

NOTICE OF MEETING

Notice is hereby given that Austin Convention Enterprises, Inc., a Texas non-profit public facility corporation (the “*Corporation*”), organized under Local Government Code Chapter 303, as amended, will hold a regular meeting of its board of directors (the “*Board*”). The meeting will be held at the administrative offices of the Austin Convention Center, 500 E Cesar Chavez St., Austin, Texas 78701 at 2:00 P.M., December 15, 2015, for the following purposes:

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1. Call to Order; determination of quorum.
2. Receive report from Mark Tester, Corporation vice president.
3. Approve minutes for the December 8, 2015 Corporation Board meeting.
4. Receive report from Chad Sorensen, CHMWarnick, Operations Monitor for Corporation, (“Operations Monitor”) on the final cost and return on investment analyses in connection with the EDG Associates (“EDG”) designed renovation of the restaurants and lobby area of the Hilton Austin Hotel (“Hotel”).
5. Receive report from John Roberts, advisor to the board of Corporation, regarding the revised long term analysis of adequacy of capital reserve funds of Corporation to fund proposed capital projects.
6. Approve the proposed EDG design for the restaurants and lobby renovation project.
7. Authorize Operations Monitor, Winstead PC (“Winstead”), general counsel to the Corporation, and John Roberts to work with EDG and the Hotel management team to publish a request for proposal for general contractor at the restaurants and lobby renovation project.
8. Authorize the EDG Subcommittee (Mark Tester and Greg Canally) to approve the general contractor selection and negotiate and execute the general contractor contract.
9. Receive report from the Hotel management team and Operations Monitor on the proposed 2016 operations and capital budgets for the Hotel. Approve the proposed budgets.
10. Receive report from John Roberts on the proposed 2016 administrative budget for Austin Convention Condominium Association (“ACCA”).
11. Receive report from John Roberts on the proposed 2016 administrative budget for the Corporation. Approve the 2016 administrative budget.
12. Receive report from Mark Tester and John Roberts, advisor to the board, on the status of the Overhead Walkway (“OW”) project. Discuss budget for third party consultants and reports necessary to progress on the Overhead Walkway project. Discuss recommendations for structuring the construction team and the process for engaging a general contractor.
13. Approve modifications to the OW budget, structure of the construction team, and general contractor engagement process.
14. Authorize the overhead walkway subcommittee to select the general contractor, and negotiate and execute a contract for general contractor.

The Corporation reserves the right to go into executive session, if necessary, pursuant to Section 551.071 of the Texas Government Code, to receive advice from Legal Counsel regarding any item on this agenda.

THE CORPORATION AND THE CITY OF AUSTIN ARE COMMITTED TO COMPLYING WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS, INCLUDING EQUAL ACCESS TO COMMUNICATIONS, WILL BE PROVIDED UPON REQUEST. PLEASE CALL 512-974-7600 (VOICE), OR RELAY TEXAS 1-800-735-2989 (TDD/TT) FOR MORE INFORMATION.

Posted: December____, 2015

Time: _____

Posted By: _____