that the director finds to have
21 appropriate jurisdiction that a park feature is to be named.

22 **§ 14-1-39 - PROCEDURE FOR NAMING OR RENAMING A FACILITY.**

- 23 (A) A person may submit a nomination for naming or renaming a facility or endorse a
24 previously submitted nomination. A nomination or endorsement must be
25 submitted to the director as provided by this section. The director may promulgate
26 forms for this purpose.
- 27 (B) A nomination for naming or renaming a facility must include:
- 28 (1) if the nomination is an individual's name, a biographical sketch of the individual
29 whose name is suggested, their valuable contribution or creditable service to the
30 park system or the community. This sketch should include the person's

1 involvement, and connection, if any, to the park facility or to the activity for which
2 the park facility will be used;

3 (2) if the suggestion is not an individual's name, justification for the suggested name.

4 (C) Not later than the date construction of a new facility begins, the director shall
5 notify the Council, the City Manager, the appropriate City advisory board and the
6 City's public information officer that a new facility is to be named.

7 (D) Immediately on receipt of notice from the director, the City's public information
8 officer shall take reasonable steps to inform persons who are likely to have an
9 interest in the naming of the facility. The public information officer shall consider
10 the nature and location of the facility and whether a particular community is likely
11 to be especially interested in the process, and disseminate the information to reach
12 those communities. Information disseminated under this subsection shall include a
13 statement of the deadline for submitting nominations.

14 (E) A nomination or endorsement must be received by the director not later than the
15 90th day after date of the director's notice under Subsection (C).

16 (F) As soon as practicable after the deadline for receiving nominations and
17 endorsements, the director shall submit completed nominations and endorsements
18 to the chair of the City advisory board that the director finds to have appropriate
19 jurisdiction.

20 (G) On receipt of the nominations and endorsements, the City advisory board shall
21 schedule and conduct a public hearing on naming or renaming the facility. The
22 advisory board shall make a written recommendation to the Council not later than
23 the 45th day after the date the chair receives the nominations and endorsements,
24 and shall provide a copy of the recommendation to the City Manager. If the
25 advisory board fails to meet the deadline prescribed in this section, the board is
26 deemed to have made no recommendation.

27 (H) The City Manager shall provide each Council Member a copy of the advisory
28 board's recommendation and the nominations and endorsements received by the
29 director. The City Manager shall place an item regarding the naming or renaming
30 of the facility on the council's agenda as soon as practicable after the advisory
31 board makes its recommendation, or after the period prescribed by Subsection (G)
32 expires, whichever is earlier.

33 (I) The Council may by resolution establish different criteria and procedures for the
34 naming or renaming of a particular facility. If a facility is partially funded by

1 another entity, the council shall consider that entity's concerns in naming or
2 renaming the facility.

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5 **PASSED AND APPROVED**

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8 §
9 _____, 2015 § _____

10 Steve Adler
11 Mayor

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14 **APPROVED:** _____

15 City Attorney

14 **ATTEST:** _____

15 City Clerk

DRAFT